



राष्ट्रिय इस्पात निगम लिमिटेड
विशाखपटनम इस्पात संयंत्र
(A Govt. of India Enterprise)

RASHTRIYA ISPAT NIGAM LIMITED
VISAKHAPATNAM STEEL PLANT
(A Govt. of India Enterprise)

PROJECTS DIVISION

CONTRACTS DEPARTMENT, PROJECT OFFICE, A-BLOCK, VISAKHAPATNAM-530 031

CIn: U27109 AP 1982 GoI 003404 Phone: (+91) 891 – 2518277 Fax: (+91) 891– 2518764

E-mail Id: hod_projcont@vizagsteel.com, projcont@vizagsteel.com

Web site: www.vizagsteel.com

NOTICE INVITING TENDER (NIT)

OPEN TENDER NOTICE NO: VSP-17 OF 2016-17

DATE: 09.08.2016

Sealed tenders in the prescribed form are invited from experienced consultants for the following work:

Name of the work: "Engaging assessment agency for CMMI level-3 certification audit for IT & ERP division at VSP as per Technical Specification No. VSP/IT/CMMI/004 R0".

Last date & time for receipt of : Up-to 16:30 hrs.(IST) on 02.09.2016
requisitions and issue of tender
documents (by hand/ post)

Last Date & Time of receipt of offers : Up-to 15:00 hrs.(IST) on 09.09.2016

Date & Time of opening of offers : After 15:00 hrs.(IST) on 09.09.2016

Contact person: Sri C.S.Rathore, Sr. Manager (Project Contracts),
Ph. No. 0891 – 2518277, Mob. No.+919949102534,
Fax No. 0891 – 2518764
E-mail Id : hod_projcont@vizagsteel.com/projcont@vizagsteel.com

The detailed NIT & Tender document can be downloaded from www.vizagsteel.com.
(www.vizagsteel.com → **TENDERS** → **PROJECT CONTRACTS** → **Register Now** (New Users) → **Log In** → **TENDERS** → **PROJECT CONTRACTS** → **View/save** = Complete tender Document.)

The detailed NIT is also available at www.tenders.gov.in

Sd/-
GM (Projects- Contracts)

RINL VIGILANCE → TOLL FREE NUMBER: 1800 425 8878

Note: The bidder should refer to RINL's website regularly for any corrigendum.



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DETAILED NOTICE INVITING TENDER (DNIT)

OPEN TENDER NOTICE NO. VSP- 17 OF 2016-17 DATE: 09.08.2016

Sealed tenders in the prescribed form are invited from experienced consultants for the following work:

1.0	<u>Name of the work</u>			
	"Engaging assessment agency for CMMI level-3 certification audit for IT & ERP division at VSP as per Technical Specification No. VSP/IT/CMMI/004 R0".			
	Cost of Tender Document (Non-Refundable)		Completion period	Earnest Money Deposit
	By collection in person/By downloading	By Post		
	Rs. 600/-	Rs.700 /-	05 (five) Months from date of issue of Fax LOI	Rs 5,000/-
2.0	<u>Brief scope of work:</u>			
	The consultant shall provide advisory and appraisal services for CMMI maturity Level-3, Version 1-3 certification covering software development and maintenance for IT&ERP Division of VSP. The scope of shall include Review of QMS and PIID, conducting check point Audits for CMMI maturity Level-3. Conducting SCAMPI A as per SCAMPI methodology. Necessary training to be provided by the tenderers. Status of CMMI maturity Level-3 certificate to be Communicated to IT&ERP Division of VSP and handling over of the certificate to VSP.			
3.0	<u>Cost of tender document:</u>			
	Cost of Tender documents(s) shall be paid in the form of <i>Demand Draft/Pay Order/Bankers Cheque</i> obtained from any Nationalised or scheduled bank drawn in favour of RASHTRIYA ISPAT NIGAM LIMITED, VISAKHAPATNAM STEEL PLANT payable at VISAKHAPATNAM. No other mode of payment will be acceptable.			
	THE COST OF TENDER DOCUMENT(S) WILL NOT BE REFUNDED UNDER ANY CIRCUMSTANCES.			

4.0 Earnest Money Deposit (EMD):

EMD shall be paid in the form of *Demand Draft/Pay Order/Bankers Cheque* obtained from any Nationalised or Scheduled Commercial Bank in India drawn in favour of RASHTRIYA ISPAT NIGAM LIMITED, VISAKHAPATNAM STEEL PLANT, payable at VISAKHAPATNAM. **No other mode of payment will be accepted.**

NSIC/MSME registered tenders claiming exemption of CTD, EMD, SD may note that those tenderers registered for the particular trade/item for which the tender is relevant, would only be eligible for exemption.

