

RASHTRIYA ISPAT NIGAM LIMITED  
VISAKHAPATNAM STEEL PLANT  
VISAKHAPATNAM-530 031

MATERIALS MANAGEMENT DEPARTMENT  
(PURCHASE WING)  
ADMINISTRATION BUILDING (3<sup>rd</sup> FLOOR)  
VISAKHAPATNAM STEEL PLANT  
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**OPEN TENDER NOTIFICATION**

**Invitation To Tender (ITT) / RFX no. 2100006506 dtd 01.02.2018**

**Sealed tenders/Offer are invited for supply of 1200 MT of  
RICE HUSK**

**Last date & time for receipt of Sealed Offers is 26.02.2018 by 10:30 AM (IST)**

**Price Bids to be submitted electronically through VSP's SRM portal:  
<https://srm.vizagsteel.com/> before the due date & time mentioned above.**

Tenderers who are interested to participate in this tender can download the tender document from our Website: [www.vizagsteel.com](http://www.vizagsteel.com) (under MM - 'MM Tenders') and submit their Offer before **10:30 AM (IST) on last date** as per the instructions given in the tender document. In case of difficulty in downloading the tender document, the same shall be sent free of cost by email on written request from the tenderer.

**The tenderers should visit our website regularly for Corrigendum(s), if any, issued by RINL/VSP to this Open Tender.**

**- EXECUTIVE DIRECTOR (MM)**

**RASHTRIYA ISPAT NIGAM LIMITED**  
**VISAKHAPATNAM STEEL PLANT**  
(A Government of India Enterprise)

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**RASHTRIYA ISPAT NIGAM LIMITED  
VISAKHAPATNAM STEEL PLANT  
VISAKHAPATNAM - 530 031, INDIA**

**OPEN TENDER NOTICE INVITING SEALED TENDERS FOR SUPPLY OF  
RICE HUSK**

**Invitation To Tender (ITT) / RFX NO 2100006506 dt01.02.2018**

- 1.1 Rashtriya Ispat Nigam Limited (RINL), Visakhapatnam Steel Plant (VSP), hereinafter referred to as PURCHASER, hereby invites sealed tenders only from **Indigenous suppliers** for supply of Rice Husk , confirming to Technical specifications at **Annexure -I** of tender documents.
- 1.2 **QUANTITY**: The PURCHASER intends to purchase 1200 MT of Rice Husk conforming to Technical specifications at **Annexure-I** of tender document.
- 1.3 **DELIVERY** The tentative schedule at which the Seller should effect delivery is @ 15 to 20 Tons per week from April 2018 ( 60 to 80T /Month) onwards or during such period as indicated by purchaser at the time of finalization of the Acceptance to Tender. The material should be supplied on regular basis on alternate days. Supply shall be equally distributed throughout the month The Purchaser reserves the right to postpone the deliveries depending on his production requirements and storage capacity, without any additional financial implication to the Purchaser.
- RINL-VSP reserves the right to revise the delivery schedule depending on our production requirements and storage capacity, without any additional financial implication to RINL-VSP.
- 1.3.1 The successful tenderers should commence delivery of material within **7 to 10 days** from the date of Purchase Order (Acceptance to Tender) and complete delivery of the offered monthly quantity, as per schedule, in an evenly spread manner through-out the month.
- 1.3.2 In the event of any failure to supply the required quantity by the supplier which is sought to be made good after the contract period is over will be at RINL's option.
- 1.3.3 VSP reserves the right to reject Offers not meeting VSP's Schedule or to consider Offer with best delivery schedule(s).
- 1.4.1 RINL reserves the right to negotiate with the tenderers without prejudice to their quoted price.

**1.4.2 Offers should be submitted in two parts as follows:**

	Form of submission	Due date & time
<b>Part A: Techno-Commercial Bid along with EMD / Bid Bond in original</b>	<b>In Physical Sealed form, as per the instructions given in this Tender document</b>	<b>10:30 AM on 26.02.2018</b>
<b>Part B: Price Bid / Price RFX Response</b>	<b>To be submitted online/ electronically through VSP's SRM portal: <a href="https://srm.vizagsteel.com/">https://srm.vizagsteel.com/</a></b>	<b>10:30 AM on 26.02.2018</b>

**Date & Time of opening of Offers : As mentioned above.**

**Note: In case of non-submission of any one of the two parts mentioned above, Offer shall be considered as incomplete and shall not be considered for evaluation.**

