

RASHTRIYA ISPAT NIGAM LIMITED
(A Government of India Enterprise)
Visakhapatnam Steel Plant
Visakhapatnam
Learning and Development Centre

Sub: Guidelines for Internship/ Summer Internship Students at RIN-Visakhapatnam Steel Plant

1. Learning and Development Centre (L&DC) is the Nodal Department for providing Internship training for students of AICTE/UGC approved institutes.
2. The Bonafide Student who is studying Engg. (or) M.Sc./MCA/M.Tech (or) B.Sc/B.Com/B.L/BBA/MBA are only eligible. All Students have to register 'Online' for Internship training at RINL-VSP using the link [Proj.Trainee Registration](https://www.vizagsteel.com) in www.vizagsteel.com (<https://web.vizagsteel.com/ptms/>)
(Note: Students under the course category of Correspondence/Part-time/Distance mode/On-line mode are not eligible)
3. The internship fee may be paid on their joining date (or) prior to joining date at any Bank of Baroda branch. Fee once paid will not be refunded under any circumstances.
4. The internship fee for the first 8 weeks, will be charged per student @ Rs. 400/-per week or part thereof. In cases where Internship is for a period beyond 8 weeks, a fee of Rs. 200/-per week or part thereof for the period beyond 8 weeks will be charged. The fee is inclusive of GST.
5. In case of students who are wards/spouse of employees/superannuated employees of RINL, for the first 8 weeks fee per student will be charged @ Rs. 200/-per week or part thereof. In cases where Internship is for a period beyond 8 weeks, a fee of Rs. 100/- per week or part thereof for the period beyond 8 weeks will be charged.
6. Students belonging to SC/ST category will be allowed 50% concession in fee subject to the submitting a community certificate issued by the competent authority at the time of joining
7. No stipend shall be paid to the interns. They have to make their own arrangements for their local movement.
8. The students have to report to Room: 206, 2nd Floor, L&DC, Visakhapatnam Steel Plant, Visakhapatnam-530031 on joining date along with necessary documents/certificates, proof of identity for ward/spouse of RINL employee/RINL-CISF/Home-guard as applicable, the Request Letter in original which is uploaded at the time of registration and caste certificate (as applicable to the students belonging to SC/ST for fee concession). The submission of College/ institute request letter in original as per the format at the time of joining is compulsory.
9. The joining date of the student shall not be altered in any case once the joining date is issued.
10. Hostel accommodation is very limited.
 - There will be a nominal fee for the allotted accommodation.
 - Accommodation will be allotted on first-cum-first-serve basis only on the day of joining/admission for internship.
 - For male candidates, hostel accommodation will be on sharing basis
 - For female candidates, the accommodation will be at quarters on sharing basis with other female candidates only.
 - The accommodation will be strictly subject to availability only.
 - Allotment of accommodation [hostel (for male)/quarter (for female)] on prior admission/joining day will not be entertained.
11. All students must follow the Safety Guidelines in the Shop Floor and must wear Safety Shoes and Safety Helmet. Safety Shoes and Safety Helmet shall be borne by the individual only.
12. RINL-VSP will not be responsible for any untoward incident happened involving the students during their training period.
13. L&DC has full discretion to cancel / terminate the training of any student(s) without assigning any reason.
14. Duration of Internship/Summer Internship will not be reduced/extended in any case and no refund of fee will be entertained.
15. The title of project may be changed with the discretion of Departments and L & DC, if necessitates.
16. L&DC will review the progress of the Internship on weekly basis.
17. On completion of the Internship, student has to produce the following to L&DC for obtaining certificate:
 - i) No due cum attendance certificate in the prescribed proforma duly certified by the departmental Co-ordinator/project guide
 - ii) No dues from in-charge of Hostel/Township towards accommodation, if applicable
 - iii) Project report in triplicate duly certified by the departmental Co-ordinator / Project guide
 - iv) Certificate will be issued to concerned individual only
 - v) RINL has the right to cancel the internship of any student, whose conduct is not good or the attendance is irregular or is undisciplined or does not focus on the project assigned to individual
 - vi) Foreign national students studying in Indian universities/ Indian Institutions/ Indian Colleges are not eligible to undertake project training at RINL-VSP