

## Annexure-A

### Invitation to Tender (ITT) / RFX no. 2100018473 dt. 06.01.2024 For the supply of LOWER STACK (HOOD) ASSEMBLY FOR GCP, SMS-2

The tenderers should visit our website regularly for Corrigendum(s), if any, issued by RINL/VSP to this Open Tender.

S.no	Part No	Description of clause	No. of pages	Page nos.
		Notice of Invitation to Tender	9	1-8
1	Annexure -I	Technical Specification	2	9-10
2	Annexure - II	Special Instructions to Tenderers	13	11-21
3	Annexure - III	Proforma of Bid Security Declaration	1	22
5	Annexure - IV	Declaration Of Goods And Services Tax Format	1	23
6	Annexure – V	Illustration for Quantity Distribution	2	24-25
7	Annexure – VI	Proforma Of Bank Guarantee For Performance Guarantee Bond	2	26-27
8	Annexure – VII	Bank Guarantees through Structured Financial Messaging System (SFMS)	1	28
9	Annexure – VIII	Check List For Bank Guarantees	1	29
10	Annexure – X	Format For Furnishing Supplier Data	2	30-31

**RASHTRIYA ISPAT NIGAM LIMITED  
VISAKHAPATNAM STEEL PLANT  
VISAKHAPATNAM - 530 031, INDIA**

Tel: +91 891 2518309 Ext. 163  
+91 891 2517468 Ext. 139

Fax: +91 891 2518753 /  
+91 891 2518756

**OPEN TENDER NOTICE FOR SUPPLY OF LOWER STACK (HOOD)  
ASSEMBLY FOR GCP, SMS-2**

**INVITATION TO TENDER (ITT) / Rfx NO. 2100018473 dt. 06.01.2024**

1.1 Rashtriya Ispat Nigam Limited (RINL), Visakhapatnam Steel Plant (VSP), hereinafter referred to as PURCHASER, hereby invites tenders from:

- 1) **The open tender is to be restricted only for Indian manufacturers.**
- 2) **Bidder to specify Make/Model and upload Technical catalogue/brochures etc wherever applicable in the offer. Supply of other than offered make/model will be summarily rejected.**

For supply of **LOWER STACK (HOOD) ASSEMBLY FOR GCP, SMS-2**, confirming to Technical specifications at **Annexure -I** of tender documents.

1.2 **QUANTITY:** The PURCHASER intends to purchase **LOWER STACK (HOOD) ASSEMBLY FOR GCP, SMS-2 to be supplied** conforming to Technical specifications at **Annexure-I** of tender document.

1.3 **DELIVERY:** The Tenderers should confirm the delivery schedule given at Annexure – I of the tender documents or as indicated by RINL-VSP in Purchase Order (PO) / LOI.

In case a tenderer cannot confirm the above delivery schedule due to any reason, the possible delivery schedule shall be quoted. VSP has the sole discretion to accept or reject such offers deviating from the delivery schedules given in the tender documents.

In case of delay in delivery beyond the specified schedules, Liquidated Damages (LD) shall be levied as per PO terms, without prejudice to the other terms & conditions of PO. For levy of LD in case of late delivery, date of receipt of material by RINL-VSP Stores along with necessary documents shall be considered as date of delivery for indigenous supplies, vis-à-vis the delivery schedules of PO, subject to acceptance of material by RINL-VSP after inspection.

1.3.1 **Number of Sources:** Number of sources is intended to 'ONE'. The total quantity shall be tied-up from Techno-Commercially acceptable L1 bidder onwards on the basis of ranking from the lowest evaluated tender subject to matching the rate / rates of the lowest evaluated Tender and subject to Purchase Preference to eligible MSEs and MII Class-I Local Suppliers L1 LNIP price by any of the tenderers from L2 onwards in the order of ranking.

However RINL reserves the right to increase the number of sources to tie-up the required/tendered quantity subject to matching L1 price by the bidders from L2 onwards in the order of ranking. The tenderer should quote for the full tendered quantity and should accept to supply full quantity. (Pls refer Annexure VI)

- 1.3.2 In the event of any failure to supply the required quantity by the supplier which is sought to be made good after the contract period is over will be at RINL's option.
- 1.3.3 VSP reserves the right to reject Offers not meeting VSP's Schedule or to consider Offer with best delivery schedule(s).
- 1.3.4 RINL reserves the right to negotiate with the tenderers without prejudice to their quoted price.

**1.4.0 Offers should be submitted in two parts as follows:**

	Form of submission	Due date & time
<b>Part A: Techno-Commercial Bid along with EMD / Bid Bond in original</b>	To be submitted online (pls refer Cl.No. 8 of Annexure-II of Rfx)	<b>10:30 AM on 16.02.2024</b>
<b>Part B: Price Bid / Price RFX Response</b>	To be submitted online / electronically through VSP's SRM portal: <a href="https://srm.vizagsteel.com/">https://srm.vizagsteel.com/</a>	<b>10:30 AM on 16.02.2024</b>

**Date & Time of opening of Techno-Commercial Offer: After 10:30 AM on 16.02.2024**

**Note: In case of non-submission of any one of the two parts mentioned above, Offer shall be considered as incomplete and shall not be considered for evaluation.**

*There shall be no indication of basic price, Landed Cost, LNIP in the Techno-Commercial bid (Part-A). If basic prices are indicated there, such offers are liable to be rejected.*

- 1.4.1 RINL is employing **SAP-SRM 7.0** for Electronic Tendering System. **E- Price Bid / Price RFX Response to be submitted online/electronically through VSP's SAP-SRM portal <https://srm.vizagsteel.com/>.** User Manual is available in our portal and the Key Steps for submitting RFX Response is given at **Annexure-II** of this tender document. All enlisted/registered vendors of RINL would be provided User ID and Password for participating in RINL E-Tenders. If any new Bidder who wishes to participate is not presently enlisted with RINL or not having User ID & Password can obtain the same by clicking on **“New Vendor? Initial Registration”** available in the home page of our SRM portal, by providing requisite details, well before the due date (i.e. deadline for submission of RFX Response).
- 1.4.2 RINL-VSP shall have the option of conducting SRM Live Auction (Reverse E-Auction) in SAP-SRM platform. All technically and commercially acceptable bidders would be required to participate in the Live Auction through VSP's SRM portal <https://srm.vizagsteel.com/> with the same User ID and Password. User manual for participation in e-auction is available in our portal mentioned above. In the e-auction, the bidders would be required to quote prices only on **Landed Net of ITC Price (LNIP)** basis. Lowest LNITC price arrived by the system from the Price RFX Responses i.e. E-Price Bids shall flow automatically to Auction Cockpit as Start Bid Price and will be visible in the system only after the Start time of SRM Live Auction.

1.4.3 **EVALUATION**: After the Live Auction is completed, composite price comparative statement is generated by the system considering the RFx Response Prices and Reverse Auction prices. Placement of order shall be considered on the TA & CA lowest L1 price (LNIP) so arrived.

1.5 **Bid Security Declaration** - **VITAL**

1.5.1 Submission of Bid Security Declaration (**Pls refer Cl.No. 8 of Annexure-II & Annexure-III**)

1.6 **Purchase preference:**

1.6.1 Purchase preference is accorded to **Local and non-local Micro & Small Enterprises (MSEs)** as mentioned below, subject to submission of documents as stipulated vide clause **1.7.1 below**. Further, the Open tender document shall be provided free of cost.

**Local and non-local Micro and Small Enterprises (MSE) those are technically and commercially acceptable shall be considered for extension of purchase preference, where their offer is within 15% of L1 LNIP offer and they match the L1 LNIP offer.**

Quantity reserved for SC/ST MSEs:

“20% from the 20% quantity (i.e. 4% of the tendered quantity) offered to the eligible MSEs shall be reserved for MSEs owned by SC/STs, who are eligible by being Technically and Commercially acceptable, quoting price in the range of Purchase Preference and matching the L1 price. In the absence of such agencies, the reserved quantity shall be met from other MSEs”.

1.6.2 Purchase preference shall be given to **Class- I local suppliers** in the following manner (as per DPIIT Order No. P-45021/2/2017-PP (BE-II) dated 16.09.2020) :

1.6.3 For the purpose of this Bid, the Order of preference (Public Procurement Policy (PPP) & Make in India (MII)) is as under:

- a) Local MSEs - Till the total quantity on Local MSEs equals or exceeds 67%.
- b) AIMSEs - Till the total quantity on AIMSEs (including Local MSEs) equals or exceed 33%.
- c) MII Class 1 Local Suppliers - Till the total quantity on Class 1 Suppliers equals or exceeds 50%
- d) Others (including MSEs/Non MSEs/ MII/ non MII) in the order of ranking

In case the quantity offered to Local MSE(s) as per distribution table do(es) not match the L-1 LNIP price, the quantity will be offered to eligible AIMSE; if either of eligible Local MSE or AIMSE do(es) not match the L-1 LNIP price, the quantity will be offered to eligible MII Class 1 Local Supplier. In case none of the above matches the L-1 LNIP price, the quantity will be offered to others in order of their ranking.

Illustrative distribution based on the above principle is furnished at Annexure-**VII** of this tender document.

1.7 **Conditions for availing benefits under:**

1.7.1 Conditions for availing benefits under Clause no. **1.6.1** for eligible MSEs: **Purchase Preference as above & Payment Terms at Cl.No.4 of Annex-II:**

The stipulated MSE benefits like Purchase Preference and shorter credit Payment terms can be availed only by Manufacturers of tendered item / item category, and not by Traders / Dealers.

The MSE Unit shall get themselves registered with MSME Data Bank, being operated by NSIC, under SME Division, M/o MSME and submit Notary attested copy of valid SSI / MSE Registration Certificate / Entrepreneur Memorandum Acknowledgement Part-II / Udyog Aadhar Memorandum **issued by any of the following for the items / 'item category'** for which they are registered for availing the relevant benefits as stipulated in the tender.

MSEs participating in the tender must submit valid certificate of registration **with any one of the below agencies** indicating the details of the particular tendered item / 'item category' along with their Techno-Commercial bid. The Micro and Small Enterprise(s) not registered for the particular item/ item category, for which the tender is relevant, will not be eligible for any exemption/preference. The **registration certificate issued from any one of the below agencies must be valid as on tender opening date (TOD)**. The successful bidder should ensure that the same is valid till the end of the contract period. The MSEs who have applied for registration or renewal of registration with any of the below agencies/bodies, but have not obtained the valid certificate as on tender opening date (TOD), are not eligible for exemption/preference.

**a) For all MSEs:**

- i. District Industries Centre, (Acknowledgement of Entrepreneur Memorandum EM Part II)
- ii) Khadi & Village Industries Commission
- iii) Khadi & Village Industries Board
- iv) Coir Board
- v) National Small Industries Corporation (NSIC)
- vi) Directorate of Handicraft & Handloom
- vii) Any other body specified by Ministry of Micro, Small and Medium Enterprises.

**b) For Local MSEs:**

- i) District Industries Centre of Visakhapatnam
- ii) District Industries Centre of Srikakulam / Vizianagaram / East Godavari district i.e. units located within 100 kms of road distance of Visakhapatnam Steel Plant and falling under the Jurisdiction of respective District Industries Centre.
- iii) NSIC registered units and other MSEs falling within the above jurisdictions i.e. in (i) or (ii) above.

MSEs owned by SC/ST entrepreneurs are required to submit supporting documents like caste certificate (duly notarized) of the Proprietor / Partners issued by the Tahsildar / MRO / Magistrate or any Government authorized department.

#### 1.7.2 **Public Procurement (Preference to Make in India):**

Conditions for availing benefits under Clause no. 1.6.2 for Eligibility of Class-I Local Supplier / Class-II Local Supplier / Non-local Suppliers, Purchase Preference, applicability in tenders, Minimum Local content, verification of local content, and related provisions etc shall be as per Order No. P-45021/2/2017-PP (BE-II) dtd. 16.09.2020 from Department for Promotion of Industry and Internal Trade (Public Procurement Section), Ministry of Commerce and Industry, Government of India.

##### **Documents To Be Uploaded:**

Self declaration for Local Content as per Make In India (MII) policy i.e. self-certification indicating the percentage of local content and that the item offered meets the local content requirement for "Class-I local supplier / Class-II local supplier" and also details of location(s) at which the local value addition is made.

Please note that Profit, warehousing, marketing, logistics, freight, etc. cannot be considered as local value addition. [As per clarification received from DPIIT on File No. P-45021/102/2019-PP(BE-II) (E-29930) dated 26.11.2020]. Please refer the OMs from GoI in this regard for calculating the local content addition.

#### 1.8 **PERFORMANCE GUARANTEE BOND:**

**1.8.1** The successful tenderer should submit Performance Guarantee Bond so as to be received in the office of Dy. General Manager (MM-Purchase), RINL/VSP **within 15 (Fifteen) days** from the date of Purchase Order / Acceptance to Tender/ Letter of Acceptance (LOA). The Performance Guarantee Bond is to be furnished by way of a Demand Draft or Bankers' Cheque in favour of RINL, payable at Visakhapatnam (subject to realization) or in the form of Bank Guarantee as per proforma at **Annexure - VIII** of this tender document, for an amount covering **3% (THREE percent)** of the total PO value on **Landed Cost** basis covered by the aforesaid Acceptance to Tender. No change in the prescribed proforma of the Bank Guarantee for Performance Guarantee bond is acceptable. Further, the supplier is required to submit the duly filled in check list for BGs along with Performance Guarantee. The check list format is enclosed at **Annexure – X** of this tender document. Guidelines for handling Bank Guarantees received through Structured Financial Messaging System (**SFMS**) mode are available at **Annexure-IX** of this tender document

**1.8.2** The Performance Guarantee Bond if submitted in the form of Bank Guarantee should be established in favour of RINL through any Nationalized Bank or State bank of India situated at Visakhapatnam or outstation **with a clause to enforce the same at their local branch in Visakhapatnam**. If the bond is issued by any Scheduled bank (other than nationalized bank or SBI), bond is to be issued by the branch located in Visakhapatnam only. Bonds from Co-operative banks are not accepted.

**1.8.3** This Performance Guarantee Bond shall be for the due and faithful performance of the contract and shall remain binding, notwithstanding such variations, alterations or

extensions of time as may be made, given, conceded or agreed to between the successful tenderer and the Purchaser under the terms & conditions of Acceptance to Tender.

- 1.8.4 The successful tenderer is entirely responsible for the due performance of the Contract in all respects according to the spirit, intent and meaning of the terms and conditions and specifications and all other documents referred to in the Acceptance to Tender.
- 1.8.5 The Performance Guarantee Bond shall be kept valid and in full force and effect during the period of the contract and shall continue to be enforceable for a period of **120 (One hundred and Twenty) days** after the date of delivery of the last consignment.
- 1.8.6 In case of non-receipt of Performance Guarantee Bond from the successful tenderer(s) as above, equivalent amount of PG bond shall be withheld by RINL from any available/due amount of Vendors.
- 1.8.7 Performance Guarantee Bond shall be **released after 90 days from the date of receipt of last consignment or 'one month after consumption of the total material supplied, subject to clearance from user department'**, whichever is earlier, under the Purchase Order / Acceptance to Tender, subject to completion of supply of total PO quantity.
- 1.9 Tenders will be accepted by the system up to **10.30 Hrs. (IST) on the date of tender opening**. Techno-Commercial part of the Tender will be opened immediately thereafter in the presence of the Tenderers or Authorized Representatives of the Tenderers, who may choose to be present. **The date and time of reverse e-auction shall be intimated separately to technically and commercially acceptable tenderers**. It is brought out that the price bid prices will remain hidden / concealed in the system and the L1 price of price bids will be revealed / flow automatically at the start of auction only. Price Bids (Part-B) of those Tenderers who have been Techno-Commercially accepted shall be opened in the system beforehand, if any Tenderers or Authorized Representatives of the Tenderers who want to witness the opening of price bid may inform the same prior to opening of price bids so that the date and time can be informed to them in advance.
- 1.10 Offers received against this NIT / Open Tender shall not be returned in case the tender opening date is extended / postponed. Tenderers desirous to modify their offer/terms may submit their revised offer(s) within the extended due date. The employer reserves the right to open the original Offer along with revised Offer(s)
- 1.11 All the Offers shall be evaluated on **Landed Net of ITC Price (LNIP)** basis arrived **FOR VSP SITE per No.** at L1 LNITC price / LNIP.
- 1.12 **Notwithstanding anything specified in this Tender Document, RINL at its sole discretion, unconditionally and without having to assign any reason, reserves to itself the right:**
- a) To accept or reject the lowest tender or any other tender or all the tenders;
  - b) To accept any tender in full or in part;
  - c) To reject the offers not conforming to the tender terms and
  - d) To give Purchase preference to Public Sector Undertakings wherever applicable as per Government policy/ Guidelines.

- e) To extend purchase preference to Local SSIs (Micro and Small Enterprises) & Class-I Local Supplier / Class-II Local Supplier under MII policy as per prevailing guidelines of RINL subject to submission of documents as stipulated **at 1.7 of above.**

**Executive Director (MM)**

**SCHEDULE CUM MATERIAL SPECIFICATION OF LOWER STACK  
(HOOD) ASSEMBLY FOR GCP,SMS-2 (VITAL)**

**SPECIFICATION:**

<b>ITEM SL.NO.</b>	<b>1</b>
<b>MATCODE</b>	2173214
LOWER STACK(HOOD),SMS-2,PD-SMS2-5757	
<b>QUANTITY</b>	1.00
<b>UNIT OF MEASUREMENT (UOM)</b>	EA
	CONVERTER,PARTS
<b>1. PART NAME</b>	LOWER STACK (HOOD) ASSEMBLY
<b>2. REFERENCE NO</b>	ANNEXURE-A
<b>3. DRAWING REFERENCE</b>	PD-SMS(2)-05757
<b>4. EQUIPMENT NAME</b>	MOVABLE HOOD ASSEMBLY FOR LD-1
<b>5. SCOPE</b>	ALL PARTS OF DRAWING PD-SMS(2)-05757 AND ANNEXURE-A IN ASSEMBLED CONDITION.
<b>6. SCOPE OF SUPPLY</b>	HOOD SHALL BE SUPPLIED IN SINGLE PIECE.
<b>7. STRESS RELIEVING</b>	YES
<b>8. HYDRO TESTING</b>	AT SUPPLIER'S PREMISES AT 36 BAR IN PRESENCE OF THIRD PARTY INSPECTION AGENCY.
<b>9. THIRD PARTY INSPECTION</b>	BY BUREAU VERITAS /LLOYDS
<b>10. COST OF THIRD PARTY INSPECTION</b>	TO BE BORNE BY THE SUPPLIER. PARTY HAS TO SUBMIT OFFER ACCORDINGLY.
<b>11. STAGE INSPECTION</b>	YES
<b>12. MTC</b>	REQUIRED FROM GOVT./GOVT. APPROVED LAB/OWN LAB IN CASE OF ISO CERTIFIED COMPANY
<b>SPECIAL INSTRUCTIONS</b>	
	1. SIGNED AND STAMPED COPY OF ANNEXURE-A TO BE SUBMITTED ALONG WITH THE OFFER AS CONFIRMATION FOR ALL THE POINTS OF ANNEXURE-A.
	2. PARTY SHALL ENSURE THAT NO OBJECT WILL REMAIN INSIDE THE HEADERS & TUBES DURING MANUFACTURING/FABRICATION OTHER THAN ITEMS SHOWN IN THE DRAWING SO THAT MINIMUM WATER FLOW MENTIONED ABOVE CAN BE ACHIEVED.
	3. ALL OPENINGS SHALL BE ADEQUATELY BLANKED OFF IN ORDER

	TO AVOID INGRESS OF FOREIGN MATERIAL.
1.THIRD PARTY INSPECTION	BY BUREAU VERITAS /LLOYDS
2.STAGE INSPECTION	YES
Guarantee	
Sample Required	No
Test Certificate	TC required from: Govt./ Govt. approved Lab/NABL accredited Lab/Own Lab in case of ISO Certified Company

**TENDERERS SHALL FILL UP AND CONFIRM ACCEPTANCE OF SCHEDULE OF MATERIAL CUM SPECIFICATION FORMAT (ANNEXURE-I) BY DULY SIGNING BY AN AUTHORIZED SIGNATORY AND AFFIXING THE SEAL OF THE FIRM AND SUBMIT / UPLOAD ALONG WITH THE OFFER.**

**Signature of the tenderer**

## ANNEXURE -II To RFX no. 2100018473 dt. 06.01.2024

### SPECIAL INSTRUCTIONS TO TENDERERS

1. **ESTABLISHMENT OF CREDIBILITY OF UN-ENLISTED VENDORS:** If a tenderer who responds to this tender is not presently enlisted with RINL / VSP, he is requested to furnish copies of the following documents separately in a sealed envelope super scribing “**CREDENTIALS**” and the Rfx **REFERENCE** as the case may be along with the tender (pls refer Cl.No. 8 of Annexure-II):

A) **INDIGENOUS:** (Indian Manufacturers )

A) The following documents are to be submitted by the party:

i) Notarized Statutory manufacturing / service industry certificate, i.e., EM-Part II issued by DIC / NSIC registration certificate for the same / similar items for MSEs.

(Or)

Notarized copy of Certificate of Registration of Shops and Establishments for a dealer / Agent /Trade etc.