1.4.3 RINL is employing **SAP-SRM 7.0** for Electronic Tendering System. **E- Price Bid / Price RFX Response to be submitted online/electronically through VSP's SAP-SRM portal <https://srm.vizagsteel.com/>.** User Manual is available in our portal and the Key Steps for submitting RFX Response is given at **Annexure-II** of this tender document. All enlisted/registered vendors of RINL would be provided User ID and Password for participating in RINL E-Tenders. If any new Bidder who wish to participate is not presently enlisted with RINL or not having User ID & Password can obtain the same by clicking on **“New Vendor? [Initial Registration](#)”** available in the home page of our SRM portal, by providing requisite details, well before the due date (i.e. deadline for submission of RFX Response).

1.4.3 RINL-VSP shall have the option of conducting **SRM Live Auction** (Reverse E-Auction) in SAP-SRM platform. All technically and commercially acceptable bidders would be required to participate in the Live Auction through VSP's **SRM portal <https://srm.vizagsteel.com/> with the same User ID and Password.** User manual for participation in e-auction is available in our portal mentioned above. In the e-auction, the bidders would be required to quote prices only on **LNITC (Landed Net of Input Tax Credit ) basis. Lowest LNITC price arrived by the system from the Price RFX Responses i.e. E-Price Bids shall flow automatically to Auction Cockpit as Start Bid Price** and will be visible in the system only after the Start time of SRM Live Auction.

1.4.4 **EVALUATION**: After the Live Auction is completed, composite price comparative statement is generated by the system considering the RFX Response Prices and Reverse Auction prices. Placement of order shall be considered on the TA & CA lowest L1 price (LNITC) so arrived.

**1.5.0 EARNEST MONEY DEPOSIT (EMD) / BID BOND - VITAL**

1.5.1 Each tender shall be considered only if EMD/Bid money in Indian Rupees by way of a Demand Draft or Banker's Cheque (subject to realization) drawn on any Scheduled Bank and payable to Rashtriya Ispat Nigam Ltd. at Visakhapatnam in favour of RINL for an amount of **Rs. 37,500 /- (Indian Rupees Thirty Seven Thousand Five Hundred only)** is submitted along with or prior to opening of Techno-Commercial Bid.

The Bid Bond as mentioned above should be established in the form of Bank Guarantee issued by any of the Nationalized Bank (whether situated at Visakhapatnam or outstation) with a clause that BG is enforceable at their local branch in Visakhapatnam. Proforma of EMD BG is enclosed at **Annexure-VII-A**The Bank Guarantees from other Scheduled Banks

(other than Nationalized Banks) should however be from the branch located in Visakhapatnam. The bonds established through Co-operative Banks are not acceptable. The **Bid Bond should be valid for 180 (One hundred and Eighty) days from the actual date of tender opening.** Tenders received without EMD/ Bid bond of requisite value will be summarily rejected. Further, the Tenderer is required to submit the duly filled in Check list for Bank Guarantees along with the tender. The check list format is enclosed at **Annexure-VII-C**

1.5.2 Tenders received without EMD/ Bid bond of requisite value will be summarily rejected.

1.6.0 Techno-Commercial part of the Offer (Part-A) will be opened immediately thereafter in the presence of the Tenderers or Authorised Representatives of the Tenderers, who may choose to be present. **E-RFX Response** submitted online through VSP's SRM Portal shall also be opened in SAP-SRM on the same day of opening of physical Techno-Commercial Bids. However, the E-Price Bids / Price RFX Responses shall be opened after technical and commercial evaluation of the Offers received. The date and time of E-Price bid opening and Live Auction in SAP-SRM (**likely on same day**) shall be intimated in advance to the tenderers whose Offers are found technically and commercially acceptable to VSP.

1.6.1 Offers received against this NIT / Open Tender shall not be returned in case the tender opening date is extended / postponed. Tenderers desirous to modify their offer/terms may submit their revised/supplementary offer(s) within the extended due date, by clearly stating the extent of updation done to their original offer. The employer reserves the right to open the original Offer along with revised Offer(s)

1.7 All the Offers shall be evaluated on Landed Net of Input Tax credit (LNITC) basis to arrive at L1 price.

1.8 **No of Sources:** The tendered quantity shall be taken from 2 (Two) Techno-commercially acceptable tenderers subject to matching of the TAL1 landed net of input price (LNIP) by TAL2, TAL3 tenderers etc in that order and the tendered firm quantity will be distributed in the ratio 2/3:1/3. However this is subject to TAL1 to TAL2 tenderers together offer for supply of total tendered quantity as per the tentative delivery schedule indicated at Para 1.3 above. The delivery schedule shall also be distributed in the ratio of same or shall be decided by RINL at the time of placement of order.

