

## Questionnaire for Evaluation of Tender

<b>Name of the Work:</b> To provide requisite services for implementation of Income Tax law compliant tax-exempt Meal Card system in RINL for its executive employees		
Sl.No.	Qualifying Criteria	Remarks
1	a. Whether the agency has full-fledged office facility at Visakhapatnam for operational convenience. b. If local office is not established, will you establish local office within 15 days from the date of issue of LOA? Enclose an undertaking in this regard.	Yes/No  Yes/No
2	a. Whether the agency has active outlets for Income Tax Law compliant tax-exempt Meal Card / Coupons, complying with point#5 below, in Visakhapatnam, RINL-VSP outstation locations as per Clause # 2 (d) of terms & conditions? Enclose the documentary proof of the same. b. In case 'No' to Sl.No.2.a) above, the tenderer shall be qualified subject to having tie-up arrangement for minimum 18 nos. of active outlets with meal card / coupons facility at the time of tender opening date, being 25% of total required 72 nos. of active outlets as mentioned at Annexure-1. Tenderers having outlets more than minimum no. of outlets, mentioned at each location as given at Annexure-1, shall not be considered for arriving the minimum cut off for qualification criteria. Whether the agency possess the minimum no. of active outlets as stipulated above. Enclose the documentary proof of the same. c. In case of 'Yes' to Sl.No.2.b) above, whether the balance active outlets with meal card facility (outlets with coupon facility will not be counted at this stage) to meet the total required 72 nos. with meal card facility shall be arranged within 60 days with penalty [beyond 30days time (without any penalty) from the date of award of work]. Enclose an undertaking in this regard.	Yes/No  Yes/No  Yes/No
3	Whether the agency have experience to provide requisite services in connection with Income Tax law compliant Tax-exempt meal cards / coupons. Enclose certificate of license issued by RBI for operating prepaid instruments including Income Tax law compliant meal cards in support of proof.	Yes/No
4	Whether the Agency possess the following (Enclose relevant documents in support of proof as indicated in the NIT): a. Single similar Tie-up agreement / Work Order with a client providing Meal Cards / Coupons to a minimum of 3190 employees during previous 7 years ending last day of previous month from the date of issue of NIT. (In case the no. of employees are not indicated in the tie-up agreement, the same should be obtained from the client and furnished) b. The average annual financial turnover of the bidders during previous 3 financial years preceding from the date of NIT should be at least Rs.6.0 Cr.	Yes/No  Yes/No
5	Whether the agency has direct tie-up with the merchants as at 2(a) & 2(b) above is with complete KYC as per RBI guidelines.	Yes/No
6	Whether the agency has minimum one (01) PSE client on board for Income Tax law compliant tax-exempt meal cards/coupons as on date of issue of NIT? Enclose the documentary proof in this regard.	Yes/No
7	Whether the agency can supply and activate operation of tax free meal cards within one month from the date of award of work?	Yes/No
8	Whether the agency have any advisory/directives/warnings issued by RBI or any other government authority during the last 5 financial years.	Yes/No

Note: Questions at Sl. Nos. 1.b, 2.b, 2.c and 3 to 8 are fatal conditions. If Answer is 'No' to any one of questions as at Sl. Nos. 1.b, 2.b, 2.c (if applicable) and 3 to 7 above, similarly, if answer 'Yes' to question at Sl.No.8, the tenderer's bid will be rejected.

Date :  
Place :

**Signature & Seal of tenderer**