(Or)

Notarized copy of Certificate of Incorporation along with Memorandum and Articles of Association of the Private / Public Limited companies.

ii) Notarized Copy of Proprietary / Partnership deals in case of Proprietary / Partnership firms.

iii) Notarized copy of Excise, Sales Tax (CST, VAT), Service Tax Registration certificates and PAN card copy in the name of company in case of Limited companies or in the name of individuals in case of Proprietary firms.

iv) Copy of GST registration certificates and PAN card copy in the name of Company in case of Limited companies or in the name of Individuals in case of Proprietary firms.

v) Self-certified financial worth and audited financial statements for the last three (3) years.

vi) Self-certified Purchase Orders / contracts copies for the same or similar tendered item/s.

vii) Self-certified ISO certificate, if any.

Note: “In case of STARTUPS, the STARTUPS have to submit a verifiable certificate of recognition from the concerned Govt. Authorities for consideration with respect to Relaxation on prior turnover and prior experience i.e., w.r.to iv to vi above.. The above is subject to the conditions that the firm has the required manufacturing; testing & inspection facilities and the following documents are to be submitted:

a. Details of Manpower & Machinery (Self certified)

b. Details of Testing & Inspection facilities available (Self certified)

However, for items related to Public safety, health, critical security operations and equipments, etc. relaxation shall not be applicable”

Kindly note that the above information is required to assess the credibility of the vendor not presently enlisted with RINL / VSP. **The tender of un-listed vendor may be rejected in case of non-submission or incomplete submission of the above documents except vii) above or if RINL/VSP finds that the credibility of the un-listed Vendors is not satisfactory on the**

**basis of the documents furnished.** The Vendor shall produce originals of the above documents for verification, if RINL / VSP so desires. RINL / VSP's decision in this regard is final.

## **2. PRE QUALIFICATION CRITERIA (PQC) REQUIRED FOR INDIGENOUS MANUFACTURERS FOR THE SUPPLY OF LOWER STACK (HOOD) ASSEMBLY FOR GCP,SMS-2 (VITAL)**

**2.1. Tenderers who are the Manufacturers of LOWER STACK (HOOD) ASSEMBLY FOR GCP,SMS-2 are not registered with RINL/VSP shall furnish information / data / documents / printed and illustrated literature / brochures covering the following aspects failing which their offers shall be rejected.**

1. Bidder shall have capability of manufacturing and supply of tubular type Hood or Stack for LD Converters/BOF of 130 T and above are only eligible for submitting quotation against the ITT.
  2. Bidder shall submit copy of at least one successfully executed Purchase Order along with Drawings & Specification pertaining to tubular type Hood or Stack for LD Converters/BOF supplied to Major Steel Plants in India / Internationally. Bidder shall submit supporting documents (clearly indicating the Purchase order number) like Goods acceptance rejection note or Satisfactory performance report or any other relevant document as a proof of supply of tubular type Hood or Stack for LD Converters/BOF against qualified Purchase Order copies, failing which offer of bidder is liable for rejection.
  3. The open tender is to be restricted only for Indian manufacturers.
  4. Above mentioned PQC is applicable for all the firms. PQC is to be fulfilled by the Bidders alone.
- 2.2. In case the Manufacturer wants to supply from their Works located at more than one place, the details of the Works should be indicated in the tender / response in the (Part-A: Techno-Commercial Bid).

### **3. User Manual for E-bidding & E-auction in SAP-SRM**

Open VSP's SRM portal <https://srm.vizagsteel.com>

**User Manual in the home page of VSP's SRM portal by clicking on "Awareness on e-tendering for Vendors", is in general applicable for all e-tenders of VSP. Bidders may please take help of the same.**

**Summary of the steps to be followed, in brief, for present Open Tender (RFX), is given below:**

- Existing Users / Vendors may Login with their SAP Vendor Code as User ID & corresponding Password.
- New Users/ Vendors may register by clicking on "**New Vendor? [Initial Registration](#)**" available in the home page of our SRM portal, by providing requisite details.
- Please go through page nos. **51 to 55** of the User Manual (**Awareness on e-tendering for Vendors**) in case of any log-in problems.

- After logging in, Click on “RFX and Auctions” tab
- Click on ‘All(1)’ against ‘e-RFXs’ and Click on ‘Refresh’. Refer page numbers **13 to 21** of the User Manual (**Awareness on e-tendering for Vendors**)
- It displays the RFX Published by RINL-VSP. Check the RFX no., date and Submission deadline.
- Alternative is: Click on ‘Show quick criteria maintenance’ and Enter the RFX number in the Event Number field and Click on Apply. Then the required RFX will be displayed below.
- Click on the RFX number to enter in to the RFX (Display RFX). Check the basic details like Submission deadline, item and quantity etc
- Click on ‘Technical RFX’ (yellow button) to open C-Folder (a new window)
- Click on ‘Publisher Area’ in the C-Folder and download all the tender documents uploaded by VSP.
- Please do not log-off the C-folder. Only close it all times.
- After going through VSP’s Tender document, Vendor may decide whether to participate or not in this RFX.
- Please click on ‘Register’ in ‘Display RFX’ page and provide your email-id as required. After this step, ‘Participate ‘ Button will be enabled
- Please click on ‘Participate’ or ‘Do not Participate’ in ‘Display RFX’ page, as the case may be.
- After clicking on ‘Participate’, Click on ‘Create Response’. Then ‘RFX Response’ (Offer) no. is generated by system and is displayed.
- Click on ‘Save’ to enter into your ‘RFX Response’ page.
- Click on Edit to enter / modify any data in your ‘RFX Response’ (frequently Use Edit, Check, Save and Refresh buttons while entering/modifying the data)
- Enter Offer Validity date against ‘Quoted Validity Date’ under ‘Basic data’ under ‘RFX Information’ tab.
- Enter Basic price after clicking on ‘Details’ button under ‘Items’ Tab, Taxes and duties in ‘Item Conditions’ & and also answer the ‘Questions’ under ‘RFX Information’. Refer page numbers **27 to 37** of the User Manual (**Awareness on e-tendering for Vendors**)
- Please upload the ‘**Technical Specification**’ (**Annexure-I** of VSP’s Open Tender document), duly signed and stamped by the tenderer, as a token of acceptance of same. Signed and scanned copy of this document is to be uploaded in the C-Folder, by clicking on ‘Technical RFX Response’ (yellow button) available in your RFX Response screen. Refer Page nos. **38 to 43** of the user manual (**Awareness on e-tendering for Vendors**).
- Please go through page nos. **44 to 50** of the User Manual (**Awareness on e-tendering for Vendors**) for submitting your RFX Response finally.

**SRM LIVE AUCTION (REVERSE E-AUCTION):** User Manual available in the home page of VSP’s SRM portal by clicking on “Awareness on e-tendering for Vendors” may please be followed (at page numbers 56 to 65) to participate in SRM Live Auction.

Please go through the ‘Browser & Java Settings for E-auction’ and comply with the same, before participating in the SRM Live Auction.

## Help Desk for SRM E-Procurement and E-Auction

### 1. System related Queries :

- a. First Contact: **0891-2518646**, Shift In-charge, IT-ERP System Support Group
  - b. Second Contact: **1801425421124**, In-charge, SRM (works only from BSNL Landline or Mobile)
  - c. First Escalation: **+919701347736**, ARUN KUMAR S, Dy. General Manager (ERP)
2. You can also write to : [srm\\_support@vizagsteel.com](mailto:srm_support@vizagsteel.com)

### For tender related queries, contact

J Venkateswara Rao, DGM(MM) (9849569088) Or Priti Jamure, Asst. Mgr (MM) (9392174006)  
[jvrao@vizagsteel.com](mailto:jvrao@vizagsteel.com) Or [priti2809@vizagsteel.com](mailto:priti2809@vizagsteel.com)

- 3.1. **QUOTING OF PRICE(S):** The price quoted should be for delivery on 'FOR VSP Stores' basis exclusive of applicable Goods and Services Tax (GST) and surcharge, if any. As regard to taxes and duties/ GST a separate provision has been provided to enter the same. The rates of GST and surcharge, if applicable, should be indicated in the techno-commercial bid. In case the freight is exclusive, then the freight charges only are to be clearly mentioned in the commercial questionnaire. However, any change in statutory taxes and duties shall be reimbursed at actuals during the original contractual delivery period. **The price should be quoted per NUMBER Only**. The prices shall remain firm and fixed during the tenure of the contract. (-- **VITAL**).
- 3.2. Any change in statutory taxes and duties shall be reimbursed at actuals during the original contractual delivery period. Any change in taxes and duties beyond the original contractual delivery period is to be borne by the Supplier.
- 3.3. The techno-commercial bid should not contain any indication of Basic price. Only technical details of the offered items. It may be noted that Unit Price is to be quoted for each and every item of the RFx. The price should be quoted per **NUMBER** Only. The prices shall remain firm and fixed during the tenure of the contract. (-- **VITAL**).

### **3.4. GOODS AND SERVICES TAX (GST):**

- I. The tenderers/bidders/suppliers who are registered with GST in India shall submit an Undertaking as follows, on their Letter Head, duly signed, along with their Techno-Commercial Bid:  
"We shall comply with all necessary Statutory compliances including but not limited to providing GST Invoices or other Documentation as per GST Law relating to the above Supply/Services to RINL, uploading the details of the Invoice, Payment of Taxes, Timely filing of valid Statutory Returns for the Tax Period in the Goods and Services Tax Portal. In case the Input Tax Credit of GST is denied or demand is recovered from RINL on account of any of our act, including but not limited to non-payment of GST charged and recovered, non-generation of E-Way Bill, non-filing of Returns, non-uploading/improper uploading of valid invoices raised on RINL in the Returns, etc., the Vendor/Supplier/Contractor shall indemnify RINL in respect of all Claims of Tax, Penalty and/or Interest, Loss, Damages, Costs, Expenses and Liability that may arise due to such non-compliance. Such amount shall be recovered from any Payments due to us or from Security Deposit or any other amount available with RINL in the same Contract or in any other Contracts including future Contracts.

If any Tax has been paid by us in pursuance of any demand on account of suppression, fraud or wilful misstatements of facts; then, the same shall not be passed on to RINL through Debit Notes or Invoices or Supplementary Invoices."

- II. Tenderers from India should be registered under GST and shall confirm submission of GST Invoice to enable RINL/VSP to avail the Input Tax Credit (ITC). Evaluation of such Offers will be done considering the ITC that would be available to RINL/VSP on GST. Also, the tenderers from India shall indicate the HSN code of the item offered and GSTIN Number in the Techno-Commercial Bid and also in the Invoice, in the event of order placement.
- III. Any variations in the rate of GST as applicable on account of amendments made to the respective Acts made after the date of PO but during the contractual delivery schedules shall be borne by the Purchaser.
- IV. In case of acceptance of stores beyond the original delivery schedules, the rate of GST on the last day of original delivery schedule or the actual rate of GST on the date of delivery whichever is lower, shall be to the account of Purchaser.
- V. The Purchaser shall reimburse the variation as above based on documentary evidence like relevant Gazette Notification or any other documents to the satisfaction of the Purchaser after considering any credit / relief /concession etc allowable or allowed to the Supplier under the respective Act or Rules made after the date of PO.
- VI. Wherever the tenderers quote GST as `NIL# or at concessional rates (being SSI Unit or due to some other privilege available on the date of offer) but reserves the right to charge at actual on the date of dispatch, suitable loading would be done with maximum GST rates as applicable.
- VII. Tenderers shall submit GST Registration Certificate under GST act if available, wherever applicable, before signing the Work Order / Letter of Acceptance and submit a copy of the same.
- VIII. In case of non-submission / incorrect submission of the relevant valid GST document, the amount equivalent to the loss of CENVAT / CREDIT shall be recovered from the amount due.

**However, in case tenderers quote any other terms, other than those mentioned in these tender documents, the same shall be loaded as per VSP norms while evaluating their offer.**

- 3.5.1 In case tenderers quote any other term than mentioned in this tender, the same shall be loaded as per VSP norms while evaluating their offer.
- 3.5.2 Any revised bids / any revision in offered price, terms & conditions, received after tender opening i.e. after opening of Techno-Commercial unpriced bids, shall be rejected unless it has been furnished in response to a specific request from VSP.
- 3.5.3 Tenderer's GST Registration Number to be necessarily indicated in the Offer. In case of supply of goods or services on which the employer (RINL/VSP) is not eligible to avail GST

input tax credit, the applicable GST payable by RINL/VSP (in case of unregistered taxable supplies) or GST to be charged by the registered taxable supplier as applicable, shall be added to the landed cost for evaluation purposes.

- 3.5.4 **Tenderers are requested to indicate/mention in the Commercial Questionnaire, the percentage of Goods and Service Tax (GST) and “Freight per unit” and “Insurance per unit” (included / extra), along with Techno-Commercial Offer (Part-A). The percentage / value of applicable Taxes, freight, Insurance indicated in the Commercial Questionnaire is final and the same will only be considered.**

**However, there should not be any indication of the Basic Price or Landed Cost or LNIP cost in the Techno-Commercial Offer (Part-A), as the Basic price will be submitted online only through our SRM portal.**

- 3.5.5 SAP Price bid should not contain any caveat conditions. In case any other data or Information not relevant is noted in the SAP price bid, the same shall not be taken in to consideration.
- 3.5.6 Basic Price is to be submitted electronically in the RFX Response through VSP’s SRM portal only. Indication of Basic Price in the Techno-Commercial offer shall not be considered and may result in rejection of the offer.

#### **4. TERMS OF PAYMENT:**

- 4.1 100% payment of the value of each consignment shall be made against submission of bills along with VSP’s acceptance GARN (Goods Acceptance / Rejection Note), subject to other PO terms. Payment shall be released on **60<sup>th</sup> day (21<sup>st</sup> day** for Local Micro and Small enterprises and **45<sup>th</sup> day** for non-local MSEs, subject to submission of documents as stipulated vide clause No. **1.7** of the Open tender notice) from the date of **acceptance** of material at VSP i.e. acceptance GARN date.

PURCHASER encourages Electronic Fund Transfer for payment direct to Seller’s Bank account on due date for which Seller has to furnish Bank account details in the format prescribed by PURCHASER. Any other mode of payment term will be suitably loaded while evaluating the tender other than credit payment.

The price bid should only contain the price quoted and other financial terms should be given in the techno-commercial bid and not in any other accompanying documents or statement. No extra weightage shall be given for any extra credit offered beyond ITT / Rfx payment terms of 60 days interest free credit from the date of acceptance of material for ranking / evaluation purpose.

- 4.2 In case an offer with deviations to payment terms is considered by RINL/VSP, it shall be loaded suitably for the purpose of comparison with other offers. The general principal is to load for the additional financial implication to which RINL / VSP may possibly be exposed on account of such deviation. The decision of RINL / VSP in this regard shall be final and binding. RINL / VSP reserve the right to load the Offers at its sole discretion for other deviations also, which in the opinion of RINL / VSP, have financial implications to RINL / VSP.

4.3 The Seller shall dispatch materials on door delivery basis with their own tankers ensuring that the relevant valid GST Document is being submitted to VSP. In case of non-submission / incorrect submission of the relevant valid GST document, the amount equivalent to the loss of CENVAT / CREDIT shall be recovered from the amount due.

5.0 **VALIDITY OF THE OFFER:**

5.1 Each tenderer shall keep his Offer firm and valid for acceptance by RINL for a period of **120 (One hundred and twenty) days** from the **actual** date of openings of tenders. **Offer comprises of online submission of Techno-Commercial Bid, online sealed E-Price Bid submitted in VSP's SRM portal, subsequent technical and commercial clarifications/ confirmations, if any, and the Bids submitted in Reverse e-auction (SRM Live Auction).**

6.0 **STATEMENT OF DEVIATIONS:**

If any tenderer is unable to accept any particular term(s) as incorporated in the Tender document, or proposes any deviation there from, the Tenderer shall submit / upload along with his offer, a statement of deviations clearly spelling out the deletions / deviations proposed, which may, however, have an impact on the evaluation of his offer or rejection by RINL. **Each tenderer shall give an undertaking along with his offer confirming his acceptance to all the terms and conditions of the Tender document / GCC, except for the deletions / deviations specifically proposed by them in their offer.**

**Offers with any deviations to the following terms and conditions contained in the tender document are not acceptable to VSP and such offers are liable for rejection:**

- (a) Specification
- (b) Validity of offer
- (c) Liquidated damages
- (d) Weighment,
- (e) Risk Purchase
- (f) Inspection
- (g) Arbitration and Jurisdiction and
- (h) Default

Offers which deviate from the vital conditions (as illustrated below) of the tender shall be rejected.

- a) Non submission of complete offers, appending signature on the offer and the prescribed formats.
- b) Receipt of Offers after due date & time and or by e-mail/ fax
- c) Non-submission of signed Integrity Pact.
- d) Non-submission of Bid Security Declaration.
- e) Offer in hard copy shall not be considered except Credentials as per Cl.No. 8 of Annx-II of Annx-A of Rfx
- f) Non-submission of Pre-Qualification Documents for all enlisted Vendor's/ authorized dealers of VSP, as per Clause 2.0 of Annexure-II of this tender.

**7. INSTRUCTIONS FOR SUBMISSION OF OFFERS:**

7.1 The detailed Offer together should be submitted /uploaded in the C-Folder in two parts:  
Part-A: Techno-Commercial Bid. **Part-A should contain:**

- i) Covering Letter of Offer, on the Letter head of tenderer/bidder.
- ii) Annexure-I (Technical Specification) duly signed and stamped.
- iii) Bid Security Declaration (Annexure-III) duly signed and stamped.
- iv) Letter of Undertaking w.r.t GST compliance (Annexure-V)

- v) Credentials of the tenderer/bidder, as per Clause 1.0 of Annexure-II of this tender document, if the bidder who responds to this tender is not presently enlisted with RINL / VSP.
- vi) Pre-Qualification Documents for all enlisted vendors of VSP, as per Clause 2.0 of Annexure-II of this tender.
- ix) Supplier details, as per Annexure-XI, duly filled, signed and stamped.

**IT IS TO BE NOTED THAT ALL DOCUMENTS ARE TO BE SUBMITTED / UPLOADED IN THE C-FOLDER OF THE RFX AND HARD COPY FOR CREDENTIALS (REFER CL.NO.1 OF ANNEXURE-II) FOR UNLISTED VENDOR SHALL ONLY BE ACCEPTED FOR FIRMS WHO HAVE SUBMITTED THEIR OFFER / RESPONSE IN ONLINE / SAP. However, no indication of basic price, Landed cost and LNIP cost in any form, shall be given in the documents submitted in the C-Folder of the Rfx**

**7.2 Part-B: Basic Price in Price Bid to be submitted electronically through VSP's SRM portal: <https://srm.vizagsteel.com/> before the due date & time.**

7.3 The envelopes containing the credentials only referred to in para 8.1 above which should bear the following superscription: "**Part-A: Techno-Commercial Bid in response to Open Tender ITT/ RFX no. 2100018473 dt.06.01.2024 along with RFX response number.**"

7.4 The Sealed envelope referred above should be addressed to the **General Manager (MM)I/c, Administration Building – 3<sup>rd</sup> Floor, Material Management Dept. (Purchase), Rashtriya Ispat Nigam Limited (RINL), Visakhapatnam Steel Plant (VSP), Visakhapatnam 530031, Andhra Pradesh, India. The name, address and vendor code of the Tenderer should be mentioned on this envelope.**

7.5 **Tenders will be accepted upto 10.30 Hrs (IST), on tender opening.** The Techno-Commercial bid of the tenders shall be opened immediately in the system and envelopes, if any, thereafter in the presence of the tenderers or authorized representative of the tenderers, who may choose to be present. The date and time of reverse e-auction shall be intimated separately to technically and commercially acceptable tenderers. It is brought out that the price bid prices will remain hidden / concealed in the system and the L1 price of price bids will be revealed / flow automatically at the start of auction only. Price Bids (Part-B) of those Tenderers who have been Techno-Commercially accepted shall be opened in the system beforehand, if any Tenderers or Authorized Representatives of the Tenderers who want to witness the opening of price bid may inform the same prior to opening of price bids so that the date and time can be informed to them in advance.

## **8.0 Evaluation of Offers:**

8.1 RINL-VSP shall have the option of conducting **SRM Live Auction** (Reverse E-Auction) in SAP-SRM platform. All technically and commercially acceptable bidders would be required to participate in the Live Auction through VSP's **SRM portal <https://srm.vizagsteel.com/> with the same User ID and Password.** User manual for participation in e-auction is available in our portal mentioned above. In the e-auction, the bidders would be required to quote prices only on **Landed Net of ITC (LNITC) basis per No. Lowest LNITC price arrived by the system from the Price RFX Responses i.e. E-Price Bids shall flow automatically to Auction Cockpit as Start Bid Price** and will be visible in the system only after the Start time of SRM Live Auction.

- 8.2 After the Live Auction is completed, composite price comparative statement is generated by the system considering the RFX Response Prices and Reverse Auction prices. Placement of order shall be considered on the TA & CA lowest L1 price (LNITC) so arrived.
- 8.3 Offers which deviate from the VITAL conditions of the tender shall be rejected:
- g) **Non submission of complete offers, appending signature on the offer and the prescribed formats.**
  - h) **Receipt of Offers after due date & time and or by e-mail/ fax**
  - i) **Non-submission of Bid Security Declaration.**
  - j) **Offer in hard copy shall not be considered except Credentials as per Cl.No. 8 of Annx-II of Annx-A of Rfx**
  - k) **Non-submission of Pre-Qualification Documents for all enlisted vendors (or their authorized dealers), as per Clause 2.0 of Annexure-II of this tender.**
- 8.4 In case any tenderer is silent on any clauses mentioned in this tender document, VSP shall construe that the tenderer had accepted the clauses as per this Invitation to Tender.

## 9 COMPLETENESS OF THE TENDER:

Each Tenderer should ensure that the aforesaid conditions for submission of offers are duly complied with. Failure to furnish correct and detailed information as called for will render the concerned tender liable to rejection.