1.9 **Notwithstanding anything specified in this Tender Document, RINL at its sole discretion, unconditionally and without having to assign any reason, reserves to itself the right:**

- a) To accept or reject the lowest tender or any other tender or all the tenders;
- b) To accept any tender in full or in part;
- c) To reject the offers not conforming to the tender terms and
- d) To give Purchase preference to Public Sector Undertakings wherever applicable as per Government policy/ Guidelines.
- e) To extend purchase preference to Local SSIs (Micro and Small Enterprises) as per prevailing guidelines of RINL subject to submission of documents as stipulated at 8.3.0 of Annx-II.

**Executive Director (MM)**

**TECHNICAL SPECIFICATION OF RICE HUSK**

**Rice Husk (Dry) in 10 Kgs HDPE Bags**

- Material should be suitably packed in HDPE bags.
- Bags should be properly stitched.
- Material should not come out in normal handling.
- Each filled bag should not weigh more than 10 Kg

**Special instruction**

- For proper upkeep of BF cast House & surrounding areas, the party should supply the material by road in mini trucks only.
- The material will be unloaded in BF Cast house/ BF site (BF1/BF2/BF3/LRS) depending on the site requirement. Supplier should be ready to deliver the material as per site requirement.

**INSTRUCTIONS TO TENDERERS**

**1.0 GENERAL INFORMATION / DATA / DOCUMENTS TO BE FURNISHED BY TENDERERS:**

**1.1 ESTABLISHMENT OF CREDENTIALS OF UN-LISTED VENDORS:** If a tenderer who responds to this tender is not presently enlisted with RINL / VSP, he is requested to furnish copies of the following documents separately in a sealed envelope super scribing **“CREDENTIALS” and the ITT REFERENCE OR ADVERTISED TENDER REFERENCE** as the case maybe along with the tender:

- (i) Notarised Statutory manufacturing / service industry registration certificate, i.e., EM-Part II issued by DIC / NSIC registration certificate for the same / similar items for MSEs.

(Or)

Notarised copy of Certificate of Registration of Shops and Establishments for a Dealer/ Agent/Trader etc.

(Or)

Notarised copy of Certificate of Incorporation along with Memorandum and Articles of Association of the Private / Public Limited companies.

- (ii) Notarised Copy of Proprietary / Partnership deeds in case of Proprietary / Partnership firms
- (iii) Notarised copy of GST registration certificates and PAN card copy in the name of company in case of Limited companies or In the name of Individuals in case of Proprietary firms.
- (iv) Self-certified Financial worth and audited financial statements for the last three (3) years.
- (v) Self-certified Purchase orders / contracts copies for the same or similar tendered item/s.
- (vi) Self-certified ISO certificate if any.

Kindly note that the above information is required to assess the credibility of the vendor not presently enlisted with RINL/VSP. The tender of un-enlisted vendor may be rejected in case of non submission or incomplete submission of the above documents except (vi) of 1.1 or if RINL/VSP finds that the creditability of the un-enlisted Vendor is not satisfactory on the basis of the documents furnished. The vendor shall produce originals of the above documents for verification, if RINL/VSP so desires. RINL/VSP's decision in this regard shall be final.

**Note :** In the case of STARTUPS, the STARTUPS have to submit a verifiable certificate of recognition from concerned Govt Authorities for consideration with respect to Relaxation on prior turnover and prior experience i.e., w.r.to iv to vi above. The above is subject to the condition that the firm has the required manufacturing, testing & inspection facilities and the following documents to be submitted:

- a. Details of Manpower & Machinery (Self Certified).  
b. Details of Testing & Inspection facilities available (Self certified).

However, for the items related to public safety, health, critical security operation and equipments, etc., relaxation shall not be applicable.