5.0 Procurement of tender document:

The tender document can be procured/obtained -

- i) By downloading from VSP web site www.vizagsteel.com .
- ii) By hand (i.e., collection in person)/ by post from the office of GM (Proj. Contracts), Project Office, A-Block, Room No. 9, Visakhapatnam Steel Plant, Visakhapatnam-530031 **on a written request in bidder's letter head and on payment of tender cost as above.**
- iii) Last date & time of receipt of requisition and issue tender document in person/by post up to 16:30 hrs (IST) on **02.09.2016**

6.0 Pre-Qualification Criteria (PQC) for consideration of Tender:

The PQC is given at Annexure-II to DNIT.

7.0 Offers submitted with following deficiencies in PQC documents/Financial instruments for EMD and CTD shall be rejected without seeking any clarifications/corrections for the same:

- a) If there is evidence of Tampering/Unauthorized correction.
- b) If value of financial instrument(s)/document(s) is falling short of the value stipulated in the NIT.
- c) If validity of the BG(s) as on initial TOD is falling short of the minimum validity period stipulated in the tender.
- d) If discrepancy exists in the name of Payee/Beneficiary.
- e) If the bidder fails to submit CTD and/or EMD or in case of submission of a single instrument/document towards both CTD and EMD.

8.0 Form of tender submission:

The Tenderers are requested to note that -

- i) The offer shall be submitted in **three** sealed envelopes as indicated below and the three envelopes shall be placed in an outer cover super scribed with name of the work, tender notice number, due date and time of submission & opening of tender.
- ii) **First Envelope** (to be super scribed as "**Envelope-I – Pre-Qualification criteria**" with *name of the work, tender notice number, due date & time of submission, self address, fax & telephone nos.*) shall contain -
 - a) Duly filled "**Form of Tender**" in its prescribed format as given in the tender document (refer page 3 of GCC).

- b) Cost of the tender document (only in case the tender is downloaded from website).
 - c) Earnest Money Deposit (EMD) in the form as indicated at point no.4 above.
 - d) Documents in support of PQC - **Three (3) sets** (1 original + 2 copy).
 - e) Other documents (refer **Para 7 & 8** of Invitation to tender and cl. No.3.2 of Instructions to tenderer of GCC-SCC for Consultancy services).
 - f) Bank Account details (**in original**) as per the format enclosed in GCC-SCC.
 - g) Tenderer shall submit copy of PF registration certificate indicating the code number or a letter of undertaking that the same shall be submitted before commencement of work.
 - h) Attested copy of Service Tax Registration Certificate / undertaking Letter to submit the same in the event of becoming L-1.
- iii) **Second Envelope** (to be super scribed as **"Envelope-II – Technical & Commercial offer"** with *name of the work, tender notice number, due date & time of submission, self address, fax & telephone nos.*) shall contain –
- Techno-Commercial offers - Six (06) sets** (one original + five (05) copies) and **One set** of duly signed **tender document**.
- Note:** Signed copy of Blank Price Formats (Price Schedule) duly marked with **"XXX"** in the respective places, as applicable, shall be submitted along with the offer.
- iv) **Third Envelope** (to be super scribed as **"Envelope-III – Price bid"** with *name of the work, tender notice number, due date & time of submission, self address, fax & telephone nos.*) shall contain-
- Price Bid in **original only** in VSP's prescribed format as given in the tender document. **No terms & conditions shall be written in the price bid.**

9.0 Date, time & place of submission:

Tenders will be received in the Office of GM (Proj. Contracts), Project Office, "A" Block, Room No.20, Visakhapatnam Steel Plant, Visakhapatnam 530031 **up to 15.00 hrs (IST) on 09.09.2016**

10.0 Procedure for opening of tender:

In the presence of authorized representatives of the tenderers who may choose to be present.

- i) **Envelope-I** will be opened immediately after the last date and time of receipt of tender for verification of cost of tender document, EMD & PQC supporting documents and other eligibility requirement.
- ii) **Envelope-II** will be opened thereafter normally on satisfactory fulfillment of requirements of Envelope-I or at a later date and time, which shall be intimated.