**In case any discrepancy/omission/incompleteness is observed in the Price Bid submitted, a strict view shall be taken by RINL-VSP without any relaxation. Such Offers shall not be considered for evaluation and shall be summarily rejected for that particular cycle. Hence, Price Bids are to be submitted in C-Folder with due care and attention.**

## 10 PUNITIVE ACTIONS:

- 11.1 If it comes to the notice of VSP at any stage from request for enlistment/ tender document that any of the certificates / documents submitted by applicants for enlistment or by bidders are found to be false/ fake/ doctored, the party will be debarred from participation in all VSP tenders for a period of 5 years including termination of contract, if awarded. EMD/ Security Deposit etc. if any will be forfeited. The contracting Agency in such cases shall make good to VSP any loss or damage resulting from such termination. Contracts in operation anywhere in VSP will also be terminated with attendant fall outs like forfeiture of EMD/ Security Deposit, if any, and recovery of risk and cost charges etc. Decision of VSP Management will be final and binding.
- 11.2 In case where RINL/VSP decides to procure the material from one or more than one source, (Only one offer shall be submitted by Companies using same equipment / facilities/address), and if it comes to the notice of RINL/VSP at any stage during the finalization of the tender or after placement of order/execution of the contract that offers have been made by Companies using same equipment/facilities/address, then such offers/orders shall be rejected/cancelled forthwith and **business dealings with such Firms/ Contractors shall be banned for a period of 2 years.** Bid money/EMD Security Deposit etc. if any shall be forfeited. Decision of RINL/VSP in this regard shall be final and binding.
- 11.3 If any tenderer backs out after opening of the techno commercial bids within the offer validity period, but prior to reverse e-auction and opening of the sealed price bids, they shall be kept

under hold without issue of tender enquiries for the next one tender or three months, whichever is later.

- 11.4 If the 'L1' tenderer backs out after opening of the tenders in case of single bid cases ( or) after the Reverse e-auction / opening of the sealed price bids in case of 2-bid cases and within the validity period, they shall be kept under hold without issue of tender enquiries for the next '3' tenders or '6' months whichever is later including barring participation in open tenders.
- 11.5 If the 'tenderer backs out after award of the Contract, they shall be kept under hold without issue of tender enquiries for the next '3' tenders or '6' months whichever is later, apart from proceeding with alternative procurement action (re-tendering) at the risk & cost of the defaulting supplier.

**12 Right to reject tenders:**

- 12.1 RINL/VSP does not pledge itself to accept the lowest or any other tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity tendered and tenderes shall supply the same at the rate quoted.

**13 DEFAULT:**

Should the SELLER fail to provide the MATERIAL for delivery by the time or times agreed upon or should the SELLER in any manner or otherwise fail to perform the Acceptance to Tender or should a receiver be appointed on its assets or make or enter into any arrangements or composition with Creditors or suspend payments (or being a company should enter into liquidation either compulsory or voluntary), the PURCHASER shall have power to declare the Acceptance to Tender as at an end at the risk and cost of the SELLER in every way. In such a case, the SELLER shall be liable for any expenses, damages or losses which the PURCHASER may incur, sustain or be put to by reason of or in connection with SELLER's default. This Clause is however subject to Force Majeure Clause of the Tender herein below.

**14 LIQUIDATED DAMAGES:**

Delivery is the essence of the Contract and hence should any consignment be delayed, liquidated damages @ 0.5% of the price of the delayed consignment, for each week or part thereof shall be levied and recovered subject to a maximum of 10% of the total order value, **excluding taxes.**

**15 RESPONSIBILITY:**

The PURCHASER on the one hand and the SELLER on the other hand shall be responsible for the performance of all their respective obligations under this Acceptance to Tender.

- 16 **COMPLETENESS OF THE AGREEMENT AND MODIFICATION:** This Acceptance to Tender cancels all previous negotiations between the parties hereto. There are no understandings or agreement between the PURCHASER and the SELLER which are not fully expressed herein and no statement or agreement, oral or written, made prior to or at the signing hereof shall affect or modify the terms hereof or otherwise be binding on the parties hereto. No change in respect of the terms covered by this Acceptance to Tender shall be valid unless the same is agreed to in writing by the parties hereto specifically stating the same as an amendment to this Acceptance to Tender.

17 **WAIVER:**

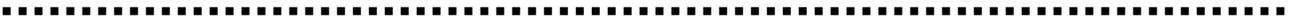
Failure to enforce any condition herein contained shall not operate as a waiver of the condition itself or any subsequent breach thereof.

18 **LEGAL INTERPRETATIONS:**

The Acceptance to Tender / Purchase Order and the arbitration shall be governed by and construed according to the laws of India for the time being in force.

19 **LIABILITY OF GOVT. OF INDIA:**

It is expressly understood and agreed by and between the SELLER and the PURCHASER that the PURCHASER is entering into this Acceptance to Tender solely on its own behalf and not on behalf of any other person or entity. In particular, it is expressly understood and agreed that the Govt. of India is not a party to this Acceptance to Tender and has no liabilities, obligations or rights hereunder. It is expressly understood and agreed that the PURCHASER is an independent legal entity with power and authority to enter into contracts solely in its own behalf under the applicable laws of India and general principles of Contract Law. The SELLER expressly agrees, acknowledges and understands that the PURCHASER is not an agent, representative or delegate of the Govt. of India. It is further understood and agreed that the Govt. of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of this Acceptance to Tender. Accordingly, the SELLER hereby, expressly waives, releases and foregoes any and all actions or claims, including cross claims, impleader claims or counter claims against the Govt. of India arising out of this Acceptance to Tender and covenants not to sue the Govt. of India as to any manner, claim, cause of action or thing whatsoever arising of or under this Acceptance to Tender.



**ANNEXURE-III TO TENDER NO. Pur. RFX no. 2100018473 dt. 06.01.2024**

**PROFORMA OF BID SECURITY DECLARATION**

**BID SECURITY DECLARATION**

*(In Lieu of EMD)*

Tender no./RFX No:

Dated: (dd-mmm-yyyy)

I/We have understood that, according to the conditions of Tender document, bids must be supported by a Bid Security Declaration (BSD). Accordingly, I am/We are submitting this "Bid Security Declaration" as follows:

I/We accept that, I/We will automatically be debarred from participation in all future tenders of RINL **for a period as brought out in the "Punitive Clause" of the tender** and also already submitted bids (if any) shall not be considered for further evaluation, in case of any of the following:

(a) If I/we withdraw/ modify our Bid after tender opening and during the period of bid validity stipulated in the tender document or any extension thereof.

Or

(b) Having been notified of the acceptance of our Bid by RINL, during the period of bid validity, if I/We

(i) Fail or refuse to execute the Contract. (or)

(ii) Fail or refuse to furnish the security deposit, as stipulated in the Tender Document/ Work Order/ Letter of Acceptance/ Purchase Order.

*[Signature]*

In the capacity of

*[Legal capacity of person signing the Bid Security Declaration]*

The bidder shall submit a documentary proof (viz. certified/true copy of board resolution / Power of Attorney etc.) with respect to Legal capacity of person signing the BSD.

Name:

*[Complete name of person signing the Bid Security Declaration]*

Duly authorized to sign the bid for and on behalf of: *[Complete name of Bidder and Address]*

Date: *[Date of signing]*

Corporate Seal: (wherever applicable)

Witness:

*[Signature of person with name and address]*

-----  
Note: In case of a Joint Venture / Consortium, wherever allowed the BSD must be in the name of all partners to the Joint Venture/Consortium that submits the bid.

**ANNEXURE-IV to Open Tender (ITT) / RFX no. RFX no. 2100018473  
dt. 06.01.2024**

(The tenderers/bidders/suppliers who are registered with GST in India shall submit an Undertaking as follows, on their **Letter Head, duly signed**, along with their Techno-Commercial Bid)

**DECLARATION OF GOODS AND SERVICES TAX (GST)**

“We shall comply with all necessary Statutory compliances including but not limited to providing GST Invoices or other Documentation as per GST Law relating to the above Supply/Services to RINL, uploading the details of the Invoice, Payment of Taxes, Timely filing of valid Statutory Returns for the Tax Period in the Goods and Services Tax Portal.

In case the Input Tax Credit of GST is denied or demand is recovered from RINL on account of any of our act , including but not limited to non-payment of GST charged and recovered, non-generation of E-Way Bill, non-filing of Returns, non-uploading/improper uploading of valid invoices raised on RINL in the Returns, etc., the Vendor/Supplier/Contractor shall indemnify RINL in respect of all Claims of Tax, Penalty and/or Interest, Loss, Damages, Costs, Expenses and Liability that may arise due to such non-compliance. Such amount shall be recovered from any Payments due to us or from Security Deposit or any other amount available with RINL in the same Contract or in any other Contracts including future Contracts.

If any Tax has been paid by us in pursuance of any demand on account of suppression, fraud or wilful misstatements of facts; then, the same shall not be passed on to RINL through Debit Notes or Invoices or Supplementary Invoices."

Yours faithfully,

For and on behalf of M/s \_\_\_\_\_  
(Name & Signature of Authorized Person with company's Seal)

**ANNEXURE- V TO OPEN TENDER (ITT) / RFX NO. RFX no. 2100018473 dt. 06.01.2024**

**Number of Sources: ONE**

Number of sources is intended One. However, in case of Purchase Preference to MSE / MII, the distribution pattern of 2 sources will be followed and quantity will be awarded on Two sources, subject to Purchase Preference to eligible MSEs and Make-In-India suppliers; subject to matching L1 price by any of the tenderers. For the purpose of this Bid, the Order of preference (Public Procurement Policy (PPP) & Make in India (MII)) is as under:

- a) Local MSEs - Till the total quantity on Local MSEs equals or exceeds 50%.
- b) AIMSEs - Till the total quantity on AIMSEs (including Local MSEs) equals or exceed 25%.
- c) MII Class 1 Local Suppliers - Till the total quantity on Class 1 Suppliers equals or exceeds 50%
- d) Others (including MSEs/Non MSEs/ MII/ non MII) in the order of ranking

In case the quantity offered to Local MSE(s) as per distribution table do(es) not match the L-1 LNIP price, the quantity will be offered to eligible AIMSE; if either of eligible Local MSE or AIMSE do(es) not match the L-1 LNIP price, the quantity will be offered to eligible MII Class 1 Local Supplier. In case none of the above matches the L-1 LNIP price, the quantity will be offered to others in order of their ranking

**Illustration for Quantity Distribution:**

<b>Sl. No</b>	<b>No of sources required</b>	<b>If divisible between 2 (Two) owing to MII / MSE</b>
1.1	<b>Where L1 is Local MSE &amp; MII Cls1</b>	100% - L1 Local MSE&MII Cls1
1.2	<b>Where L1 is Local MSE &amp; Non MII Cls1</b>	2/3 - L1 Local MSE
		1/3 - MII Cls1
2	<b>Where L1 is AIMSE &amp; MII Cls1</b>	
	A	In case there is/are eligible Local MSE/s
	B	In case there is no eligible Local MSE
2.1	<b>Where L1 is AIMSE &amp; Non MII Cls1</b>	
	A	In case there is/are eligible Local MSE/s
	B	In case there is no eligible Local MSE
3	<b>Where L1 is MII Cls1 &amp; Non MSE</b>	
	A	In case there is/are eligible Local MSE/s
	B	In case there is no eligible Local MSE but there is/are eligible AIMSE/s
	C	In case there is no eligible Local MSE or AIMSE
3.1	<b>Where L1 is Non-MSE &amp; Non MII Cls1</b>	
	A	In case there is/are eligible Local MSE/s
	B	In case there is no eligible Local MSE but there is/are eligible AIMSE/s

	C	In case there is no eligible Local MSE or AIMSE	1/2 -L1 Non-MSE & Non MII Cls1
			1/2 - MII Cls1

Note: // MII Cls1 : Make in India Class-1 Local Supplier // AIMSE: All India MSE // Local MSE : MSEs of Srikakulam/ Vizianagaram/ East Godavari District i.e., units located within 100 KM of road distance of VSP and falling under the jurisdiction of respective DICs.//

**ANNEXURE- VI to Open Tender (ITT) / RFX no. RFX no. 2100018473 dt.  
06.01.2024**

**PROFORMA OF BANK GUARANTEE FOR PERFORMANCE GUARANTEE BOND**

(To be submitted on Non-judicial stamp paper of value INR One Hundred drawn on the name of the issuing Bank)

TO BE ESTABLISHED THROUGH ANY OF THE NATIONALISED BANKS OR SBI (WHETHER SITUATED AT VISAKHAPATNAM OR OUTSATTION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT VISAKHAPATNAM OR ANY SCHEDULED BANK (OTHER THAN NATIONALISED BANK OR SBI) SITUATED AT VISAKHAPATNAM. BONDS ISSUED BY CO-OPERATIVE BANKS ARE NOT ACCEPTED.

To  
RashtriyaIspat Nigam Limited,  
Visakhapatnam Steel Plant,

Bank Guarantee No. \_\_\_\_\_ Date: \_\_\_\_\_

**LETTER OF GUARANTEE**

WHEREASM/s. \_\_\_\_\_ hereinafter referred to as the SELLER) and M/s. RASHTRIYA ISPAT NIGAM LIMITED (hereinafter referred to as the PURCHASER) have entered into an AGREEMENT vide ACCEPTANCE TO TENDER / PURCHASE ORDER No. \_\_\_\_\_ Dated \_\_\_\_\_ (hereinafter called the said A/T) for supply of \_\_\_\_\_ NUMBERS of **LOWER STACK (HOOD) ASSEMBLY FOR GCP ON OPEN TENDER BASIS** (hereinafter referred to as the MATERIALS) on the terms and conditions mentioned therein.

2. We, ..... (name of bank & branch) at the request of the SELLER, do hereby undertake and indemnify and keep indemnified the PURCHASER to the extent of **INR \_\_\_\_\_ (Indian Rupees \_\_\_\_\_)** against any loss or damage that may be caused to or suffered by the PURCHASER, by reason of any breach by the SELLER of any of the terms and conditions of the said A/T and/or in the performance of the said A/T by the SELLER. We agree that the decision of the PURCHASER as to whether any breach of any of the terms and conditions of the said A/T or in the performance thereof has been committed by the SELLER and the amount of loss or damage that has been caused to or suffered by the PURCHASER shall be final and binding on us and the amount of the said loss or damage shall be paid by us forthwith to the PURCHASER on demand and without protest or demur.

3. We,..... (name of bank & branch) hereby further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for satisfactory performance and fulfillment in all respects of the said AGREEMENT and that it shall continue to be enforceable for (a) **120 days after the date of delivery of the last consignment** of the MATERIALS under the said AGREEMENT or (b) in the event of any dispute(s) between the PURCHASER and the SELLER, until such period(s) the dispute is settled fully, whichever date is the latest and that if any claim accrues or arises against us, .....(name of bank & branch) by virtue of this guarantee before the dates referred

to at (a) and (b) herein above, the same shall be enforceable against us, ..... (name of bank & branch), notwithstanding the fact that the same is enforced after the dates referred to at (a) or (b) herein above, whichever date is the latest, provided that notice of any such claim has been given by the PURCHASER before the dates referred to at (a) or (b) herein above, as the case may be. Payments under this LETTER OF GUARANTEE shall be made promptly upon our receiving the notice to that effect from the PURCHASER on demand and without protest or demur.

4. We, ..... (name of bank & branch) undertake not to revoke this Guarantee during its currency without the prior written consent of the PURCHASER.

5. We, ..... (name of bank & branch) hereby further agree that the PURCHASER shall have the fullest liberty, without affecting in any manner our obligations here under, to vary any of the terms and conditions of the said A/T or to extend the time of performance of the said A/T by the SELLER from time to time or to postpone for any time or from time to time any of the powers exercisable by the PURCHASER against the SELLER and to forbear or to enforce any of the terms and conditions relating to the said A/T and We, ... (name of bank & branch) shall not be released from our liability under this Guarantee by reason of any such variation or extension being granted to the SELLER or any forbearance and/ or omission on the part of the PURCHASER or any indulgence by the PURCHASER or by any other matter or thing whatsoever which under the law relating to sureties would, but for this provision, have the effect of so releasing us from our liability under this Guarantee.

6. We, ..... (name of bank & branch) hereby further agree that the Guarantee herein contained is initially valid upto \_\_\_\_\_ and that the same shall be extended further according to the provisions contained herein above.

7. We, ..... (name of bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the SELLER and/ or the PURCHASER.

8. We, .....(name of bank & branch) hereby further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our Branch office at Visakhapatnam situated at ..... (Address of local branch at Visakhapatnam).

Issuance of this bank guarantee may also be got confirmed from our Controlling Office / Higher Authority: \_\_\_\_\_ (Name & Address).

Note: The expression "SELLER" wherever appearing in this Performance Guarantee Bond shall also include the "PRODUCER".

FOR AND ON BEHALF OF  
(name of bank & branch)  
Signature:  
Name & Designation:  
DULY CONSTITUTED ATTORNEY& AUTHORISED SIGNATORY

**ANNEXURE- VII to Open Tender (ITT) / RFX no. RFX no. 2100018473 dt.06.01.2024**

Guidelines for handling of Bank Guarantees including Extensions, Renewals and Amendments on receipt through Structured Financial Messaging System (SFMS)

**(Applicable for Performance Guarantee Bonds only)**

- 1.1 Name and details of BG advising bank of RINL for sending SFMS to RINL's Banker,  
i.e. SBI are given below:  
  
Bank : State Bank of India  
Branch : Commercial Branch  
IFSC Code : SBIN0014407  
Address : 43-29-54/8, Balaji Metro Chambers, Dondaparty, Visakhapatnam – 530016.  
SWIFT : SBININBB745
- 1.2 Details of RINL executive to whom the SFMS advice shall be sent by the Bank:  
  
Priti Jamure  
Dy. Manager (MM - Purchase)  
Rashtriyaspat Nigam Limited (RINL),  
Visakhapatnam Steel Plant (VSP),  
Administration Building - 3rd Floor  
Visakhapatnam - 530031  
Andhra Pradesh, India  
Tel / Ph : +91 9392174006
- 1.3 Bank Guarantee shall be received in original on Stamp paper from Advising Bank as per the prescribed format of RINL by Speed Post / Registered Post / Courier.
- 1.4 In case, Bank Guarantee in original on stamp paper is received by Speed Post / Registered Post / Courier from the issuing bank directly to the above mentioned executive of RINL, then SFMS message shall be received by Speed Post/ Registered Post/ Courier from Advising Bank with complete details of the BG which enable RINL to verify its completeness with reference to the Original BG received.
- 1.5 In case of 1.3 & 1.4 above, confirmation from Advising Bank can be accepted and confirmation from the issuing branch as well as controlling branch can be dispensed with. However, confirmation from the Local Encashment Branch is required to be collected/received by RINL through Speed Post/ Registered Post/ Courier.
- 1.6 In case of any Bank charges or levies debited to RINL by bank towards the Bank Guarantee Advising charges, the same shall be collected/recovered from the Vendor / bidder / tenderer.

**ANNEXURE-VIII to OPEN Tender ITT / RFX no. RFX no. 2100018473 dt.06.01.2024**

**CHECK LIST FOR BANK GUARANTEES**

**Name of the Vendor submitting BG:**

**Vendor Code:**

**Tender No. / PO no.& Date:**

**Name of the Bank issuing BG:**

**Branch issuing the BG:**

**BG No.:**

**BG Date:**

**BG Value:**

1	Is the BG as per the approved format of VSP ?	Yes / No
2	Is the BG issued by the specified category of Banks (Scheduled commercial bank / Nationalized bank etc. as specified in the contract) ?	Yes / No
3	Is the BG executed on stamp paper of adequate value under the relevant state rules ?	Yes / No
4	Is the stamp paper obtained in the name of the bank issuing the BG ?	Yes / No
5	Is the date of sale of stamp paper prior to the date of the BG ?	Yes / No
6	Does the BG refer to the concerned agreement / tender with reference to which the BG is issued ?	Yes / No
7	Does the BG bear the number, date and seal of the issuing Bank ?	Yes / No
8	Is the BG signed on all pages ?	Yes / No
9	Whether the name, designation & code number of the officer/officers signing the BG are mentioned against the signatures of respective officer/officers ?	Yes / No
10	Whether the BG validity period is as per the concerned contractual requirement ?	Yes / No
11	Whether the BG format contains a foot note regarding the details of the controlling office / higher authority from which confirmation regarding issuance of BG may also be obtained as given below:  "Issuance of this bank guarantee may also be got confirmed from our controlling branch / office / Higher Authority (Name & Address)"	Yes / No
12	BG contains the clause for 'Enforceability of the same at Visakhapatnam*' and the address for the same is also specified in the BG.	Yes / No

Note: 1) This Check-List is to be submitted by the tenderer duly filled and signed along with the original Bank Guarantee.

2) The BGs shall be accepted only when reply to all the above are 'Yes'.

Name & Signature of the Tenderer

Date: .....