## **2.1 GENERAL INFORMATION / DATA / DOCUMENTS TO BE FURNISHED BY TENDERERS:**

Tenderers who may be Manufactures of Rice Husk or Suppliers shall furnish information / data / documents / printed and illustrated literature / brochures covering the following aspects:

- a) Detailed information of the Manufacturer along the latest copies of the executed / ongoing orders (during the last 1 year) of Rice Husk with different clients.
- b) Detailed information of the Manufacturer/Supplier in the prescribed format at **Annexure-VIII**.
- c) A recent Test and Inspection Certificate (dated not more than one year from the date of tender) issued for the material offered by a reputed / Government approved test house in case the tenderer is a new supplier to RINL / VSP.
- d) Tenderers who may be suppliers of RICE HUSK offering on behalf of a Principal Manufacturer, shall furnish in original the Letter of Authority of the concerned manufacture, as per the proforma at **Annexure - V** of the Tender document, specifically authorizing the said supplier to make an offer in response to this Invitation to Tender. This Letter of Authority should be submitted along with Part - A: Techno-commercial bid

2.2 The tenderers are requested to fill up and submit the signed Check List for commercial T&C as at **Annexure - IV** of ITT, along with Part - A: Techno-Commercial bid.

2.3 In case where RINL/VSP decides to procure the material from one or more sources (only one offer shall be submitted by companies using same equipments/Facilities/Address) and if it comes to notice of RINL/VSP at any stage during the finalization of the tender or after placement of order/execution of the contract that offers have been made by the companies using same equipment/facilities/address then such offers/orders shall be rejected/cancelled forthwith business dealings with such Firms/Contractors shall be banned for a period of 2 years. Bid money/EMD/Security deposit etc if any shall be forfeited. Decision of RINL/VSP in this regard shall be final and binding.

VSP after opening of tender/bid document may seek, in writing, documents/ clarifications which are necessary for evaluation of tender/bid document from the tenderer/bidders or issuing authority for confirmation of eligibility/pre-qualifications stipulated in the NIT



### 3.0 User Manual for E-bidding & E-auction in SAP-SRM

Open VSP's SRM portal <https://srm.vizagsteel.com>

User Manual in the home page of VSP's SRM portal by clicking on "Awareness on e-tendering for Vendors", is in general applicable for all e-tenders of VSP. Bidders may please take help of the same.

Summary of the steps to be followed, in brief, for present Open Tender (RFX), is given below:

- Existing Users / Vendors may Login with their SAP Vendor Code as User ID & corresponding Password.
- New Users/ Vendors may register by clicking on "**New Vendor? [Initial Registration](#)**" available in the home page of our SRM portal, by providing requisite details.
- Please go through page nos. **51 to 55** of the User Manual (**Awareness on e-tendering for Vendors**) in case of any log-in problems.
- After logging in, Click on "RFX and Auctions" tab
- Click on '[All\(1\)](#)' against 'e-RFXs' and Click on 'Refresh'. Refer page numbers **13 to 21** of the User Manual (**Awareness on e-tendering for Vendors**)
- It displays the RFX Published by RINL-VSP. Check the RFX no., date and Submission deadline.
- Alternative is: Click on 'Show quick criteria maintenance' and Enter the RFX number in the Event Number field and Click on Apply. Then the required RFX will be displayed below.
- Click on the RFX number to enter in to the RFX (Display RFX). Check the basic details like Submission deadline, item and quantity etc
- Click on 'Technical RFX' (yellow button) to open C-Folder (a new window)
- Click on 'Publisher Area' in the C-Folder and download all the tender documents uploaded by VSP.
- Please do not log-off the C-folder. Only close it all times.
- After going through VSP's Tender document, Vendor may decide whether to participate or not in this RFX.
- Please click on 'Register' in 'Display RFX' page and provide your email-id as required. After this step, 'Participate' Button will be enabled.
- Please click on 'Participate' or 'Do not Participate' in 'Display RFX' page, as the case may be.
- After clicking on 'Participate', Click on 'Create Response'. Then 'RFX Response' (Offer) no. is generated by system and is displayed.
- Click on 'Save' to enter into your 'RFX Response' page.
- Click on Edit to enter / modify any data in your 'RFX Response' (frequently Use Edit, Check, Save and Refresh buttons while entering/modifying the data)

- Enter Offer Validity date against ‘Quoted Validity Date’ under ‘Basic data’ under ‘RFX Information’ tab.
- Enter Basic price after clicking on ‘Details’ button under ‘Items’ Tab, Taxes and duties in ‘Item Conditions’ & also answer the ‘Questions’ under ‘RFX Information’. Refer page numbers **27 to 37** of the User Manual (**Awareness on e-tendering for Vendors**)
- Please upload the ‘**Technical Specification**’ (**Annexure-I** of VSP’s Open Tender document), duly signed and stamped by the tenderer, as a token of acceptance of same. Signed and scanned copy of this document is **to be uploaded in the C-Folder**, by clicking on ‘Technical RFX Response’ (yellow button) available in your RFX Response screen. Refer Page nos. **38 to 43** of the user manual (**Awareness on e-tendering for Vendors**).
- Please go through page nos. **44 to 50** of the User Manual (**Awareness on e-tendering for Vendors**) for submitting your RFX Response finally.