- 11.0 The tender documents and other details can be downloaded from our web site www.vizagsteel.com consisting of following files:

i)	Detailed Notice Inviting tender (NIT) along with Annexure-I, Annexure-II & Annexure-III.
ii)	General Conditions of Contract (GCC) including Form of Tender, Invitation to tender and Article of Agreement and Special Conditions of Contract (SCC) for Consultancy services.
iii)	Addendum to GCC & SCC for consultancy services
iv)	Technical specification (TS) No.VSP/IT/CMMI/004 R0” including Price Schedule

The detailed NIT can also be downloaded from Govt. web site www.tenders.gov.in

The documents referred at (i) to (iv) above can be downloaded from VSP web site www.vizagsteel.com → TENDERS → PROJECT CONTRACTS → Register Now (New Users) → Log In → TENDERS → PROJECT CONTRACTS → View/save = Complete tender Document.

- 12.0 The documents placed in website along with this detailed Notice Inviting Tender forms the complete tender document. All the documents along with detailed NIT as placed in the web site are final. On verification, at any time, whether the tenderer is successful or not, if any of the documents submitted by the tenderer including the documents downloaded from our website/ issued are found tampered/ altered/ incomplete, they are liable for actions like rejection of the tender, cancellation & termination of the contract, debarring etc., as per the rules of the company.
- 13.0 It will be presumed that the tenderers have gone through the entire tender document available in web site which shall be binding on them.
- 14.0 The tenderer shall download the “TENDER DOCUMENT” available on the web site in totality and submit the same duly signed on each page in Envelope-II.
- 15.0 If it comes to the notice of VSP at any stage right from request for enlistment/ tender document that any of the certificates/ documents submitted by applicant for enlistment or by bidders are found to be false / fake / doctored, the party will be debarred from participation in all VSP tenders for a period of 05(Five) years including termination of contract, if awarded. EMD/Security Deposit etc., if any will be forfeited. The contracting agency in such cases shall make good to VSP any loss or damage resulting from such termination. Contracts in operation anywhere in VSP will also be terminated with attendant fall outs like forfeiture of EMD/Security Deposit, if any, and recovery of risk and cost charges etc., Decision of VSP Management will be final and binding.
- 16.0 Successful Tenderer should be in a position to produce, after opening of the price bids, the Original Certificates in support of the attested copies of relevant documents submitted along with tender document. Failure to produce the original certificates at this stage in support of the attested copies of PF Registration / experience / qualification / any other documents etc., submitted earlier would result in disqualification and forfeiture of EMD and also liable for debarring from participation in VSP tenders.
- 17.0 Tender documents will be issued to tenderers based on their request and on payment of tender cost or same can be downloaded from our web site by

submitting the cost of tender along with their offer. However, RINL will not be responsible for any delay/loss/any website related problems in downloading the tender documents etc.

- 18.0 RINL reserves the right to (a) Issue or Refuse tender documents without assigning any reason. (b) Split and award the work to more than one agency (c) Reject any or all the tenders or to accept any tender wholly or in part or drop the proposal of receiving tenders at any time without assigning any reason thereof without any liability to RINL and without being liable to refund the cost of tender documents thereupon.
- 19.0 One representative shall represent one firm only for collection of tender document.
- 20.0 RINL will not be responsible for any delay, loss or non-receipt of tender document or tender sent by Post/Courier etc.
- 21.0 Interest free advance shall not be considered.
- 22.0 RINL reserves the right to reject the offers of the tenderers whose performance is poor in awarded/ongoing works, if any.
- 23.0 Tenders submitted against the NIT/Tender shall not be returned in case the tender opening date is extended/postponed. Tenderers desirous to modify their offer/terms may submit their revised/supplementary offer(s) within the extended TOD, by clearly stating the extent of updation done to their original offer and the order of prevalence of revised offer vis-à-vis original offer. The employer reserves the right to open the original offer along with revised offer(s).
- 24.0 VSP reserves the right to check the authenticity of the documents/certificates submitted, and/or verify performance of the tenderers in the works executed by them earlier from their clients. In case, the report of the client shows bad/poor/unsatisfactory performance rating, then, the offer of the tenderer is liable for rejection.
- 25.0 VSP shall not entertain any revised price/revision in price basing on the technical discussions unless VSP itself changes specifications/scope when compared to Tender Specifications/Scope, which calls for revision in the estimate.
- 26.0 VSP reserves the right to open original price bid, if felt necessary, in case the tenderer is allowed to submit revised price bid.
- 27.0 Successful Tenderer shall submit PF registration codes before commencement of work.
- 28.0 The tenderer shall submit Bank Account details as per the format enclosed in GCC duly signed along with his offer in Envelope-I for enabling RINL to make e-payment, refund EMD/SD etc.
- 29.0 Tenderer shall necessarily furnish the details as mentioned at Annexure-I (duly signed) along with their offer. Communication given through the Fax numbers/ E-mail IDs indicated shall be deemed as duly delivered to the tenderer.
- 30.0 Tender papers will not be issued to parties up to a maximum period of two years from the date of such communication, who failed to execute the work awarded to

them earlier and was terminated due to unsatisfactory performance or the work was withdrawn either fully or in part due to unsatisfactory performance. The decision of the Employer in this regard will be final & binding.