**ANNEXURE-IX to OPEN Tender ITT / RFX no. RFX no. 2100018473 dt. 06.01.2024**

<b>FORMAT FOR FURNISHING SUPPLIER DATA</b>	
<b>1</b>	<b>Supplier Code</b>
<b>2</b>	<b>Name of the Unit</b>
<b>3</b>	<b>Communication Address:</b>
	Street / City
	Pincode
	Tel. Phone Nos. & Fax No.:
<b>4</b>	<b>Registered Office Address:</b>
	Street / City
	Pincode
	Tel. Phone Nos. Fax No.:
<b>5</b>	<b>Works Address: street / city</b>
	Pincode
	Tel. Phone Nos. Fax No.:
<b>6</b>	E-mail (e-mail id shall not be of an individual, it shall be of the organization only)
<b>7</b>	Constitution of the Firm
	Private Ltd./ Public Ltd./ Partnership/ Prop.
<b>8</b>	Status of the Firm
	Micro / Small / Medium / Large scale /Dealer / Trader.
<b>9</b>	Name & Designation of CEO / Director/ Proprietor
<b>10</b>	<b>Sales Tax Registration:</b>
	a) CST/State Sales Tax
	b) Regn. No. & Date
<b>11</b>	<b>VAT Registration :</b>
	a) VAT Supplier/Dealer - TIN
	b) TOT Supplier/Dealer - GRN
	c) Un-Registered Supplier/Dealer
<b>12</b>	<b>Excise Registration:</b>
	a) ECC Code :
	b) ECC Zone :
<b>13</b>	<b>Income Tax Registration:</b>
	a) PAN / GIR No. :
<b>14</b>	<b>Details of Plant &amp; Equipment</b>

	a) Product Mix & Product Capacity	
	Present Annual Production Capacity for tendered item	
	Actual production in last three years:	
	2020 - 2021 :	
	2021 - 2022 :	
	2022 - 2023 :	
	<b>b) Turnover</b>	
	2020 - 2021 :	
	2021 - 2022 :	
	2022 - 2023 :	
<b>15</b>	<b>Industry Registration validity Date</b>	
<b>16</b>	<b>Any Group Company / Sister Concern registered with RINL/VSP</b>	Yes M/s ..... No

**Signature :**

**Designation :**

**Office Seal :**

Note :(Please submit documentary proof in support of the data)



राष्ट्रीय इस्पात निगम लिमिटेड RASHTRIYA ISPAT NIGAM LIMITED  
विशाखपट्टणम इस्पात संयंत्र VISAKHAPATNAM STEEL PLANT  
(भारत सरकार का उद्यम A Govt. of India Enterprise)

M93 - MECH SPARES SMS  
PURCHASE WING BLOCK-A, VISAKHAPATNAM STEEL PLANT,  
VISAKHAPATNAM - 530031, ANDHRA PRADESH -  
INDIA

CIN: U27109AP1982GOI003404

PHONE: 9392174006,

निविदा निमंत्रण सूचना (एन आई टी) NOTICE INVITING TENDER (NIT)

एन आई टी का प्रकार NIT TYPE: 2-PART MATERL E-RFX  
2023/M93/93/00021

एन आई टी संख्या व तिथि NIT NUMBER & DATE 2100018473 Dated 30.01.2024

OPEN TENDERS IN THE PRESCRIBED FORM ARE INVITED FROM THE REPUTED / EXPERIENCED TENDERERS FOR THE FOLLOWING

1 सामग्री का विवरण DETAILS OF MATERIAL :

SUPPLY OF LOWER STACK (HOOD) ASSEMBLY FOR GCP.

2 आवश्यक जानकारी KEY INFORMATION :

बिड का प्रकार Type of Bid	प्रस्तुति का प्रकार Type of Submission	निविदा शुल्क (भारतीय मुद्रा) Tender Fee in INR	व्ययाना जमा राशि (भारतीय मुद्रा) EMD in INR	प्रस्तुति की अंतिम तिथि व समय Submission Deadline date & time	बिड खोलने की तिथि व समय (घंटे) Bid Opening Date & time in Hours
TWO PART BID	E BID	Not Applicable	Not Applicable	16.02.2024 10:30	16.02.2024 10:45

3 ऑफर की वैध तिथि OFFER VALIDITY DATE :

Your offer should be valid upto 29.06.2024.

4 मुद्रा CURRENCY :

INR.

5 पात्रता/अनुभव संबंधी मापदंड ELIGIBILITY/EXPERIENCE CRITERIA :

- 1.,The open tender is to be restricted only for Indian manufacturers.
- 2.,PQC is applicable for all the firms.
- 3.,PQC is to be fulfilled by the Bidders alone.

6 स्रोतों की संख्या NUMBER OF SOURCES :

01

7 मद का विवरण/बी ओ क्यू ITEM DETAILS/BOQ :

This document along with those available in cFolders as below, constitute the complete Tender (NIT)

8 निविदा कागजात की सूची LIST OF TENDER DOCUMENTS:

This document along with those available in cFolders as below, constitute the complete Tender (NIT)

1.NIT DOCUMENT

- 2.TR FORMAT.
- 3.ANNEXURE- A
- 4.DRAWINGS IF ANY

**9 2-PART E-RFX SUBMISSION - OPEN TENDERS:**

RINL is employing SAP SRM 7.0 for Electronic Tendering System. E-RFx Response to be submitted electronically through System only. Bidders need to have UserID and Password to participate in SRM E-Tenders. All enlisted vendors of RINL would be provided UserID and password for participating in RINL E-Tenders. If a Bidder who wish to participate is not presently enlisted with RINL or not having User ID Password can obtain the same through "Initial Registration" link provided in the SRM system by providing requisite details well before the RFX submission deadline.

E-Tendering User Manual available in SRM Portal contains the procedure participating in RINL E-Tenders.

Bidders to ensure that E-RFx Response submission is done before "Submission deadline date & Time" indicated in the NIT Key information at 2 above. RFX can be "withdrawn" and modified as long as "Submission deadline date & Time" is not over. RFX Response cannot be modified once submission deadline time passed.

**10 EMD SUBMISSION PROCEDURE - MM DEPT.:**

10.1 In case of Earnest Money Deposit less than or equal to Rs. 5 Lakhs

Online Payment in SRM portal: 'Online EMD Payment' facility available in the RFX Response Window. Details are given in the User Manual fore-Tendering at Login page of SRM portal.

No other mode of payment will be accepted.

10.2 However, in case EMD exceeds Rs.5 Lakhs, Bidders have the option to submit the same in the form of Bank Guarantee (In the format of Appendix-1 as enclosed to the GCC # NTK03) from any Nationalized Banks or Scheduled Commercial Bank, enforceable at Visakhapatnam. Bank Guarantees shall be valid for a minimum period of 04(Four) months from the Bid opening date. The above shall supersede the instructions regarding Form of EMD elsewhere in the tender document

Bidders should upload the scanned copy of the BG in their Tech RFX cFolder and should submit original BG to Project Contracts department.

**11 SRM LIVE AUCTION (REVERSE E-AUCTION):**

In case RINL wishes to conduct Reverse auction, the same shall be communicated to all the techno commercially qualified bidders at an appropriate time.

The Auction shall be conducted on SAP SRM LIVE AUCTION PLATFORM. All technically and commercially acceptable bidders would be required to participate in the reverse e-auction and quote from the start Price.

Bidders would be required to quote single price i.e price net of ITC on GST.

No separate User ID and Password is required for participating in Live Auction. User ID and Password used for Participating in E-Tendering to be used for Live Auction also.

(a) AUCTION TIME EXTENSION:

1. Throughout the Auction process, Bidders should keep in view the 'Time Remaining' that appears on the 'Live Auction cockpit' screen and submit their Bids well within the time that gets displayed therein.

2. Bidders to note that System calculates Auction End time during the Auto extension period as under:

If any of the bidder, submits a valid price, in the last "X" minutes, the system will extend the Auction End time to 'Existing End Time + Y minutes'. This will be done "N" number of times.

Here<(>,<)>

Remaining Time Trigger = X

Extension Period = Y

Number of Extensions = N

The Auction time extension is explained below with an example.

Example: Reverse Auction conducted with Auction parameters as:

AUCTION SCHEDULE: 11.00 AM to 12.00 noon, REMAINING TIME TRIGGER: 4 minutes and EXTENSION TIME: 5 minutes

The current Auction End time being 12:00 and in case a bid is submitted by any bidder after 11.56 AM. (in the 'Remaining Time Trigger' i.e., in the last 4 minutes ) of the auction, the auction end time gets extended up to 12.05 PM (12:00 plus 5 Min.). Hence the new end time of the Auction is 12.05 PM. However, In case a bid is submitted prior to 11:56 i.e., before the 'Remaining time trigger', Auction shall not get extended and the same gets closed at 12:00.

Further, during the Auto extension period of the Auction, if a bid is submitted by any bidder after 12.01 PM. (in the last 4 minutes) of the auction the auction end time gets extended up to 12.10 PM. (12:05 plus 5Minutes). In case the bid is submitted by any bidder from 12.00 to 12.01 PM, auction end time will not get extended because it is not within the period of REMAINING TIME TRIGGER of 4 minutes and Auction end time shall be 12:05.

Important Note :

Bidders have to ensure continuous internet connection during the live auction. If the bidders' internet connection gets disturbed, the details in the auction window will not get refreshed upon fresh bids in the auction. Bidders cannot see the latest bids submitted in the auction after the disconnection. If a bidder's Rank is 1 for any item, it will continue to remain as 1 in their screen even if other bids are submitted in the auction if internet connection is not proper/disturbed. Even the time remaining will continue to reduce. It is the responsibility of the bidder to maintain the uninterrupted internet connection during live auction. Since auto refresh is not possible during disconnection, click F5 button in your keyboard to refresh the auction screen . If proper internet connection exists Bidder's screen gets refreshed else if there is any connection problem

Bidder will get error screen/message upon pressing F5. If Bidder gets error screen, bidder should login again and come back to Auction cockpit after restoring proper internet connection to view the latest status in the auction cockpit. It is advisable to click on F5 frequently and every 20 seconds during extension time to manually refresh the live-auction cockpit screen. RINL does not accept any responsibility for issues related to non-participation due to internet connection problems at vendor's end.

## 12 E-RFX EVALUATION PROCEDURE:

1. All the RFXs shall be evaluated on the basis of landed Net of ITC (LNIP) cost arrived.

2. In case of Import/overseas response, for the purpose of comparison of imported and Indigenous offers, the 'M' rate (i.e. Forex Market Rate which is being obtained through the link: <https://www.cogencisweb.com/Citrix/XenApp/auth/login.aspx> of Citrix Newer Version provided by M/s. Cogencis Information Services Limited, Hyderabad) prevailing one day before the price opening date of SRME\_RFX shall be considered for arriving the price Landed Net of Input Tax Credit (LNITC) in Indian Rupees for evaluation of the offers of both SRM E-auction and Sealed Price Bids.

3. TAL1 LNIP price arrived by the system shall flow automatically to Auction document as Start Bid Price for all cases of Reverse auction and will be visible in the system only after the Start time of Live Auction (E-Reverse Auction). The exchange rate considered for Price RFX opening shall be the exchange rate for Live Auction also.

4. On completion of Live Auction, composite comparative statement is generated by the system considering the RFX Prices and Reverse auction prices. Placement of order shall be considered on the L-1 Price (LNIP) so arrived.

5. VSP at its sole discretion may consider the benefits available under Duty Entitlement Pass Book (DEPB) or any other scheme under Export Import Policy in evaluation of the offers wherever applicable.

6. Notwithstanding anything specified in this Tender Documents, RINL, in his sole discretion, unconditionally and without having to assign any reason, reserves to himself the rights:

To accept or reject the lowest RFX or any other RFX or all the RFXs

To accept any RFX in full or in part;

To reject the response not conforming to the RFX terms and

To give Purchase preference to Public Sector Undertakings wherever applicable as per Government policy/ Guidelines.

To extend purchase preference to Local SSIs (Micro and Small Enterprises) as per prevailing guidelines of RINL subject to submission of documents as stipulated at 8.3 of Detailed Terms and Conditions of ITT at Annexure as given below.

7. At any time prior to the deadline for submission of the bids, VSP may for any reason modify the RFX terms and conditions by way of an amendment or Corrigendum. Such amendments Or Corrigendum will be notified on RINLs SRM Portal at regular intervals. Therefore the tenderers should refer to RINLs SRM Portal regularly for any corrigendum.

### **13 GENERAL INSTRUCTIONS - OPEN TENDERS:**

1) The documents submitted by the tenderers in respect of pre-qualification evaluation criteria are final and no further correspondence / clarifications / submissions in this regard shall be entertained.

2) Scope of work, Bill of Quantities (BOQ), Terms and Conditions, given in the tender documents (placed in the cFolder Publisher area) is final. On verification, at any time, whether the tenderer is successful or not, if any of the documents submitted by the tenderer including the documents downloaded from our website are found tampered /altered/ incomplete, they are liable for actions like rejection of the tender, cancellation and termination of the contract, debarring etc., as per the rules of the company.

3) It will be presumed that the tenderers have gone through the General Conditions, Special Conditions and Instructions to tenderer etc., of the contract available in the website which shall be binding on him / them.

4) The tenderer shall download the NIT documents etc (TENDER SCHEDULE) available in Tech RFX cFolder Publisher Area on the RINLs SRM Portal in totality At any time prior to the DEADLINE for submission of the bids, VSP may for any reason modify the RFX terms and conditions by way of an amendment or corrigendum.

5) Tenders submitted against the NIT / Tender shall not be returned in case the tender opening date is extended / postponed.

6) VSP after opening of tender/bid document may seek in writing, documents / clarifications which are necessary for evaluation of tender/bid document from the Tenderers / bidders or issuing authority for confirmation of eligibility/ pre-qualification

7) If it comes to the notice of VSP at any stage right from request for registration / tender document that any of the certificates / documents submitted by applicant for registration or by bidders are found to be false/ fake/ doctored, the party will be debarred from participation in all VSP tenders for a period of 05(FIVE) years including termination of contract, if awarded. E.M.D/ Security Deposit etc., if any will be forfeited. The contracting agency in such cases shall make good to VSP any

8) Successful tenderer should be in a position to produce, after opening of the price bids, the Original Certificates in support of the attested copies of relevant documents submitted along with tender document. Failure to produce the original certificates at this stage in support of the attested copies submitted earlier would result in disqualification and forfeiture of EMD and also liable for debarring from participation in VSP tenders.

9) RINL will not be responsible for any delay/ loss/ any website related problems in downloading the tender documents etc. RINL reserve the right to (A) Split and award the work to more than one agency, (B) Reject any or all the tenders or to accept any tender wholly or in part or drop the proposal of receiving tenders at any time without assigning any reason there of and without being liable to refund the Tender fee thereupon.

### **14 INSTRUCTIONS TO TENDERERS ON E-TENDERING/E-AUCTION:**

For use of the RINL e-procurement (SRM) system and before submitting bid, a Vendor/Bidder should understand the e-tendering process by going through user manual which is available in our portal <https://srm.vizagsteel.com> and the NIT of related tender(RFX).

Vendor is responsible for all the necessary requirements including infrastructure in proper condition i.e. Computer, operating system and software platform (including browser) , antivirus, network connectivity, internet services, uninterrupted power supply to computer or networking equipment etc., availability of correct user id and password etc so that the participation in the RFx and/or auction during e-procurement process is not affected. Any interruption at vendor's end due to non-availability of the above facilities will not be entertained as reason for review of the RFx and/or Auction participated or intended for participation by the Vendor.

Understanding the bidding method and entry of correct data (Entering Correct Price Information) during e-procurement process against the RFx and/or Auction is totally the responsibility of the Vendor. During e-procurement process (RFx stage and/or Auction) it will not be possible to explain the bidding process to the Vendor. Vendor should ensure all queries and know-how are completed with the help of user manuals and mock/trial auctions available in the SRM portal before the start of e-procurement (RFx or Auction) process to ensure smooth participation in RINL's e-tender/e-auction

आर आई एन एल मतर्कता टोल फ्री नंबर RINL VIGILANCE TOLL FREE NUMBER: 1800 425 8878

SD/-

MECH SPARES SMS

**मद का विवरण ITEM DETAILS**

क्र.सं. Sl	उत्पाद कोड Product Code	विवरण Description	अपेक्षित मात्रा Qty Required	यू ओ एम UoM
1	2173214	LOWER STACK (HOOD),SMS-2,PD-SMS2-5757	1	EA

**1 DELIVERY:**

31.08.2024

**1 DETAILED TERMS AND CONDITIONS OF RFx:**

**I. DETAILED TERMS AND CONDITIONS OF RFx FOR DOMESTIC RESPONSES:-**

**1.0 GENERAL :**

1.1 The tender shall be governed by the General Conditions of Contract for supply (GCC), which is available on VSP's website, which can be freely accessed and downloaded.

1.2 Tenders shall be treated as if the GCC has been accepted in toto by the Tenderer unless deviations, if any, are specified in the offer.

1.3. RINL is employing SAP SRM 7.0 for Electronic Tendering System. E-RFx (Electronic Request for Proposal) Response to be submitted electronically through System only. No physical paper/print needs to be submitted. Bidders need to have User ID and Password to participate in SRM E-Tenders. All enlisted vendors of RINL would be provided User ID and password for participating in RINL E-Tenders. The tenderer who responds to this tender needs to upload the scanned copies of his bid documents.

1.4 RINL/VSP shall deal directly with Foreign Suppliers/ Tenderers and would prefer not to entertain involvement of any Agent /Agency/ Intermediary. In case a Foreign Supplier / Tenderer desires to avail services of an Indian Agent/Agency /Intermediary related to their tenders or orders, they should be registered with VSP for which detailed procedure is available on our website for viewing and free downloading. Go to [www.vizagsteel.com](http://www.vizagsteel.com), click on "Tenders", click on "Materials Management Department" and click on Application for Registration of Indian Agents.

1.5 For any particular tender no Indian agent can represent or quote on behalf of more than one foreign suppliers. In case this principle is violated, the relevant offers will be rejected.

1.5.1 The agency commission, if any, shall be clearly indicated and the same shall be deducted from payment due to the supplier and paid directly to the Indian Agent in Indian Rupees only.

1.6.0 Offer received through party/parties to whom Request For Quotation(RFx) was not issued is treated as unsolicited offer.

1.6.1 In case, the RFX is redirected by Principals to whom RFX was issued, to their Agent/Dealer/Stockist/Distributor, such offer may be treated as regular offer, subject to submission of their letter of authorization, as per the format of 'Authorization Certificate' given as Annexure-7. The Authorization Certificate shall be furnished on the letter head of the manufacturing concern/OEM and should be signed by a person on behalf of the Manufacturer/OEM, who is competent to authorize the Agent/Dealer/Stockist/Distributor.

1.6.2 In case the Principal submits the offer with a request for placement of AT/PO on their Agent/Dealer/Stockist/Distributor for execution, then such offer should be accompanied with;

a)The necessary letter of undertaking from the Principal, on their letter head, without any correction in the format as per Annexure-8 of the RFX.

b) The Letter of consent from the respective Agent/Dealer/Stockist/Distributor on their letter head to the effect that they would execute the AT/PO as per the terms and conditions finalized with the Principal supplier by RINL.

## 2.0 PRICES :

2.1 In case of Two bid tenders(>,<)>

a. Prices should be quoted preferably on FOR VSP Stores basis. Tenderers shall quote the price of the goods or services, excluding Tax (GST etc.). Applicable GST shall be indicated against each item and will be paid extra on submission of tax invoice. Break up of Packing & Forwarding Freight and Insurance must also be furnished for facilitating evaluation. Prices for the material supplies and commissioning, service charges extra (if any) should also be indicated separately.

b. There shall be no indication of prices in the Techno-commercial bid. If prices are indicated there, such offers are liable to be rejected. Only technical details of the offered items and duly filled in TR format should be uploaded. Offer not accompanied with the TR format is liable for rejection.

c. In case Tenderer opted for composition scheme, GST will not be charged extra and the price quoted includes the GST applicable to composite scheme. Tenderers have to specify that they have opted for composition scheme and GST is included as applicable for composition.

d. In case the Freight and Insurance are not furnished, the loading for the same shall be as follows.

Insurance : 0.09% as per VSP's Open Insurance Policy

Freight charges :

(i) If the Weight of the tendered items is known(>,<)>

Freight charges: VSP's approved Transporter's rates x Distance from the Tenderer's Despatch Station / Town / City

(ii) If the Weight of the tendered items is not known(>,<)>

Freight charges : 3% of basic quoted value if the Tenderer's Despatch Station / Town / City is at a distance of 750 Kms from Visakhapatnam.

: 5% of basic quoted value if the Tenderer's Despatch Station / Town / City is at a distance beyond 750 Kms from Visakhapatnam.

Note :

(a) Distance from Tenderer's Despatch Station / Town / city to Visakhapatnam shall be obtained from Stores-Transport Section of VSP.

(b) Door collection charges shall be loaded as per the VSP's annual contract with the Transporters if the weight of consignment is less than 3 MT

d. It may be noted that Unit Price is to be quoted for each and every item of the tender in figures only. In case of any discrepancy between the two, the price indicated in words shall only be considered.

e. The prices quoted should be firm unless otherwise allowed specifically till completion of delivery.-- VITAL

f. As per prevailing guidelines, RINL shall be conducting reverse e-auction, all technically and commercially acceptable (TA & CA) bidders would be required to participate in the reverse e-auction. Details in regard to reverse e-auction are mentioned at para 17.0 below. During the reverse e-auction the bidders would be required to quote prices only on the basis of landed net of ITC (refer clause 2.1(c)) and only such tenderers whose offers are Techno-Commercially accepted shall be permitted to participate in reverse e-auction. Modalities of evaluation of Landed Net of ITC prices are as follows.

#### ILLUSTRATION FOR CALCULATION OF LANDED NET OF INPUT TAX CREDIT (LNIP)- Rs./Unit

Delivery Terms: Ex Works

A. Basic price-----	: 100.00
B. Packing extra (2% on A)-----	: 2.00
C. Sub-Total (A + B)-----	: 102.00
D. Integrated GST @18% on 'C'-----	: 18.36
E. Freight extra (3%) on 'A'-----	: 3.00
F. Integrated GST @5% on 'E'-----	: 0.15
G. Total Cost (C+D+E+F)-----	: 123.51
H. Insurance 0.09 % on G-----	: 0.11
I. Integrated GST @18% on 'H'-----	: 0.02
J. Landed Cost (G+H+I)-----	: 123.64
K. Input Tax Credit (ITC) (D+F+I)-----	: 18.51
L. Landed Net of ITC (LNIP) (J-K):	: 105.11

Delivery Terms: Ex Works with Interest Loading

A. Basic price-----	: 100.00
B. Packing extra (2 % on A)-----	: 2.00
C. Sub-Total (A + B)-----	: 102.00
D. Integrated GST @18% on 'C'-----	: 18.36
E. Fright extra (3%) on 'A'-----	: 3.00
F. Integrated GST @5% on 'E'-----	: 0.15
G. Total (C+D+E+F)-----	: 123.51
H. Insurance 0.09% on G-----	: 0.11
I. Integrated GST @18% on 'H'-----	: 0.02
J. Total with Insurance (G+H+I)-----	: 123.64
K. Int. loading @19% /annum/30 days short credit on J:-	: 1.93
L. Landed Cost with interest loading (J + K)-----	: 125.57
M. Input Tax Credit (ITC) (D+F+I)-----	: 18.53
N. Landed Net of ITC (LNIP) (L-M)-----	: 107.04

Delivery Terms: FOR VSP Stores

- A. Basic price incl. of Pack, Freight up to VSP Stores : 100.00
- B. Integrated GST @ 18% on 'A'-----: 18.00
- C. Landed Cost (A+B)-----: 118.00
- D. Input Tax Credit (ITC) (B)-----: 18.00
- E. Landed Net of ITC (LNIP) (C-D)-----: 100.00

Delivery Terms: FOR VSP Stores with Interest Loading

- A. Basic price incl. of Pack, Freight up to VSP Store--: 100.00
- B. Integrated GST @ 18% on 'A'-----: 18.00
- C. Total Cost (A+B)-----: 118.00
- D. Int. loading @19% /annum/30 days short credit on C: 1.84
- E. Landed Cost with interest loading (C + D)-----: 119.84
- F. Input Tax Credit (ITC) (B)-----: 18.00
- G. Landed Net of ITC (LNIP) (E-F)-----: 101.84

The above calculation is an example only and the Landed cost and LNIP may vary depending on actual rates (GST, Insurance, Interest etc.) prevailing on that day.

g. EVALUATION: "After the Reverse e-auction is conducted, irrespective of whether they have participated in the Reverse e-auction or not, Based on the prices so received through Reverse e-auction and the e-price bids received along with the Techno-commercial offers, a composite comparative statement shall be made considering the lower of the prices (i.e. e-price bid prices and Reverse e-auction prices) of all the tenderers. Placement of order shall be considered on the L-1 price (LNIP) so arrived. "

a. In case of supply of goods or services on which RINL/VSP is eligible to avail GST input tax credit, evaluation of tender shall be on the basis of landed cost excluding GST.

b. In case of supply of goods or services on which the employer (RINL/VSP) is not eligible to avail GST input tax credit, the applicable GST payable by RINL/VSP (in case of unregistered taxable supplies) or GST to be charged by the registered taxable supplier as applicable, shall be added to the landed cost for evaluation purposes.

h. Exchange rate prevailing on one day before the scheduled date of reverse e-Auction will be taken for making composite comparative statement.

i. In the cases where price variation formula for steel is a part of RFX, the price of billets on the date of reverse e-Auction shall be taken as 'P1' value in the price variation formula of VSP (the format of which shall be sent along with RFX) and the same will be followed while preparing the composite comparative statement.

2.2 If the items tendered are covered under DGS<(>&<)>D Rate Contract with your organization, please confirm to supply to RINL at a price not higher than DGS<(>&<)>D rate contract price, terms & conditions, but with better terms and conditions if you so desire and with RINL's payment terms. Also, please enclose a copy of the Rate Contract with your tender.

2.3 In case the manufacturer authorizes his dealer/distributor to submit the bid on their behalf, copy of the DGS<(>&<)>D Rate Contract also to be enclosed with the tender along with authorization letter.

2.4 The offered price should be against each catalogue number covering all the items / parts / bill of material given in the description of the item along with price break-up. If, in the opinion of the bidder, additional parts are also required to be supplied for making the item complete, price should be quoted with detailed break up for each of the additional parts.

2.5 The due date and time for opening of price bids in respect of two bid tenders shall be intimated only to the techno-Commercially accepted tenderers.

2.6., Any revised bids received after tender (techno-commercial bid in Two-Bid case) opening shall be rejected unless it has been furnished in response to a specific request from VSP.

### 3.0 PAYMENT TERMS:

3.1 100% payment shall be made against receipt and acceptance (GARN) of material on the 60th day (21st day for Local Micro and Small Enterprises and 45th day for non-local MSEs subject to submission of documents as stipulated vide clause 9.1). Payment terms other than the above shall be suitably loaded for evaluation. The loading of interest would be as per the rate as declared by RINL time to time, in case tenderer quotes credit period lesser than the period applicable as above.

3.2 Payment shall be made direct by NEFT/RTGS mode or such other mode of electronic fund transfer offered by banks. In case you have not already furnished the required details, you may download the pro-forma in which the details are to be furnished from the VSP's website and submit along with your offer for updating your database. - VITAL

### 4.0 TAXES, DUTIES AND LEVIES :

4.1 Tenderers must furnish complete details w.r.t each of the quoted items in the relevant field of 'questions' tab and also in 'conditions' tab.

4.2 Wherever the tenderers quote GST as 'NIL' or at concessional rates (being SSI Unit or due to some other privilege available on the date of offer) but reserves the right to charge at actual on the date of dispatch, suitable loading would be done with maximum GST rates as applicable.

4.3.1 Tenderer's GST Reg. No. notional HSN code etc. is to be necessarily indicated in the relevant field of 'questions' tab.

4.4 In case of supervision for erection, testing & commissioning, the applicable GST and Income Tax is to be stated separately.

4.5 The Indian Income Tax relating to rendering of supervision services at site which the employer may require by law to deduct shall be deducted at source as per provision of Indian Income Tax Act 1961 with subsequent revision. The employer shall provide to the contractor with official tax receipt, evidence of such tax payment.

4.6 Successful tenderer making purchases shall be subjected to TDS provisions as per GST Act.

4.7 Further " Vendor/supplier/contractor shall comply with all the necessary statutory compliances including but not limited to providing GST invoices or other documentation as per GST law relating to the above supply/service to RINL, uploading the details of the invoice, payment of taxes, timely filing of valid statutory returns for the tax period in the Goods and Service Tax Portal.

In case the Input Tax Credit of GST is denied or demand is recovered from RINL on account of any act of the Vendor, including but not limited to non-payment of GST charged and recovered, non-generation of E-Way Bill, non-filing of Returns, non-uploading/improper uploading of valid invoices raised on RINL in the Returns etc., the Vendor/supplier/contractor shall indemnify RINL in respect of all claims of tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. Such amount shall be recovered from any payments due to the vendor/ supplier/contractor or from security deposit or any other amount available with RINL in the same contract or in other contracts including future contracts.

If any tax has been paid by the vendor/supplier/contractor in pursuance of any demand on account of suppression, fraud or wilful misstatements of facts; then the same shall not be passed on to RINL through debit notes or invoices or supplementary invoices."

### 5.0 Samples, DRAWINGS and test certificates

In case the Input Tax Credit of GST is denied or demand is recovered from

5.1 Wherever sample approval is required before manufacture and bulk supply, the sample should be supplied within 3 (three) weeks of date of placement of Purchase Order (PO). In case of any deviation, the time required for submission of sample for approval is to be specified in the offer.

5.2 Drawing submission and approval : Where drawings are required to be furnished for approval upon placement of , PO. the schedule for submission of drawings and for supply after approval are to be clearly indicated in the offer failing which a maximum of 3 (three) weeks from the date of PO. shall be considered to be the period for submission of drawings. (The drawings submitted shall be approved within 15 days of receipt).

5.3 Return of drawings: Wherever applicable drawings sent with the Invitation to Tender are to be returned along with the offer / regret letter.

5.4 Test certificates and all other documents specified in the enclosed schedule of material-cum-specification are required to be furnished to the Inspector at the time of inspection as well as part of dispatch documents at the time of supply of material.

#### 6.0 INSPECTION :

6.1 RINL reserves its right to inspect the stores and alter the place of inspection at its sole discretion.

6.2 Generally, inspection shall be carried out at RINL / VSP Stores for all items such as operational consumables etc.

6.3 The supplier shall furnish the inspection call along with all the internal test reports as well as other test certificates specified in the Schedule of Material Cum Specifications at least 15 (fifteen) days in advance of the scheduled delivery date, to enable VSP to examine the same and issue dispatch clearance/carry out inspection at the suppliers premises. The dispatch of stores by the suppliers shall be only after receipt of dispatch clearance or accepted inspection note/ certificate.

#### 7.0 GUARANTEE:

7.1 Supplies are to be guaranteed for 12 (twelve) months from the date of use or 18 (eighteen) months from the date of receipt and acceptance, whichever is earlier.

7.2 Items having shelf life should confirm to specified guarantee as per RFX, the proof of date of manufacture should be available in the cases either on the label of the item or on the Guarantee certificate.

#### 8.0 PURCHASE PREFERENCE AND OTHER BENEFITS TO MSEs:

8.1 Purchase preference is accorded to Public Sector Undertakings wherever applicable as per Government policy/guidelines.

8.2 Purchase preference is accorded to Local Micro & Small Entrepreneurs (Local SSIs) and non-local MSEs as at 8.3 below, subject to submission of documents as stipulated vide clause 9.1 below. Further, the tender sets shall be provided free of cost and exemption shall be given from submission of Earnest Money Deposit (EMD) for such MSEs.

8.3 Local and non-local Micro and Small Enterprises (MSE) those are technically and commercially acceptable shall be considered for extension of purchase preference, where their offer is within 15% of L-1 offer and they match the L-1 offer.

The quantity shall be divided into N+1 shares, where N is the no.of sources. The distribution shall be done among the L-1 tenderer and other eligible tenderers (Who are in the range of purchase preference and match the L-1 price), as below:

i. The L1 shall be awarded 2 shares of quantity, except in cases where 1 is not a Local MSE and there is/are eligible Local MSE/s. In such cases, the lowest eligible Local MSE shall be awarded 2 shares of quantity and the L1 shall be awarded 1 share from any balance shares of quantity.

ii. One each of any balance shares shall be awarded to the other eligible tenderers in the order of preference given below (in the order of ranking within each preference category):

- a) Local MSEs - Till the total quantity on Local MSEs equals or exceeds 50%
- b) MSEs - Till the total quantity on MSEs (including Local MSEs) equals or exceeds 20%
- c) Others

#### ILLUSTRATIVE DISTRIBUTION

1. Where Local MSE is L1 and

- a. if no. of sources - 1 : 100% L-1 Local MSE

- b. if no. of sources - 2 : 2/3 L-1 Local MSE, 1/3 Others
- c. if no. of sources - 3 : 2/4 L-1 Local MSE, 1/4 Others, 1/4 Others
- d. if no. of sources - 4 : 2/5 L-1 Local MSE, 1/5 Local MSE, 1/5 Others, 1/6 Others
- e. if no. of sources - 5 : 2/6 L-1 Local MSE, 1/6 Local MSE, 1/6 Others, 1/6 Others, 1/6 Others

2A. Where MSE is L1 and in case there is / are eligible local MSEs

- a. if no. of sources - 1 : 100% Local MSE ## (2/3-Local MSE, 1/3 L1 MSE)
- b. if no. of sources - 2 : 2/3 Local MSE, 1/3 L-1 MSE
- c. if no. of sources - 3 : 2/4 Local MSE, 1/4 L-1 MSE, 1/4 Others
- d. if no. of sources - 4 : 2/5 Local MSE, 1/5 L-1 MSE, 1/5 Local MSE, 1/5 Others
- e. if no. of sources - 5 : 2/6 Local MSE, 1/6 L-1 MSE, 1/6 Local MSE, 1/6 Others, 1/6 Others

2B. Where MSE is L1 and in case there is / are no eligible local MSEs

- a. if no. of sources - 1 : 100% L-1 MSE
- b. if no. of sources - 2 : 2/3 L-1 MSE, 1/3 Others
- c. if no. of sources - 3 : 2/4 L-1 MSE, 1/4 Others, 1/4 Others
- d. if no. of sources - 4 : 2/5 L-1 MSE, 1/5 Others, 1/5 Others, 1/5 Others
- e. if no. of sources - 5 : 2/6 L-1 MSE, 1/6 Others, 1/6 Others, 1/6 Others, 1/6 Others

3A. Where Non-MSE is L1 and in case there is / are eligible local MSEs

- a. if no. of sources - 1 : 100% Local MSE ##(2/3-Local MSE, 1/3 L1 NonMSE)
- b. if no. of sources - 2 : 2/3 Local MSE, 1/3 L-1 Non MSE
- c. if no. of sources - 3 : 2/4 Local MSE, 1/4 L-1 Non MSE, 1/4 Others
- d. if no. of sources - 4 : 2/5 Local MSE, 1/5 L-1 Non MSE, 1/5 LocalMSE, 1/5 Others
- e. if no. of sources - 5 : 2/6 Local MSE, 1/6 L-1 Non MSE, 1/6 LocalMSE, 1/6 Others, 1/6 Others

3B. Where Non-MSE is L1 & in case there is/are no eligible local MSEs

- a. if no. of sources - 1 : 100% L-1 Non MSE ##(2/3-L1 Non MSE, 1/3 MSE)
- b. if no. of sources - 2 : 2/3 L-1 Non MSE, 1/3 MSE
- c. if no. of sources - 3 : 2/4 L-1 Non MSE, 1/4 MSE, 1/4 Others
- d. if no. of sources - 4 : 2/5 L-1 Non MSE, 1/5 MSE, 1/5 Others, 1/5 Others
- e. if no. of sources - 5 : 2/6 L-1 Non MSE, 1/6 MSE, 1/6 MSE, 1/6 Others, 1/6 Others

3C. Where Non-MSE is L1 and in case there is / are no eligible local MSE or MSE

- a. if no. of sources - 1 - 100% L-1 Non MSE
- b. if no. of sources - 2 - 2/3 : 1/3
- c. if no. of sources - 3 - 2/4 : 1/4 : 1/4
- d. if no. of sources - 4 - 2/5 : 1/5 : 1/5 : 1/5
- e. if no. of sources - 5 - 2/6 : 1/6 : 1/6 : 1/6 : 1/6

##- Where one source is originally envisaged; but it is possible to split the order and award quantity to a second source based on Purchase Preference, the distribution pattern of 2 sources will be followed.

Note :

1. Others including Non MSE/s and MSE/s
2. In case the quantity offered to Local MSE or MSE as per distribution table do(es) not match the L-1 price, the quantity will be offered to others in order of their ranking.

8.4 Where there is/are eligible Local MSE/s and it is not possible to split the order, 100% of the order quantity shall be placed on the lowest eligible local SSI.

8.5 Quantity reserved for SC/ST MSEs:

"20% from the 20% quantity (i.e 4% of the tendered quantity) offered to the eligible MSEs shall be reserved for MSEs owned by SC/STs, who are eligible by being Technically and Commercially acceptable, quoting price in the range of Purchase Preference and matching the L1 price. In the absence of such agencies, the reserved quantity shall be met from other MSEs".

8.6 MSMEs vendors/Bidders who are willing to utilize the TReDS platform for payment purpose are invited on TReDS Portal.

9.0 CONDITION FOR AVAILING BENEFIT UNDER CLAUSE 3.1 AND 8.0 BY MSEs

9.1 The MSE Unit shall get themselves registered with MSME Data Bank, being operated by NSIC, under SME Division, M/o MSME and submit Notary attested copy of valid SSI / MSE Registration Certificate / Entrepreneur Memorandum acknowledgement Part-II / Udyog Aadhar Memorandum issued by any of the following for the items/item category for which they are registered for availing the relevant benefits as stipulated at Clause No.3.1 & 8.0.

MSEs participating in the tender must submit valid certificate of registration with any one of the below agencies indicating the details of the particular tendered item/item category along with their bid. The Micro and Small Enterprise/s not registered for the particular item/ item category for which the tender is relevant, will not be eligible for any exemption/preference. The registration certificate issued from any one of the below agencies must be valid as on tender opening date (TOD). The successful bidder should ensure that the same is valid till the end of the contract period. The MSEs, who have applied for registration or renewal of registration with any of the below agencies/bodies, but have not obtained the valid certificate as on tender opening date (TOD), are not eligible for exemption/preference.

a) For all MSEs:

- i. District Industries Centre, (Acknowledgement of Entrepreneur Memorandum - EM Part –II)
- ii) Khadi& Village Industries Commission
- iii) Khadi& Village Industries Board
- iv) Coir Board
- v) National Small Industries Corporation (NSIC)
- vi) Directorate of Handicraft & Handloom
- vii) Any other body specified by Ministry of Micro, Small and Medium Enterprises.

b) For Local MSEs:

- i. District Industries Centre of Visakhapatnam
- ii) District Industries Centre of Srikakulam /Vizianagaram / East Godavari district i.e. units located within 100kms of road distance of Visakhapatnam Steel Plant and falling under the Jurisdiction of respective District Industries Centre. In case of refractory items, units located within 200 kms of road distance of Visakhapatnam Steel Plant and following under the jurisdiction of respective District Industries Centre.
- iii) NSIC registered units and other MSEs falling within the above jurisdictions, i.e., in (i) or (ii).

9.2 MSEs owned by SC/ST entrepreneurs are required to submit supporting documents like caste certificate (duly notarized) of the Proprietor / Partners issued by the Tahsildar / MRO / Magistrate or any Government authorized department.

10.0 NUMBER OF SOURCES:

10.1 VSP reserves the right to procure any or all the tendered items/quantities from one or more than one source.

10.2 The number of sources is as indicated in the ITT/ schedule of Material cum Specifications sheet. RINL /VSP reserve the right to procure any or all the tendered items from one or more than one source.

10.3 The distribution of quantity of each item to be ordered shall be normally in the ratio of 100% in case of one source, 2/3 : 1/3 in case of two sources, 2/4 : 1/4 : 1/4 in the case of three sources, 2/5 : 1/5 : 1/5 : 1/5 for four sources, 2/6 : 1/6 : 1/6 : 1/6 : 1/6 for five sources in the order of ranking from lowest technically and commercially acceptable tenderers subject to matching the lowest price.

## 11.0 DELIVERY SCHEDULE :

11.1 Tenderers are requested to note VSP's delivery schedule and quote their best delivery considering all aspects including drawing submission and approval, sample submission and approval, pre-despatch inspection, transportation time etc., as applicable to the tender.

11.1 VSP reserves the right to reject offers not meeting VSP's schedules/to consider offers with best delivery schedule(s).

11.2 It may be noted that in the event of an order, delivery shall be the essence of the contract. Further, failure to adhere to the delivery schedules committed in the tender shall attract contractual remedies as per GCC. Seven days period is added to the mutually agreed delivery period considering the time required for receipt of PO by the supplier by Registered Post/Courier/Fax.

## 12.0 VALIDITY :

The tender should be valid for minimum 60 days from the date of opening of tender / extended date of opening of tender

## 13.0 COMMUNICATION OF NON-PARTICIPATION AND NO RESPONSE:

13.1 In case you choose not to participate in the tender, a regret letter by way of Fax/Letter/E-Mail is to be submitted well before the due date duly super-scribing "Regret" and Tender No. Date and due date on the envelope along with drawings if any, sent with RFX. The reasons for non participation may please be spelt out clearly such as (a) Tendered items not in your manufacturing range (b) Production constraint presently (c) Overbooked and hence can not meet VSP's delivery schedule (d) Not interested to do business with VSP (e) Quantity tendered is small or uneconomical (f) Any other reason.

13.2 If no communication is received by the due date and time, it shall be inferred that you are not interested in participation and your name is liable to be removed from the vendor list.

## 14.0 EXAMINATION AND REJECTION OF OFFERS:

14.1 RINL evaluates technically and commercially accepted offers on Landed Net of Cenvat Price (LNIP) basis.

14.2 Offers which deviate from the vital conditions ( as illustrated below ) of the tender shall be rejected :

- a) Non-submission of Schedule of Material cum specification sheet duly signed & stamped
- b) Variable price being quoted (without any ceiling limit for such variation and Price Variation Clause ) against requirement of firm price.
- c) Submission of in-complete offers, non-appending signature on the offer and the prescribed formats.
- d) Receipt of offers after the due date & time and, or by Fax / e-mail (unless specified otherwise).
- e) Acceptance of Integrity Pact for ITTs / Tenders for a value of Rs. 1 crore and above.

14.3 Tenders submitted against the NIT/Tender shall not be returned in case the tender opening date is extended/Postponed. Tenderers desirous to modify their offer/terms may submit their revised/supplementary offer(s) within the extended TOD, by clearly stating the extent of updation done to their original offer and the order of prevalence of revised offer vis-à-vis original offer. The Purchaser reserves the right to open the original offer along with revised offer(s).

14.4 In case where RINL/VSP decides to procure the material from one or more than one source, (Only one offer shall be submitted by Companies using same equipment / facilities/address), and if it comes to the notice of RINL/VSP at any stage during the finalization of the tender or after placement of order/execution of the contract that offers have been made by Companies using same equipment/facilities/address, then such offers/orders shall be rejected/cancelled forthwith and business dealings with such Firms/Contractors shall be banned for a period of 2 years. Bid money/EMD Security Deposit etc. if any shall be forfeited. Decision of RINL/VSP in this regard shall be final and binding..