- 31.0 If a tenderer submits more than one tender, then all the tenders submitted by the said tenderer shall be rejected.
- 32.0 VSP, after opening of tender/bid document, may seek, in writing, documents/clarifications which are necessary for evaluation of tender/bid document from the tenderers/bidders or issuing authority for confirmation of eligibility/ pre-qualifications stipulated in the NIT.
- 33.0 At any time prior to the deadline for submission of the bids, Project Contracts Department may, for any reason, modify the tender terms and conditions by way of an amendment. Such amendments will be notified on RINL's website at regular intervals.
- 34.0 Tenderer may please note the existing guidelines for consultants -
"A firm, which has been engaged by the PSU to provide goods, or works for a project and any of its affiliates will be disqualified from providing consulting services for the same project. Conversely, a firm hired to provide consulting services for the preparation or implementation of a project and any of its affiliates will be disqualified from subsequently providing goods or works or services related to the initial assignment for the same project. Consultants or any of their affiliates will not be hired for any assignment which by its nature may be in conflict with another assignment of the consultants."

Sd/-

GM (Project Contracts)

RINL VIGILANCE TOLL FREE NUMBER: 1800 425 8878

ANNEXURE-1

Tenderers are requested to furnish the details as mentioned below

Company Name :
Registration Number :
Registered Address :
Names of Partners/ Directors :1.
2.
3.
Bidder Type : Indian / Foreign
City :
Postal Code :
Company's Establishment Year :
Company's Nature of Business :
Company's Legal Status : Limited Company/Under taking/Joint
venture/ Partner Ship/ Others
Company Category : Micro or Small or Medium Unit as per
MSME/Ancillary Unit/Project Affected
Person of this Company/SSI/Others
Phone No :
Fax No :

Contact Details:

Company's Contact Person details

Contact Person Name :
Date Of Birth(DD/MM/YYYY) :
Correspondence Email :
Designation :
Phone No :
Mobile No :
Fax No :

(Signature of Contact/ Authorized Person with seal)

Eligibility Criteria for assessment agency for CMMI level 3 Recertification audit.

1. Experience:

- a. The tenderer shall have the experience in conducting SCAMPI 'Class A' Appraisals for CMMI maturity Level-3 or above certification (for software development/maintenance) for at least three different organization in India or abroad during the last five years.
 - b. The tenderer shall have lead assessors who have been authorized by the CMMI institute to conduct SCAMPI A Appraisals for CMMI Maturity Level 3 V1.3. The lead assessor shall have experience in conducting SCAMPI A audits for at least three different organizations in india or abroad for CMM / CMMI certification of maturity Level-3 or above.
2. The tenderer should have an average turnover Rs.2,43,300/- during the last three years i.e., 2013-14, 2014-15, 2015-16.

The Following Attested (**signed with date and Business/Official seal**) copies of document in proof of the above shall be submitted along with the tender.

- (i) Audit balance sheets, profit & loss account of the company or turnover certificate in the prescribed format (placed at Annexure – III) of VSP duly signed by a practicing chartered accountant / cost accountant for the years mentioned above in proof of sl.no.2.
- (ii) Work order / Agreement / Contract copies along with corresponding completion certificate in proof of sl.no. 1a & 1b

Annexure-III

(TO BE ISSUED BY PRACTISING COST/CHARTERED ACCOUNTANT ON THE
LETTER HEAD)

Date:

To
Rashtriya Ispat Nigam Limited
Visakhapatnam Steel Plant
Visakhapatnam-530 031

Dear Sir,

Sub: Turnover Certificate for participation in Tenders issued by RINL.

This is to certify that M/s _____ (Agency Name &
Address) are in the business of contracts execution for _____
completed years (considered upto 31st March of last Financial year). This turnover
in execution of the contracts in each financial year during the preceding 5 (five)
years are as given below:

Year

Turnover (in Rs.)

This is further certified that the above Turnover is in line with the Turnover
declared by the Agency in their Income Tax Returns filed under PAN No:
_____.

OR

In case of non-filing of Returns under I.T Act, the above Turnover is in line with
Sales Tax Returns submitted by the Agency under R.C No: _____
which are verified by us:

Place:

Date :

SEAL

Signature