## 15.0 PUNITIVE ACTIONS TO BE TAKEN AGAINST AGENCIES WHO SUBMIT FALSE/FORGED DOCUMENTS TO VSP:

15.1 If it comes to the notice of RINL at any stage from request for enlistment/ tender document that any of the certificates / documents submitted by applicants for enlistment or by bidders are found to be false/ fake/ doctored, the party will be debarred from participation in all RINL tenders for a period of 5 (five) years including termination of contract, if awarded. EMD/ Security Deposit etc. if any, will be forfeited. The contracting Agency in such cases shall make good to RINL any loss or damage resulting from such termination. Contracts in operation anywhere in RINL will also be terminated with attendant fall outs like forfeiture of EMD/ Security Deposit, if any, and recovery of risk and cost charges etc. Decision of RINL Management will be final and binding.

15.2 In case the commercially and technically acceptable lowest price offered tenderer backs out after tender is opened in single bid tender and in two bid tender after commercial bid / price bid is opened ; or after finalization of contract punitive actions shall be as per prevailing guidelines which include:

(a) If any tenderer backs out after opening of the Techno-commercial bids but, prior to Reverse e-auction and opening of the sealed price bids, they shall be kept under hold without issue of tender enquiries for the next '1' tender or '3' months whichever is later.

(b) If the 'L1' tenderer backs out after opening of the tenders in case of single bid cases ( or) after the Reverse e-auction / opening of the sealed price bids in case of 2-bid cases and within the validity period, they shall be kept under hold without issue of tender enquiries for the next '3' tenders or '6' months whichever is later including barring participation in open tenders.

(c) If the 'tenderer backs out after award of the Contract, they shall be kept under hold without issue of tender enquiries for the next '3' tenders or '6' months whichever is later, apart from proceeding with alternative procurement action (re-tendering) at the risk & cost of the defaulting supplier

16.0 Wherever the supplier quotes on FOR destination / VSP Stores basis supplier should ensure that materials are dispatched through registered common carriers as per the "Carriage by Road Rules 2011" notified on 28.02.2011 and "The Carriage by Road Act 2007". The Act / Rules are available on website [www.morth.nic.in](http://www.morth.nic.in).

#### 17.0 REVERSE e-AUCTION :

RINL will inform the technically and commercially acceptable (TA & CA) tenderers of the date and time of reverse e-auction and they shall participate in the process.

17.1 TA & CA tenderers would be authorized to quote their LNIP prices on only e-reverse auction engine on a fixed time and date.

17.2 After completion of the reverse e-auction the purchase order would be placed in the normal mode after taking appropriate approval by concerned purchase officer either on F O R VSP Stores (or) F O R Destination Station (or) F O R Despatch Station (or) Ex-Works basis, considering the freight charges which is advantageous to RINL / VSP, as the case may be.

#### 18.0 RIGHT TO REJECT TENDERS:

18.1 RINL/VSP does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity tendered and you shall supply the same at the rate quoted.

#### 19.0 AUTHORISATION:

19.1 Representatives of Tenderers are required to produce letter of authorization, if they are to be permitted to attend negotiation meeting.

#### 20. INTEGRITY PACT:

20.1. Tenderer must submit signed Integrity pact in the prescribed format of VSP available in VSPs website along with the Techno-Commercial RFX wherever applicable and asked for in RFX by uploading into cFolder. The original signed Integrity pact shall be submitted prior to placement of order.

## 21 ESTABLISHMENT OF CREDIBILITY OF UNENLISTED BIDDERS PARTICIPATING IN THE TENDERS:

21.1 If tenderer who responds to this tender notice is not presently enlisted with RINL/VSP, he is requested to furnish copies of the following documents separately in a sealed envelope super scribing "CREDENTIALS" and the ITT REFERENCE or ADVERTISED TENDER REFERENCE as the case may be, along with the tender.

a) Notarised Statutory manufacturing / service industry registration certificate i.e. EM Part II issued by DIC / NSIC registration certificate for the same / similar items of MSEs

(Or)

Notarised copy of Certificate of Registration of Shops and Establishments for a Dealer / Agent / Trader etc.

(Or)

Notarised copy of Certificate of Incorporation along with Memorandum and Articles of Association of the Private / Public Limited Companies.

b) Notarised copy of Proprietary / Partnership deeds in case of Proprietary / Partnership firms.

c) Copy of GST registration certificates and PAN card copy in the name of Company in case of Limited companies or in the name of Individuals in case of Proprietary firms.

d) Self certified Financial worth and audited financial statements for the last 3 years.

e) Self certified Purchase Orders/Contract copies for the same or similar tendered item(s).

f) Self certified ISO certificate if any.

Note: "In the case of STARTUPS, the STARTUPS have to submit a verifiable certificate of recognition from the concerned Govt. Authorities for consideration with respect to Relaxation on prior turnover and prior experience i.e., w.r.to iv to vi above. The above is subject to the condition that the firm has the required manufacturing, testing & inspection facilities and the following documents are to be submitted:

a. Details of Manpower & Machinery (Self certified).

b. Details of Testing & Inspection facilities available (Self certified)

However, for the items related to Public safety, health, critical security operations and equipment, etc., relaxation shall not be applicable".

21.2 Kindly note that the above information is required to assess the credibility of the vendor not presently enlisted with RINL / VSP. The tender of un-enlisted vendor may be rejected in case of non-submission or incomplete submission of the above documents except f) of 21.1 or if RINL/VSP finds that the creditability of the un-enlisted Vendor is not satisfactory on the basis of documents furnished. The vendor shall produce originals of the above documents for verification if RINL/VSP so desires. RINL/VSP's decision in this regard shall be final.

21.3 The tender of un-enlisted vendors received without submission or incomplete submission of the documents listed at 21.1 above to check the credibility will not be considered for further evaluation.

## 22 BANNING / SUSPENSION / REMOVAL FROM THE LIST OF REGISTERED SUPPLIER/ CONTRACTORS

22.1 RINL may ban/suspend the Business Dealing with the agency / remove the agency from the list of registered supplier/ contractors (with/without inter connected agencies) at any stage of the contract viz. Tendering, Awarding, Execution and during or even after expiry of Defect Liability Period/ Warranty/ Guarantee Period on the following grounds:

(a) If the Agency has been convicted of an offence under:

i) The Prevention of Corruption Act, 1988; or

ii) The Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

The Agency shall be debarred for a period as specified in the General Financial Rules (GFR) issued by Govt. of India;

- (b) If it is determined that the Agency has breached the code of Integrity, the Agency shall be debarred for a period as specified in the General Financial Rules (GFR) issued by Govt. of India;
- (c) In case of violation/ transgression of Integrity Pact (IP);
- (d) If the security consideration, including questions of loyalty of the Agency to the State, so warrants;
- (e) If the Director / Owner of the Agency, proprietor or partner of the firm, is convicted by a Court of Law for offences involving moral turpitude in relation to its business dealings with the Government or any other public sector enterprises or RINL, during the last five years;
- (f) If there is strong justification for believing that the Directors, Proprietors, Partners, owner of the Agency have been guilty of malpractices such as bribery, corruption, fraud, substitution of tenders, interpolations, etc;
- (g) If the Agency continuously refuses to return / refund the dues of RINL without showing adequate reason and this is not due to any reasonable dispute which would attract proceedings in arbitration or Court of Law;
- (h) If the Agency employs a public servant dismissed / removed or employs a person convicted for an offence involving corruption or abetment of such offence;
- (i) If business dealings with the Agency have been banned by the Govt. or any other public sector enterprise;
- (j) If the Agency has resorted to Corrupt, fraudulent practices including misrepresentation of facts and / or fudging / forging / tampering of documents;
- (k) If the Agency uses intimidation / threatening or brings undue outside pressure on the Company (RINL) or its official in acceptance / performances of the job under the contract;
- (l) If the Agency indulges in repeated and / or deliberate use of delay tactics in complying with contractual stipulations;
- (m) Willful indulgence by the Agency in supplying sub-standard material irrespective of whether pre-despatch inspection was carried out by Company (RINL) or not;
- (n) Based on the findings of the investigation report of CBI/ Police against the Agency for malafide/ unlawful acts or improper conduct on his part in matters relating to the Company (RINL) or even otherwise;
- (o) Established litigant nature of the Agency to derive undue benefit;
- (p) Continued poor performance of the Agency in several contracts;
- (q) If the Agency misuses the premises or facilities of the Company (RINL), forcefully occupies, tampers or damages the Company's properties including land, water resources, forests / trees, etc.

(Note: The examples given above are only illustrative and not exhaustive. RINL may decide to ban/suspend business dealing for any good and sufficient reason. Any other banning clauses mentioned elsewhere in the Tender Documents shall also be considered as a ground for banning/suspension of business dealing.)

22.2 'Inter-connected Agency' shall mean two or more agencies having any of the following features:

- (a) If one is a subsidiary of the other.
- (b) If the Director(s), Partner(s) Manager(s) or Representative(s) are common;
- (c) If management is common
- (d) If one owns or controls the other in any manner

22.3 Any allegation(s) against an agency with good and sufficient reasons for banning business dealing with the agency, except for banning of business dealings with foreign suppliers of coal/ coke, shall be put up to Standing Banning Committee (SBC) of RINL for investigation.

22.4 In case of removal of the agency from the list of registered vendors/ contractors of RINL, the agency shall not be disqualified from competing in Global/ Open Tender Enquiries (GTE/OTE) but Limited Tender Enquiry (LTE)/ Single Tender Enquiry (STE)/ Short Open Tender (SOT) may not be given to the agency concerned.

22.5 If the allegations against any agency are of a serious nature, RINL may suspend business dealings with the agency (with / without interconnected agencies) pending investigation, with/ without any show cause notice. The suspension shall be for a maximum period of nine months (six months initial extendable by three months in case investigations are not completed) or till the decision of SBC, whichever is earlier. In case of suspension of the agency, RINL may consider to discontinue all the existing contract(s) with the agency. During the period of suspension, no further business dealing including placement of orders against tenders under finalization shall be made with the agency w.e.f. the date of suspension.

22.6 After issue of suspension order, till the conduct of the agency is under investigation, RINL will not entertain any correspondence /argument from the agency (except receiving reply to the show cause notice).

22.7 If the agency desires some information / clarification or desires to see any document before replying to the show-cause notice, the agency may appear in person in the Standing Banning Committee meeting on the stipulated date and time wherein the agency will be furnished the desired information including sharing of relevant document. If the agency requests for inspection of any relevant document in possession of RINL, necessary facility for inspection of documents will be provided. The agency may correspond only with the SBC.

22.8 Convener SBC shall issue notice to the agency asking him/her to attend the meeting in person or informing him/her that he/she may send his/her representative. The date, time and venue of the meeting shall be clearly mentioned in the notice. To meet the ends of 'Natural Justice', two opportunities will be given to the agency to send their representative. In case of failure, SBC can proceed ex parte.

22.9 Opportunity will be given to the agency to submit any documents or evidence in his defense to SBC. Cross examination of the agency if required shall also be done by SBC.

22.10 The Banning Order based on the investigation by SBC shall be issued to the agency. In case of Banning of Inter -connected agencies the copy of the Banning Order shall be sent to known inter-connected agencies also.

22.11 Banned/Suspended agencies are not eligible for submission of quotations/offers against any type of tender (GTE/OTE/LTE/STE/SOT) during the period for which they have been suspended/banned for business dealings with RINL and if submitted, those quotations/ offers will be treated as unsolicited and shall not be considered.

22.12 The agency may file an appeal against the Banning Order to CMD-RINL within 30 days from the date of issue of the Banning Order.

22.13 Agency, may seek review of the banning order passed originally by RINL, either before or after filing of appeal before the Appellate Authority or after disposal of appeal by the Appellate Authority, upon disclosure of new facts / circumstances or subsequent development necessitating such review.

22.14 RINL may decide to circulate the name of agency with whom business dealings have been banned, to the Government Departments, other Public Sector Enterprises, etc. for such action as they deem appropriate.

22.15 If business dealing with any agency has been banned by the Central or State Government or any other Public Sector Enterprise, RINL may, without any further enquiry or investigation, issue an order banning business dealing with the agency and its inter-connected agencies.

Note: 'Party / Contractor / Consultant/ Supplier / Purchaser / Customer/Bidder/ Tenderer' is indicated as 'Agency'.

-----  
**II. DETAILED TERMS AND CONDITIONS OF RFx (RFx) FOR IMPORTED RESPONSES:-**

**1.0 GENERAL:**

1.1 The tender shall be governed by the General Conditions of Contract for supply (GCC) which is available on VSP's website which can be freely accessed and downloaded.

1.2 Tenders shall be treated as if the GCC has been accepted in to-to by the Tenderer unless deviations if any are specified in the offer.

1.3. RINL is employing SAP SRM 7.0 for Electronic Tendering System. E-RFx (Electronic Request for Proposal) Response to be submitted electronically through System only. No physical paper/print needs to be submitted. Bidders need to have User ID and Password to participate in SRM E-Tenders. All enlisted vendors of RINL would be provided User ID and password for participating in RINL E-Tenders. The tenderer who responds to this tender needs to upload the scanned copies of his bid documents.

1.4 RINL/VSP shall deal directly with Foreign Suppliers/ Tenderers and would prefer not to entertain involvement of any Agent /Agency/ Intermediary. In case a Foreign Supplier / Tenderer desires to avail services of an Indian Agent/Agency /Intermediary related to their tenders or orders they should be registered with VSP for which detailed procedure is available through ROS available in RINL/VSP SRM Portal.

1.4.1 For any particular tender no Indian agent can represent or quote on behalf of more than one foreign suppliers. In case this principle is violated the relevant offers will be rejected.

1.4.2 The agency commission if any shall be clearly indicated and the same shall be deducted from payment due to the supplier and paid directly to the Indian Agent in Indian Rupees only.

1.5 Offer received through party/parties to whom RFX was not issued are treated as unsolicited offer.

1.5.1 In case the RFX is redirected by Principals to whom RFX was issued to their agent/ dealer/ stockist/ distributor such offer may be treated as regular offer subject to submission of their letter of authorization as per the format of "Authorization Certificate" given in the cFolder. The Authorization Certificate shall be furnished on the letterhead of the manufacturing concern/OEM and should be signed by a person on behalf of the manufacturer/OEM who is competent to authorize the agent/dealer/stockist/distributor. A Scanned copy of the Authorisation Certificate should be uploaded by the concerned agent/ dealer/ stockist/ distributor while registering through ROS on SRM Portal.

1.5.2 In case the Principal submits the offer with a request for placement of RFX / PO on their agent/ dealer/ stockist/ distributor for execution then such offer should be accompanied with -

a) the necessary letter of undertaking from the Principal on their letter head without any correction in the format as per the RFX.

b) The Letter of consent from the respective agent/ dealer/ stockist/ distributor on their letter head to the effect that they would execute the RFX/PO as per the terms and conditions finalised with the Principal supplier by RINL.

Scanned copies of the Authorisation Certificate should be uploaded by the concerned agent/ dealer/ stockist/ distributor in cFolder while submitting their offers through SRM Portal.

1.5.3 In case the foreign Supplier/ Tenderer desires to submit the Offer through their authorized Indian subsidiary / Agent / distributor / Intermediary in INR currency the "Detailed terms & conditions for Domestic Responses" at I (Detailed Terms & Conditions of ITT(RFX) for Domestic Responses)above shall apply.

## 2.0 PRICES:

2.1 In case of Two bid tenders :

a. There shall be no indication of prices in the Techno-commercial bid. If prices are indicated there, such offers are liable to be rejected. Only technical details of the offered items and duly filled in TR format should be uploaded. Offer not accompanied with the TR format is liable for rejection.

b. It may be noted that Unit Price is to be quoted for each and every item of the RFX.

c. The prices quoted should be firm unless otherwise allowed specifically till completion of delivery.-- VITAL

d. SRM LIVE AUCTION (REVERSE E-AUCTION):

RINL shall have the option of resorting to reverse e-auction on SAP SRMLIVE AUCTION PLATFORM. The bidders are required to submit their E Bids of Techno Commercial Bid and Price Bid through VSP s SRM Portal. After Technical and Commercial evaluation of E Bids the techno commercially accepted bids would be considered for further processing and the price bids of these bidders will be considered for determining the start bid price on Landed Net of ITC basis. The Start Bid Price shall be the Lowest of the E price Bids submitted at the time of E RFX submission. This start bid price shall be displayed in the E Auction System on the scheduled E reverse auction date and Time. All technically and commercially acceptable bidders would be required to participate in the reverse e-auction and quote from a start Price. In reverse e-auction the bidders would be required to quote prices only on the basis of landed net of ITC at the specified VSP stores. Definition of key terms for RINLs SAP SRM Live-auction (E-Reverse Auction)user manual is available in SRM Portal. No separate User ID and Password is required for participating in Live Auction. User ID and Password used for Participating in E-Tendering are to be used for Live Auction also. Illustration of arriving landed net of ITC price is given below. In case of foreign bidders LNIP Calculator would be provided in Auction document for bidders to arrive equivalent LNIP in Bidders Currency.

#### Calculation of LNIP and Landed Cost for Imported Cases (FOB basis/unit)

1. Exchange rate (for ex) 1 EUR=INR-----: 71.04
2. Basic Rate in EUR-----: 100
3. FOB Shanghai Sea port basis (EUR)-----: 100
4. Add: Sea Freight @ 3.09%, since not offered by the bidder: 3.09
5. Sea freight charges in Rs (4\*1)-----: 219.51
6. CFR Chennai/Vizag Seaport basis (3 + 4)-----: 103.09
7. Add: Insurance charges @ 0.035% on CFR i.e on 6-----: 0.036
8. Total CIF CHENNAI/VIZAG SEA port basis EUR (6 + 7): 103.126
9. CIF Chennai / Vizag sea Port in Rs. (8 \* 1)-----: 7326.08
10. Assessable Value in Rs. ( Same as CIF value )-----: 7326.08
11. Basic Custom Duty @ 5% on Sl.No.10 in Rs.-----: 366.30
12. Education Cess @ 3% on Sl.No.11 in Rs.-----: 10.99
13. IGST @ 18% (on Sl.No. 10+11+12) in Rs.-----: 1386.61
14. Customs Clearing & Forwarding (C<(>&<)>F) charges considered notionally @ 0.25% on total Assessable value on Sl.No. 10 in Rs.----- : 18.32
15. IGST @ 18% on C & F charges on Sl.No.14-----: 3.30
16. Inland transport charges from Chennai sea port to VSP Stores @ 5% (assumed) on total assessable value i.e on Sl.No.10 in Rs.: 366.30
17. IGST @5% on inland transport charge on sl.no-16-----: 18.32
18. IGST @5% on inland transport charge on sl.no-5-----: 10.98
19. Landed Cost (Sl.No.9+11+12+13+14+15+16+17+18) in Rs. : 9507.19
20. Total ITC (13+15+17+18)-----: 1419.19
21. LNIP (Sl.No. 19-20)-----: 8087.99

#### Note:

1. Above Landed cost & LNIP may vary depending on the actual freight, insurance, import customs duties, foreign exchange rate and C<(>&<)>Fcharges and inland transport charges, etc. that will prevail and will be incurred at actuals by VSP at the time of shipment.

2. For Inland transport charges indicated at sl.no-14 above, if the GST is paid by RINL on reverse Charge basis the rate applicable is 5 % for GTA services. If the GST is paid by GTA in his invoice, the rate will be 12% on forward charge basis and ITC can be claimed by GTA on his inputs and input services.

#### Calculation of LNIP and Landed Cost for Imported cases (CFR Basis/Unit)

1. Exchange rate (for ex) 1 EUR=INR-----: 71.04
2. Basic Rate in EUR-----: 100
3. CFR Chennai / Vizag Seaport basis (EUR)-----: 103.09
4. CFR Chennai / Vizag Seaport basis (3) (EUR)-----: 103.09
5. Add: Insurance charges @ 0.035% on CFR i.e on 4-----: 0.036

6. Total CIF CHENNAI/VIZAG SEA port basis EUR(4+5)--:	103.126
7. CIF Chennai / Vizag sea Port in Rs. (6 * 1)-----:	7326.08
8. Assessable Value in Rs. ( Same as CIF value )-----:	7326.08
9. Basic Custom Duty @5% on Sl.No.8 in Rs.-----:	366.30
10. Education Cess @ 3% on Sl.No.9 in Rs.-----:	10.99
11. IGST @18% (on Sl.No. 8+9+10) in Rs.-----:	1386.81
12. Customs Clearing & Forwarding (C<(>&<)>F) charges considered notionally @ 0.25% on total Assessable value on Sl.No. 8 in Rs.----- :	18.32
13. IGST @18% on C & F charges on Sl.No.12-----:	3.30
14. Inland transport charges from Chennai sea port to VSP Stores @5% (assumed) on total assessable value i.e on Sl.No.8 in Rs.----:	366.30
15. IGST @5% on inland transport charge on sl.no-14-----:	18.32
16. Landed Cost (Sl.No.7+9+10+11+12+13+14+15) in Rs. --:	9496.21
17. Total ITC (11+13+15)-----:	1408.22
18. LNIP (Sl.No. 16-17)-----:	8087.99

**Note:**

1. Above Landed cost & LNIP may vary depending on the actual freight, insurance, import customs duties, foreign exchange rate and C<(>&<)>F charges and inland transport charges, etc. that will prevail and 1 be will be incurred at actuals by VSP at the time of shipment.

2. For Inland transport charges indicated at sl.no-14 above, if the GST is paid by RINL on reverse Charge basis the rate applicable is 5 % for GTA services. If the GST is paid by GTA in his invoice, the rate will be 12% on forward charge basis and ITC can be claimed by GTA on his inputs and input services.

e.EVALUATION: After the Reverse e-auction is conducted the E Price Bids of all the TA & CA tenderers irrespective of whether they have participated in the Reverse e-auction or not shall be considered for Evaluation. Based on the prices so received through Reverse e-auction and the E Price Bids received along with the Techno-commercial RFx a composite comparative statement shall be made considering the lower of the prices (i.e. E price bid prices and Reverse e-auction prices) of all the tenderers. Placement of order shall be considered on the L-1 price (LNIP) so arrived.

f. Exchange rate prevailing on one day before the scheduled date of Price Bid Opening will be taken for making composite comparative statement.

**2.2. PRICE BASIS:**

**a) Delivery by Sea:**

i) In case the Gross weight of the consignment is more than 250 Kgs the mode of delivery shall be preferably by Sea. The prices shall be quoted on FOB-loadport and CFR-Chennai or Visakhapatnam Seaport basis inclusive of packing charges as per Incoterms 2010. For prices on CFR basis seaport of destination shall be Visakhapatnam for FCL consignments and Chennai for LCL consignments. Sea-port of destination (either Chennai or Visakhapatnam) is to be clearly indicated in case prices are quoted on CFR basis.

ii) However after receipt of packing details RINL / VSP at its sole discretion reserves the option to amend the delivery term from FOB to "CFR-Chennai / Visakhapatnam port" subsequent to placement of Order. The option of exercising FOB or CFR delivery shall be provided in the Purchase Order (PO).

**b) Delivery by Air:**

i) In case the Gross weight of the consignment is less than 250 Kgs the mode of delivery shall be preferably by Air. The prices shall be quoted on Ex-works or FCA- international air port (load-port) basis or CPT-Indian international airport inclusive of packing charges as per Incoterms 2010. In case the tenderer quotes prices only on ExW / FCA basis the prevailing contractual freight of VSP shall be loaded on quoted ExW / FCA prices based on packing details.

ii) However after receipt of packing details RINL / VSP at its sole discretion reserves the option to amend the delivery term from "ExWorks" to "FCA International airport" or "CPT- Indian International Airport" subsequent to placement of Order. The option of exercising the above delivery terms shall be provided in the Purchase Order (PO).

c) In case the foreign tenderer quotes prices only on ExWorks/FOB/FCA basis evaluation shall be done by loading 3.125% on the quoted Ex Works/FOB/FCA price towards Sea/Air Freight and Insurance.

d) In case of delivery by both Sea and Air Transit-Insurance shall be to VSP's account and loading of 0.035% (prevailing which is subject to change) shall be done on quoted CFR/CPT prices towards insurance.

e) However VSP may choose the mode of transport (by AIR or SEA) as per its choice and requirement before or after placement of order.

### 2.3 PACKING:

Necessary air/sea worthy packing as the case may be shall be provided to the material to avoid damages in transit. The tenderer must indicate the approximate NET/GROSS weight and dimensions of the packing for the goods offered.

2.4 The offered price should be against each catalogue number covering all the items / parts / bill of material given in the description of the item along with price break-up. If in the opinion of the bidder additional parts are also required to be supplied for making the item complete price should be quoted with detailed break up for each of the additional parts.

2.5 The date and time for conducting Reverse E-Auction in respect of two bid tenders shall be intimated only to the techno-commercially accepted tenderers.

### 3.0 PAYMENT TERMS:

3.1 100% payment shall be made through irrevocable Letter of Credit (L/C) or Cash Against dispatch Documents (CAD). Bank charges in India for the Letter of Credit / CAD mode of payment shall be to VSP's account and all charges outside India (including confirmation charges if applicable) shall be to beneficiary's / Supplier's account. Pre-payment term (payment in Advance prior to shipment) is NOT acceptable to RINL VSP.

3.2 Payment shall be made direct by NEFT/RTGS mode or such other mode of electronic fund transfer offered by banks against the required details provided by the tenderer through ROS on SRM Portal.

### 3.3 SHIPPING DOCUMENTS:

The following documents are to be submitted by supplier:

a) AWB / BL b) Signed Commercial Invoice c) Packing list d) Manufacturer's test certificate (wherever applicable) e) Certificate of Origin from Chamber of Commerce or Trade Association f) Certificate to the effect that the consignment has been dispatched through the nominated freight forwarding agent stipulated in the Order g) Certificate to the effect that the contents in each case are not less than those entered in the invoice and packing list and quality of goods guaranteed as new and as per relevant technical specifications. h) other applicable documents if any.

After shipment Supplier shall immediately send TWO sets of non-negotiable documents by airmail / courier to RINL-VSP (one set to AGM-Purchase and other set to DGM (T<>&<>S-smalls) in advance). However original negotiable documents shall be sent through bank for payment and for customs clearance of the consignment by VSP at destination port.

### 4.0 TAXES DUTIES AND LEVIES:

4.1 All taxes and duties outside India are to Suppliers account.

4.2 The tenderer should indicate the following in their Offer (Techno-Commercial bid):

- i) Customs Tariff number
- ii) Tenderer's bank account details including SWIFT code
- iii) Item-wise packing details: No. of packages dimensions of each package Gross weight & Net weight
- iv) Country of Origin of the items offered.

4.3 In case of supervision for erection testing & commissioning the existing applicable Good and Services Tax and Income-tax percentages are to be stated separately.

4.4 The Indian Income Tax relating to rendering of supervision services at site which the employer may require by law to deduct shall be deducted at source as per provision of Indian Income Tax Act 1961 with subsequent revision. The employer shall provide to the contractor with official tax receipt evidence of such tax payment.

4.5 Further " Vendor/supplier/contractor shall comply with all the necessary statutory compliances including but not limited to providing GST invoices or other documentation as per GST law relating to the above supply/service to RINL, uploading the details of the invoice, payment of taxes, timely filing of valid statutory returns for the tax period in the Goods and Service Tax Portal.

In case the Input Tax Credit of GST is denied or demand is recovered from RINL on account of any act of the Vendor, including but not limited to non-payment of GST charged and recovered, non-generation of E-Way Bill, non-filing of Returns, non-uploading/improper uploading of valid invoices raised on RINL in the Returns etc., the Vendor/supplier/contractor shall indemnify RINL in respect of all of claims tax, penalty and/or interest, loss, damages, costs, expenses and liability that may arise due to such non-compliance. Such amount shall be recovered from any payments due to the vendor/ supplier/contractor or from security deposit or any other amount available with RINL in the same contract or in other contracts including future contracts.

If any tax has been paid by the vendor/supplier/contractor in pursuance of any demand on account of suppression, fraud or wilful misstatements of facts; then the same shall not be passed on to RINL through debit notes or invoices or supplementary invoices."

#### 5.0 SAMPLES DRAWINGS AND TEST CERTIFICATES:

5.1 Wherever sample approval is required before manufacture and bulk supply the sample should be supplied within 3 (three) weeks of date of placement of Purchase Order (PO). In case of any deviation the time required for submission of sample for approval is to be specified in the offer.

5.2 Drawing submission and approval : Where drawings are required to be furnished for approval upon placement of PO the schedule for submission of drawings and for supply after approval are to be clearly indicated in the offer failing which a maximum of 3 (three) weeks from the date of PO shall be considered to be the period for submission of drawings. (The drawings submitted shall be approved within 15 days of receipt).

5.3 Return of drawings: Wherever applicable drawings attached with the RFX are to be returned along with the offer / regret letter.

5.4 Test certificates and all other documents specified in the Technical Response (TR) format are required to be furnished to the Inspector at the time of inspection as well as part of dispatch documents at the time of supply of material.

#### 6.0 INSPECTION:

6.1 RINL reserves its right to inspect the stores and alter the place of inspection at its sole discretion.

6.2 Generally inspection shall be carried out at RINL / VSP Stores for all items such as operational consumables etc.

6.3 The supplier shall furnish the inspection call along with all the internal test reports as well as other test certificates specified in the Technical Response (TR) format at least 15 (fifteen) days in advance of the scheduled delivery date to enable VSP to examine the same and issue dispatch clearance/carry out inspection at the suppliers premises. The dispatch of stores by the suppliers shall be only after receipt of dispatch clearance or accepted inspection note/ certificate.

#### 7.0 GUARANTEE:

7.1 Supplies are to be guaranteed for 12 (twelve) months from the date of use or 18 (eighteen) months from the date of receipt and acceptance whichever is earlier.

7.2 Replacements of defective items / parts if any during the guarantee period must be delivered by the Supplier free of charge up to VSP stores on DDP basis (Incoterms 2010).

7.3 Items having shelf life should conform to specified guarantee as per RFX the proof of date of manufacture should be available in such cases either on the label of the item or on the Guarantee certificate.

#### 8.0 NUMBER OF SOURCES:

8.1 VSP reserves the right to procure any or all the tendered items/quantities from one or more than one source.

8.2 The number of sources is as indicated in the RFX. RINL /VSP reserves the right to procure any or all the tendered items from one or more than one source.

8.3 The distribution of quantity of each item to be ordered shall be normally in the ratio of 100% in case of one source, 2/3 : 1/3 in case of two sources, 2/4 : 1/4 : 1/4 in the case of three sources, 2/5 : 1/5 : 1/5 for four sources, 2/6 : 1/6 : 1/6 : 1/6 : 1/6 for five sources in the order of ranking from lowest technically and commercially acceptable tenderers subject to matching the lowest price.

#### 9.0 DELIVERY SCHEDULE:

9.1 Tenderers are requested to note VSP's delivery schedule and quote their best delivery considering all aspects including drawing submission and approval sample submission and approval pre-dispatch inspection transportation time etc. as applicable to the tender.

9.2 VSP reserves the right to reject offers not meeting VSP's schedules/to consider offers with best delivery schedule(s).

9.3 It may be noted that in the event of an order delivery shall be the essence of the contract. Further failure to adhere to the delivery schedules committed in the tender shall attract contractual remedies as per GCC.

#### 10.0 VALIDITY:

The tender should be valid for minimum 90 days from the date of opening of tender / extended date of opening of tender

#### 11.0 COMMUNICATION OF NON-PARTICIPATION AND NO RESPONSE:

11.1 In case the tenderer chooses not to participate in the tender the same can be intimated by way of Do Not Participate button in the RFX. The reasons for non-participation may be spelt out clearly such as (a) Tendered items not in manufacturing range (b) production constraints presently (c) over booked and hence cannot meet VSP's delivery schedule (d) not interested to do business with VSP (e) quantity tendered is small or uneconomical (f) any other reasons.

#### 12.0 INTEGRITY PACT:

12.1. Tenderer must submit signed Integrity pact in the prescribed format of VSP available in VSP's website along with the Techno-Commercial RFX wherever applicable and asked for in RFX by uploading into cFolder. The original signed Integrity pact shall be submitted prior to placement of order.

### 13.0 EXAMINATION AND REJECTION OF OFFERS:

13.1 RINL evaluates technically and commercially accepted offers on Landed Net Of ITC Price (LNIP) basis.

13.2 Offers which deviate from the vital conditions ( as illustrated below ) of the tender shall be rejected :

- a) Non-submission of Technical Response (TR) format in the cFolder.
- b) Variable price being quoted (without any ceiling limit for such variation and Price Variation Clause) against requirement of firm price.
- c) Submission of incomplete offers.
- d) Acceptance of Integrity Pact for ITTs / Tenders for a value of Rs. 1 crore and above and wherever applicable and asked for in the RFX.

13.3 Tenderers within / extended submission deadline time can withdraw their RFX response and resubmit a revised response.

13.4 In case where RINL/VSP decides to procure the material from one or more than one source (Only one offer shall be submitted by Companies using same equipment / facilities/address) and if it comes to the notice of RINL / VSP at any stage during the finalization of the tender or after placement of order / execution of the contract that offers been made by Companies using same equipment / facilities / address then such offers / orders shall be rejected / cancelled forthwith and the for a period of 2 years. Bid money / EMD / Security Deposit etc. if any shall be forfeited. Decision of RINL / VSP in this regard shall be final and binding.

### 14.0 PUNITIVE ACTIONS TO BE TAKEN AGAINST AGENCIES WHO SUBMIT FALSE/FORGED DOCUMENTS TO VSP:

14.1 If it comes to the notice of RINL at any stage from request for enlistment/ tender document that any of the certificates / documents submitted by applicants for enlistment or by bidders are found to be false/ fake/ doctored the party will be debarred from participation in all RINL tenders for a period of 5 (five) years including termination of contract if awarded. EMD/ Security Deposit etc. if any will be forfeited. The contracting Agency in such cases shall make good to RINL any loss or damage resulting from such termination. Contracts in operation anywhere in RINL will also be terminated with attendant fall outs like forfeiture of EMD/ Security Deposit if any and recovery of risk and cost charges etc. Decision of RINL Management will be final and binding.

14.2 In case the commercially and technically acceptable lowest price offered tenderer backs out after tender is opened in single bid tender and in two bid tender after commercial bid / price bid is opened; or after finalization of contract punitive actions shall be as per prevailing guidelines which include:

- (a) If any tenderer backs out after opening of the Techno-commercial bids but prior to Reverse e-auction they shall be kept under hold without issue of RFX for the next 1 tender or 3 months whichever is later.
- (b) If the L1 tenderer backs out after opening of the tenders in case of single bid cases ( or) after the Reverse e-auction / opening of the sealed price bids in case of 2-bid cases and within the validity period they shall be kept under hold without issue of RFX for the next 3 tenders or 6 months whichever is later including barring participation in open tenders.
- (c) If the tenderer backs out after award of the Contract they shall be kept under hold without issue of RFX for the next 3 tenders or 6 months whichever is later apart from proceeding with alternative procurement action (re-tendering) at the risk & cost of the defaulting supplier

### 15.0 RIGHT TO REJECT TENDERS:

15.1 RINL/VSP does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity tendered and the supplier shall supply the same at the rate quoted.

## 16.0 AUTHORISATION:

16.1 Representatives of Tenderers are required to produce letter of authorization if they are to be permitted to attend RFx opening (simultaneous log on process).

## 17.0 ESTABLISHMENT OF CREDIBILITY OF UNENLISTED BIDDERS PARTICIPATING IN THE TENDERS :

17.1 If the tenderer who responds to this tender notice is not presently enlisted with RINL/VSP he is requested to furnish copies of the following documents separately along with the Techno-Commercial RFx wherever applicable by uploading into cFolder (hard copies are to be submitted immediately on e-submission of RFx):

- a) Notarised registration Certificate from Chamber of Commerce / their respective designated Govt Agency in English Version.
- b) Self certified Financial worth and audited financial statements for the last 3 years.
- c) Self certified Purchase Orders/Contract copies for the same or similar tendered item(s).
- d) Self certified ISO certificate if any.

17.2 Kindly note that the above information is required to assess the credibility of the vendor not presently enlisted with RINL / VSP. The tender of un-enlisted vendor may be rejected in case of non-submission or incomplete submission of the above documents except d) of 17.1 or if RINL/VSP finds that the creditability of the un-enlisted Vendor is not satisfactory on the basis of documents furnished. The vendor shall produce originals of the above documents for verification if RINL/VSP so desires. RINL/VSP's decision in this regard shall be final.

17.3 The tender of un-enlisted vendors received without submission or incomplete submission of the documents listed at 17.1 above to check the credibility will not be considered for further evaluation.

## 18.0 PROCEDURE FOR ORDERS TO BE PLACED ON CFR/CIF/CPT/ CIP / DAT / DAP INCOTERMS :

The following procedure may be adopted in case of orders placed with the above delivery terms for Custom clearing and taking delivery from the supplier's agent at destination port :

- i) Supplier or their authorized freight forwarder shall forward the Cargo Arrival Notice (C.A.N.) along with soft copy of shipping documents and AWB / BL to the consignee at least 3 to 5 days before arrival of Cargo at Destination Port. Also provides the contact details and address of their forwarder's agent (Local agent) at Destination Port to get delivery order.
- ii) Purchase Dealing section shall arrange original AWB/BL duly endorsed by the bank authorities as the case may be before arrival of Cargo to obtain the delivery order from Supplier's Freight forwarders Agent at Destination Port.

OR

Alternatively supplier shall instruct their agent at destination port to issue delivery order without insisting for original AWB / BL or the same may be stipulated on AWB/BL copy.

- iii) As the free time allowed for Air Cargo is only 72 hours for custom clearance and take delivery of Cargo if any delay takes place in providing the above information before arrival of Cargo and could not able to Custom Clear and take delivery of the Cargo within free time on account of the above reasons or due to discrepant shipping documents such Demurrage will be attributable to the Supplier.
- iv) In case of CIF or CIP delivery terms the supplier should take insurance coverage up to Central Stores Department / Visakhapatnam Steel Plant Visakhapatnam.
- v) While issuing AWB/BL supplier may include RINL/VSP's Custom House Agent (CHA) as one of the notifying party.

## 2 GENERAL CONDITIONS FOR ACCEPTANCE OF TENDER-SUPPLY:

### GENERAL CONDITIONS OF CONTRACT FOR SUPPLY

In ERP System the following terms mentioned in GCC for Supply may be read as follows :

Invitation to Tender (ITT) : RfX

Tender Specifications : RfX specifications

Acceptance of Tender (AT, A/T) : Purchase Order (PO)

Article No. Particulars

1. Definitions
2. Parties to the Contract
3. Responsibility for execution the contract
4. Specification & Samples
5. Return of Specifications. Drawing, Certified samples etc.
6. Packing
7. Delivery and Risk Purchase
8. Inspection & Rejection
9. Recovery of Sums due
10. System of payment
11. Laws governing the contract
12. Indemnity
13. Bribes, commission, corruption, gift etc.
14. Insolvency and breach of contract
15. Force Majeure
16. Arbitration clause for contract where contract price is Rs.5 lakhs & above.
17. Arbitration clause for contracts where contract price less than Rs.5 lakhs.
18. Headings of articles
19. Non-Waiver of Defaults
20. General
21. Jurisdiction.
22. Liquidated Damages

#### Article-1: DEFINITIONS

The following terms or expressions as used in the General Conditions of Contract and in the appertaining RfX and RfX specification, shall have the meaning defined, hereunder:

1.1 Purchaser shall mean The Rashtriya Ispat Nigam Ltd, Visakhapatnam Steel Plant incorporated under the companies Act 1956 having their registered office at Main Administrative Building, Visakhapatnam - 530031 and shall include their successors or assignees.

1.2 "The Contractor" shall mean the person firm or Company whose tender has been accepted and shall be deemed to include his/its/their successors, (approved by the Purchaser), representatives, heirs, executors and administrators unless excluded by the Contractor.

1.3 The "Contract" shall mean and include RfX, PO (Purchase Order) and amendments to PO thereof issued by the Purchaser in writing and General Conditions of Contract for supply.

1.4 "Stores" shall mean all or any part of materials and/or services as per the description of Stores in the PO.

1.5 "Delivery" shall mean delivery of the stores acceptable to Purchaser as per the PO and as per delivery schedule indicated in the PO.

1.6 "The Inspector" shall mean any person or agency nominated by or on behalf of the Purchaser to inspect Stores under the Contract.

1.7 "Contract price" shall mean the sum accepted by Purchaser or the sum calculated in accordance with the prices accepted by the Purchaser as indicated in the PO.

1.8 "Test" shall mean such test or tests as are prescribed by the specification or considered necessary by the Inspector.

#### Article -2: PARTIES TO THE CONTRACT

2.1 The parties to the Contract are the Contractor and the Purchaser

2.2 Authority of person signing documents: A person signing the tender or any other documents forming part of the Contract on behalf of another shall be deemed to warrant that he has authority to bind such other.

2.3 Notices on behalf of the Purchaser: Notices on behalf of the Purchaser, in connection with the Contract, may be given by any authorised officer of the Purchaser dealing with the contract.

### Article-3: RESPONSIBILITY FOR EXECUTING THE CONTRACT

3.1 General: The Contractor is to be entirely responsible for the execution of the Contract in all respects in accordance with the terms and the conditions as specified in the PO. Any approval which the Inspector may have given in respect of the Stores (whether with or without the Test carried out by the Contractor or the Inspector) shall not bind the Purchaser and notwithstanding any approval or acceptance given by the Inspector, it shall be lawful for the Purchaser to reject the Stores on arrival at the destination or when put to use if it is found that the Stores supplied by the Contractor are not in conformity with the terms and the conditions of the Contract.

3.2 Subletting of Contract: The Contractor shall not sublet, transfer or assign the contractor any part thereof to any one without the written permission of the Purchaser. In the event of Contractor contravening this condition, the Purchaser shall be entitled to cancel the Contract and to purchase the same or similar Stores elsewhere on the Contractor's account and at his risk and cost.

3.3 Acceptance of the higher tender: If a contract is placed on a higher tender as a result of this RFX in preference to the lowest acceptable offer on consideration of offer of earlier delivery, the tenderer will be liable to pay to Visakhapatnam Steel Plant the difference between the contract rate and that of the lowest acceptable tender in case of failure to complete supplies in terms of such contract within the date of delivery specified in the tender and incorporated in the contract. This is without prejudice to other rights under the terms of contract.

#### 3.4 TAXES AND SURCHARGES:

##### 3.4.1 GOODS AND SERVICES TAX(GST):

- i) Any variations in the rate of GST as applicable on account of amendments made to the respective Acts made after the date of PO but during the contractual delivery schedules shall be borne by the Purchaser.
- ii) In case of acceptance of stores beyond the original delivery schedules, the rate of GST on the last day of original delivery schedule or the actual rate of GST on the date of delivery whichever is lower, shall be to the account of Purchaser.
- iii) The Purchaser shall reimburse the variation as above based on documentary evidence like relevant Gazette Notification or any other documents to the satisfaction of the Purchaser after considering any credit / relief /concession etc allowable or allowed to the Supplier under the respective Act or Rules made after the date of PO.

##### 3.4.2 GENERAL:

- i) Any new taxes, surcharges and duties leviable on the subject contract due to change in legislation during the contract period shall be reimbursed subject to the applicability of the said Act to the contract to the satisfaction of Purchaser and production of documentary evidence after availing of statutory concessions, benefits etc.
- ii) The Contractor shall pay and bear all other liabilities, taxes and duties not specifically agreed to by the Purchaser in the contract.
- iii) Where the contract price is indicated in Indian Rupees, Foreign Exchange variations shall not be payable by Purchaser to the Contractor unless specifically provided in the PO.

### Article-4: SPECIFICATIONS AND SAMPLES

4.1 The Contractor shall supply the Stores in accordance with the specification / description of Stores given in the PO.

4.2 The Purchaser reserves the right to alter the description of Stores including Drawings given in the PO. In the of event any such alteration results in any implication to the delivery and price, such implications shall be mutually agreed between the Purchaser and the Contractor.

4.3 In case certified sample has been issued by the Purchaser and the specifications/drawings also exists in the PO then the certified sample will govern the supply only to the extent of material (if material specifications are not stipulated in PO), workmanship and finish. However, if neither a specification nor a drawing has been mentioned in the PO then certified sample issued by the Purchaser shall govern the supply of Stores in all respects.

4.4 Where neither specifications/drawings nor samples have been given by the Purchaser and a sample submitted by the Contractor has been approved, the Stores shall conform to the sample submitted by the Contractor and approved by the Purchaser.

4.5 If any discrepancies are noticed in the drawings, the Contractor shall bring such discrepancies to the notice of the Purchaser whose decision shall be final. If certified/approved sample differs with the specification/description of Stores given in the PO, the Contractor shall bring the discrepancy to the notice of the Purchaser and obtain the decision of the Purchaser with regard to final specification/description of the Stores to be supplied.

4.6 Submission of samples: Submission of samples will be governed by the following:

4.6.1 Marking: All samples submitted must be clearly labelled with the Contractors name and address and the PO number and date.

4.6.2 Advance sample: Where an advance sample is required to be approved before effecting the bulk supplies, the Contractor shall submit the sample within the time specified in the PO. If the Contractor is unable to do so, he must apply immediately to the office issuing the PO for extension of time, stating the reasons for the delay. If the Purchaser is satisfied that a reasonable ground for an extension of time exists such additional time may be allowed as considered to be justified (and, the decision of the Purchaser shall be final) with or without alteration in the Delivery period stipulated in the PO and on such conditions as deemed fit. In the event of the failure of the Contractor to deliver the advance sample by the date specified in the PO or any other date to which the time may be extended as aforesaid by the Purchaser or the rejection of the sample, the Purchaser shall be entitled to cancel the Contract and, purchase the Stores at the risk and cost of the Contractor.

4.6.3 Free: All samples required for Test shall be supplied by the Contractor free of cost unless the Contract provides otherwise. Where the samples which is supplied free is rejected after examination and test, the same or whatever remains of the sample after examination and test will be returned to the Contractor at his cost on request made, within one month of the date of rejection.

4.6.4 If the Contractor submits a sample with his tender the same shall not govern the standard of supply except when it has been specifically stated in the PO.

#### Article - 5 : RETURN OF SPECIFICATIONS, DRAWINGS, CERTIFIED SAMPLES ETC.

5.1 The Purchaser reserves the right to ask and receive in good condition from all the parties to whom RFx has been sent the specifications/drawings/ certified samples, if any, issued by the Purchaser.

5.2 The specifications, drawings and other technical details indicated in the RFx are exclusive property of RINL, VSP and the party to whom the RFx has been sent, has no right to use these documents for purposes other than for use by RINL, VSP<(>,<)>

#### Article - 6: PACKING

6.1 The Contractor shall be responsible for the Stores being properly packed for transport by Rail, Road, Air and Sea (as the case may be) so as to ensure their being free from loss or damage on arrival at their destination. The Contractor should comply with the standard packing conditions prescribed by the Railway/Transport companies/Steamer/Air carries.

##### 6.2 Marking of Packages

Each package shall be marked by and at the expense of the Contractor with indelible paint / metallic tags as follows:

- i) PO No. & Date
- ii) Description and quantity of Stores.
- iii) Gross weight
- iv) Net weight (if applicable).
- v) Name of the Contractor/distinct mark for identification of the Contractor.
- vi) Name of the Purchaser with full address.

6.3 All packing materials shall be the property of the Purchaser unless otherwise stated in the PO.

6.4 Each package shall contain a packing note giving the details of each item of the PO, giving Sl. No. of PO, Qty, Catalogue No. as applicable as marked on the package.

6.5 For wagon loads, necessary instructions provided in the PO shall be followed. Further the Contractor shall ensure that the freight is charged on right weight and under the correct classification through most economical route.

6.6 If the Stores are not packed and marked in accordance with the instructions, the consignments are liable to be rejected by Purchaser whose decision as to the sufficiency or otherwise of compliance with the instructions shall be final.

#### Article -7: DELIVERY AND RISK PURCHASE

7.1 The time for and the date of delivery of the Stores stipulated in the RFx shall be deemed to be the essence of the contract and delivery must be completed as per delivery schedule specified in the PO.

7.2 The Contractor shall deliver the Stores at the place specified as per the PO. No Stores shall be deliverable at the Purchaser's Consignee's premises on Sunday and Public Holidays without written permission of the Purchaser.

7.3 As soon as it is apparent to the Contractor that the delivery dates as stipulated in the contract cannot be met, he should apply for extension of the delivery dates to the Purchaser giving reasons for delay along with supporting documents, if any, and also the date upto which the extension of delivery period is required. The Purchaser will consider such request depending on the nature of the case and either agree for such extension suitably or reject the said request of the Contractor. In case of non supply during the stipulated delivery period, the Purchaser will be free to cancel the Contract or a portion thereof and also purchase stores at the risk and cost of the Contractor. In any case the Contractor shall have no claims whatsoever in respect of cancellation of the contract.

7.4 The Purchaser reserves the right to cancel the contract or a portion thereof and purchase the stores at the risk and cost of Contractor after giving due notice to the Contractor even before completion of the contractual delivery schedule if it becomes apparent that Contractor will not be able to fulfil the contractual obligations.

7.5 In case the Contractor fails to complete the supply of stores or a portion thereof within the contractual delivery schedule, the Purchaser has the right to purchase the stores or a portion thereof at the risk and cost of Contractor without serving any notice to the Contractor.

7.6 In the event of cancellation of the contract by Purchaser at the risk and cost of the Contractor, the Contractor shall be liable for any loss which the Purchaser may sustain on account of risk purchase but the Contractor shall not be entitled to any gain on such purchase made against such default. The manner and method of such purchase shall be at the entire discretion of the Purchaser, whose decision will be final.

7.7 The Purchaser reserves the right to suspend the business with such Contractors who default in adhering to the contractual delivery schedule, quality of stores etc as per the contract after giving show cause notice to the Contractor and considering his reply if any.

#### Article-8: INSPECTION AND REJECTION

8.1 At Supplier's premises.

8.1.1 Inspection Notice: Where inspection at Supplier's premises is stipulated in the PO, adequate advance notice in writing shall be sent by the Contractor to the Inspection Authority mentioned in the PO intimating that the Stores are ready for inspection with a copy to the officer issuing the PO. On receipt of such notice the Purchaser shall depute the inspecting officer within a reasonable time. However, if the inspecting officer finds that the Stores are not ready for inspection at Supplier's premises as per the aforesaid advance notice, the Purchaser reserves the right to recover the expenses incurred in deputing the inspecting officer.

8.1.2 Facilities for Test and Examination.

8.1.2.1 The Contractor shall provide the Inspector at his own expense all reasonable space and facilities for satisfying himself that the Stores are being or have been manufactured in accordance with the specification and for this purpose the Inspector shall have full and free access at any time during the Contract to the Contractor's work premises and may require the Contractor to make arrangements for anything to be inspected at his premises or at any other place and the Contractor shall reserve similar right as regards any sub-contract he may make.

8.1.2.2 The Contractor shall also provide and deliver, free of charges at such a place as the Inspector may direct such material as he may require for Tests by analysis (e.g. Chemical, Biological, Pharmacological and by other means of testing commonly in use according to the nature of Stores) or at a place where an independent testing machine is available.

8.1.2.3 In case of failure to provide these facilities (in regard to which the Inspector will be the sole judge) at his own premises for making the Tests, the Contractor shall bear the cost of carrying out such Tests elsewhere.

8.1.3 The inspector shall have the right to conduct any necessary tests to ascertain whether the stores are in accordance with the provided in specification PO. The Contractor shall bear all costs towards testing of Stores unless specifically mentioned in the PO.

8.1.4 The Inspecting Officer shall issue an Inspection Certificate indicating acceptance/rejection of the Stores, as the case may be.

8.1.5 Wherever inspection at Supplier's premises is stipulated in the PO, Stores shall be delivered or dispatched as per terms of PO only after the Stores have been inspected and Inspection Certificate has been issued by the inspector indicating acceptance.

8.2 At Purchaser's premises.

8.2.1 Where the PO stipulates inspection at Purchaser's site, the Purchaser will arrange inspection of the Stores immediately after receipt at Purchaser's premises and a certificate of acceptance/rejection will be issued.

8.3 The Purchaser shall have the power to reject the Stores if it is found that the same have not been manufactured in accordance with the standard engineering practices for manufacture of such Stores.

8.4 The Inspector's decision as regards rejection of the Stores shall be final and binding on the Contractor.

8.5 Removal of Rejections: Any Stores submitted for inspection and rejected by the Inspector must be removed by the Contractor within thirty days from the date of the receipt of the intimation of rejection, provided that in case of dangerous, infectious or perishable Stores the Inspector (whose decisions shall be final) shall inform the Contractor to remove such Stores within 48 hours of the intimation of the rejection and it shall be the duty of the Contractor to remove them accordingly. Such rejected Stores shall lie at the Contractor's risk and cost after the expiry of aforementioned period and if not removed within this period the Purchaser shall have the right either to return the rejected Stores to the Contractor at his risk and cost by such modes of transport as the Purchaser may select or to dispose off or segregate such Stores as they may think fit at the Contractor's risk and cost and on his account or to retain such portion of the proceeds as may be necessary to recover any loss or expenses incurred by the Purchaser in connection with the said sale. Freight to Contractors destination on Stores rejected after examination at destination shall be recoverable from the Contractor at the Public Tariff Rate.

8.6 If Stores are rejected after inspection at Purchaser's premises, and by the nature of the stores segregation of rejected stores with that of earlier accepted Stores is not possible, the Purchaser shall not be under obligation to return such rejected Stores to the Contractor as per the Article 8.5 above. Such rejected stores shall be paid by the Purchaser as considered reasonable and the Purchasers decision shall be final in this regard.

#### Article -9: RECOVERY OF SUMS DUE

9.1 Whenever under this Contract any sum of money is recoverable from and payable by the Contractor, the Purchaser shall be entitled to deduct such sum from any amount then found payable to the Contractor by the Purchaser or which at any time thereafter may be found to be payable to the Contractor by the Purchaser under this or any other contract with the Purchaser or any other unit of Rashtriya Ispat Nigam Ltd. Should this sum be not sufficient to cover the full amount recoverable, the Contractor shall pay to the Purchaser on demand the remaining balance amount. This action is without prejudice to the right of the Purchaser to take legal action against the Contractor for the breach of the contract.

#### Article -10: SYSTEM OF PAYMENT

10.1 Unless otherwise agreed to between the parties, the payment for the delivery of the Stores will be made through NEFT/RTGS.

#### Article-11 : LAWS GOVERNING THE CONTRACT

11.1 The Contract shall be governed by the Laws of India for the time being in force.

11.2 The marking of all stores supplied must comply with the requirement of the Indian Acts relating to the merchandise marks and the rules made under such Acts.

#### Article -12: INDEMNITY

12.1 The Contractor shall at all times indemnify the Purchaser against all claims which maybe made in respect of the Stores for infringement of any right protected by patent Registration of Design or Trade Mark and shall take all risk of accidents or damage which may cause a failure of the supply from whatever cause arising and the entire responsibility for the sufficiency of all means used by him or the fulfilment of the Contract, provided, always that in the event of any claim in respect of alleged breach of patent Registered Design or Trade Mark being made against the Purchaser, the Purchaser shall notify the Contractor of same, and the Contractor shall be at liberty at his own expense, to settle any dispute or to conduct any litigation that may arise there from.

#### Article -13: BRIBES, COMMISSION, CORRUPTION, GIFT ETC.

13.1 Any bribe, commission, gift or advantage given, promised or offered by or on behalf of the Contractor or his partner, agent or servant, or any one of his or on their behalf to any officer, servant, representative or agent of the Purchaser or any person on his or on their behalf in relation to the obtaining or to the execution of this or any other contract with the Purchaser or disfavor to any person in relation to this or any other contract as aforesaid shall result in cancellation of this and all or any other contract as aforesaid and the Contractor shall also be liable for payment of any loss or damage resulting from such cancellation to the extent as is provided under Article 7 hereof.

#### Article -14: INSOLVENCY AND BREACH OF CONTRACT

14.1 The Purchaser may at any time by notice in writing summarily determine the Contract without compensation to the Contractor in any of the following events that is to say:

14.1.1 The Contractor, he being an individual, or if a firm, any partner in the Contractor's firm shall at any time be adjudged insolvent or shall have a Receiver appointed or order for administration of his Estate made against him or shall take any proceedings for liquidation or composition under any Insolvency Act for the time being in force or make any conveyance or assignment of his effects or enter into any arrangement or composition with his creditors or suspend payment or if the firm be dissolved under the Partnership Act.

Or

14.1.2 If the Contractor being a company shall pass a resolution or the Court shall make an order for the liquidation of its affairs or Receiver or Manager, on behalf of the debenture holders shall be appointed or circumstances shall have arisen which entitled the court on behalf of the debenture holders to appoint a Receiver or Manager

Or

14.1.3 If the Contractor commits any breach of this contract not herein specifically provided for, provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue thereafter to the Purchaser and provided also that the Contractor shall be liable to pay the Purchaser of any extra expenditure he is hereby put to but shall not be entitled to any gain on re-purchase.

#### Article -15 : FORCE MAJEURE

15.1 If at any time during the continuance of this contract the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fire, floods, explosions, epidemics, quarantine restriction, or acts of God (herein after referred to as eventualities) and provided notice of the happenings of any such eventuality (duly certified by International Chamber of Commerce in case of foreign parties) is given by either party to other within 21 days from the date of occurrence thereof, neither party shall by reasons of such eventuality be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such non-performance or delay in performance. Deliveries under this Contract shall be resumed as soon as practicable after such eventuality has come to an end or ceased to exist and the decision of the Purchaser as to whether the deliveries have so resumed or not shall be final and conclusive. Provided further that if the performance in whole or in part of any obligations under this Contract is prevented or delayed by reasons of any such event for a period exceeding 60 days either party may at its option terminate the Contract. Provided also that the Contract, if terminated under this clause, the Purchaser shall be at liberty to take over from the Contractor at a price to be fixed by the Purchaser which shall be final, all unused, undamaged and acceptable material, bought out components and stores in course of manufacture in the possession of the Contractor at the time of such termination or such portion thereof as Purchaser may deem fit except such material, bought out components and stores as the Contractor may, with the concurrence of the Purchaser, elect to retain.

#### Article -16: ARBITRATION CLAUSE FOR CONTRACTS WHERE CONTRACT PRICE IS RS.5.00 LAKHS AND ABOVE

16.1. All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of this contract or breach thereof shall be settled by arbitration in accordance with the rules of arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties.

16.2. The arbitration bench shall make a reasoned award. The venue of arbitration shall be at Visakhapatnam, Andhra Pradesh, India.

16.3. Work under the contract shall be continued by the Contractor during the arbitration proceedings, unless otherwise directed in writing by the Purchaser or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrators is obtained and save as those which are otherwise expressly provided in the contract, no payment due or payable by the Purchaser shall be withheld on account of such arbitration proceedings, unless it is the subject matter or one of the subject matter thereof.

16.4. The Arbitrator's fee, expenses and all other costs and other expenses relating to the holding of arbitration shall be borne by both the parties equally. However the fees and expenses of Advocates and expenses relating to presentation of witnesses shall be borne by the respective parties. Should the arbitrator give a specific award in respect of costs then it would prevail.

16.5 In the event of a dispute between PSE and Govt. Department / Ministry, the following be noted and acted upon to resolve the dispute:

(i) Public Sector Enterprises means a Govt. Company as defined under Section 617 of Companies Act, 1956.

(ii) If at any anytime, any question, dispute or difference whatsoever shall arise between the Purchaser and the Contractor / Supplier upon, or in relation to or in connection with the Contract, either party may forthwith give to the other notice in writing of the existence of such question, dispute or difference and the difference shall be referred to the adjudication of the arbitrator in the Permanent Machinery of Arbitration in the Department of Public Enterprises of Govt. of India.

(iii) However, if the dispute / difference relates to an amount of the value of less than Rs.2,00,000/-, the same shall be settled by the Purchaser and the Contractor / Supplier by mutual consultation.

(iv) The Purchaser and the Contractor / Supplier agree to the inclusion of the following Arbitration clause in the Contract .

"In the event of any dispute or difference relating to the interpretation and application of the provisions of the contracts, such dispute or difference shall be referred by either party for Arbitration to the sole Arbitrator in the Department of Public Enterprises to be nominated by the Secretary to the Govt. of India in-charge of the Deptt., of Public enterprises. The Arbitration and Conciliation Act, 1996 shall not be applicable to arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside or revision of the award to the Law Secretary, Deptt., of Legal Affairs, Ministry of Law & Justice, Govt. of India. Upon such reference, the dispute shall be decided by the Law Secretary or the Special Secretary / Addl. Secretary, when so authorized by the Law Secretary, whose decision shall bind the parties finally and conclusively. The parties to the dispute will share equally the cost of arbitration as intimated by the Arbitrator".

#### Article -17: ARBITRATION CLAUSE FOR CONTRACTS WHERE CONTRACT PRICE IS LESS THAN RS. 5.00 LAKHS

17.1 If at anytime, any question, dispute or difference whatsoever shall arise between the Purchaser and the Contractor upon, or in relation to or in connection with the Contract, either party may forthwith give to the other notice in writing of the existence of such question, dispute or difference and the same shall be referred to the adjudication of an Arbitrator to be nominated by the Purchaser. The award of the arbitrator shall be final and binding on both the parties and the provisions of the Arbitration and Conciliation Act, 1996 and the rules there under and any statutory modification thereof shall be deemed to apply to and be incorporated in this Contract.

17.2 The arbitrator shall make a reasoned Award. The venue of arbitration shall be at Visakhapatnam, Andhra Pradesh, India.

17.3 Work under the contract shall be continued by the Contractor during the arbitration proceedings. Unless otherwise directed in writing by the Purchaser or unless the matter is such that the work cannot possibly be continued until the decision of the Arbitrator is obtained and save as those which are otherwise expressly provided in the contract, no payment due or payable by the Purchaser shall be withheld on account of such arbitration proceedings, unless it is the subject matter or one of the subject matter thereof.

17.4 The Arbitrator's fee, expenses and all other costs and other expenses relating to the holding of arbitration shall be borne by both the parties equally. However, the fees and expenses of Advocates and expenses relating to presentation of witnesses shall be borne by the respective parties. Should the arbitrator give a specific award in respect of costs then it would prevail.

#### Article -18: HEADINGS OF ARTICLES

18.1 The marginal headings of Articles hereto shall not affect the construction thereof.

#### Article -19: NON-WAIVER OF DEFAULTS

19.1 Failure of the Purchaser to insist upon strict performance of any terms and conditions of the contract will not be deemed a waiver of any rights or remedies that the Purchaser may have and will not be deemed a waiver of any subsequent default under the terms and conditions of the contract. No right or remedy of the Purchaser will be exclusive of any other right or remedy and the Purchaser will have all rights and remedies given under the Contract and now or hereafter existing in law or by statute. The dispatch or delivery by the Contractor or receiving of or payment by the Purchaser for the stores under this contract, will not be deemed a waiver of any rights for any prior failure by the Contractor to comply with any of the provisions of the contract.

Article -20 : GENERAL

20.1 In case of any conflict between the provision of General Conditions of Contract and PO, the provision of Purchase Order shall prevail.

Article-21 : JURISDICTION

21.1 That in case any legal proceedings are instituted against Rashtriya Ispat Nigam Ltd, Visakhapatnam Steel Plant they shall be instituted in the appropriate Civil Courts of Visakhapatnam and the Courts at Visakhapatnam only shall have jurisdiction.

Article-22 : LIQUIDATED DAMAGES :

22.1 To recover from the supplier / contractor , liquidated damages not by way of penalty a sum of 0.5% of the price of any stores which the supplier / contractor has failed to deliver as aforesaid for each week or part of week, during which the delivery of such stores may be in arrears subject to a maximum of 10% of value of such stores/item(s).

\*\*\*\*\*

**3 GENERAL CONDITIONS FOR ACCEPTANCE OF TENDER-SUPPLY:**

3.1 This is a mandatory requirement to all tenderers for formally certified skilled workforce or commitment by the bidders / service providers to the effect that they would ensure that all their workers would be skilled through Recognition of Prior Learning (RPL) within two months from the date of commencement of work under the project, at the cost of the service provider/vendor wherever it is applicable.