**SRM LIVE AUCTION (REVERSE E-AUCTION):** User Manual available in the home page of VSP’s SRM portal by clicking on “Awareness on e-tendering for Vendors” may please be followed (at page numbers 56 to 65) to participate in SRM Live Auction.

Please go through the ‘Browser & Java Settings for E-auction’ and comply with the same, before participating in the SRM Live Auction.

#### **Help Desk for SRM E-Procurement and E-Auction**

##### **1. System related Queries :**

- a. First Contact: **0891-2518646**, Shift In-charge, IT-ERP System Support Group
- b. Second Contact: **1801425421124**, In-charge, SRM (works only from BSNL Landline or Mobile )
- c. First Escalation: **+919701347736**, ARUN KUMAR S, Asst. General Manager (ERP)
- d. Second Escalation: **+918500669882**, D RAMESH, Asst. General Manager (ERP)

##### **2. You can also write to : [srm\\_support@vizagsteel.com](mailto:srm_support@vizagsteel.com)**

#### **For tender related queries, Contact**

Manesh Bhagat (+91 9701523555) or VV Soma Raju (+91 9866009207)  
[mbhagat@vizagsteel.com](mailto:mbhagat@vizagsteel.com) or [vvsomaraju@vizagsteel.com](mailto:vvsomaraju@vizagsteel.com)

## **4.0 SUBMISSION OF OFFERS:**

- 4.1 QUOTING OF PRICE(S):** The price to be quoted per metric ton of Rice Husk in online should be on FOR Visakhapatnam Steel Plant Stores basis. However, the rate of taxes, to be indicated in ‘Item Conditions’ & also to be mentioned in the ‘Questions’ under ‘RFX Information’ separately.

## **4.2 GOODS & SERVICE TAX (GST):**

Tenderers should be registered under GST and shall confirm submission of GST Invoice to enable RINL/VSP to avail the Input Tax Credit (ITC). Also, the tenderers shall indicate the GSTIN Number in the Invoice. Evaluation of such Offers will be done considering the ITC that would be available to RINL/VSP on GST.

Wherever the tenderers quote **GST** as NIL or at concessional rates (being SSI/MSE Unit or due to some other privilege available on the date of Offer) but reserves the right to charge at actuals on the date of dispatch, suitable loading would be done with maximum GST Rates as applicable.

Tenderer's **GSTIN** number and PAN number are to be necessarily indicated in the Offer.

- 4.3** However, in case tenderers quote any other term than mentioned in this tender, the same shall be loaded as per VSP norms while evaluating their offer.
- 4.4** Tenderers are requested to submit a **Blank Price Bid Proforma** prescribed at **Annexure-III** of tender document, duly mentioning the required details , along with Techno-Commercial Offer (Part-A). **However, the Basic Price, and Landed Cost are to be left blank, as the prices will be submitted online through our SRM portal.**

**5.0 TERMS OF PAYMENT:**

Payment of 100% value of each consignment shall be made on 60<sup>th</sup> day (21<sup>st</sup> **day for local micro and small enterprises and 45th day for non-local MSEs subject to submission of documents as stipulated vide clause No.8.3 of Annx-II**) from the date of receipt and acceptance of material at VSP Stores.

Payment terms other than the above shall be suitably loaded for evaluation. The loading would be @ **19% per annum** in case tenderer quotes less credit period than **60** days or as per prevailing guideline of VSP.

- 5.1** Payment shall be made by NEFT/RTGS mode or such other mode of electronic fund transfer offered by banks/ Letter of Credit. In case you have not already furnished the required details, you may download the pro-forma for NEFT/RTGS in which the details are to be furnished from the VSP's website and submit along with your offer for updating our database In case of L/c Payment suitable loading, as explained at para 5.4 below, will be made while evaluating the offer..
- 5.2** No extra weightage shall be given for any extra credit offered beyond ITT payment terms of 60 days interest free credit from the date of acceptance of material for ranking / evaluation purpose.
- 5.3** In case an offer with deviations to payment terms is considered, it shall be loaded suitably for the purpose of comparison with other offers. The general principle is to load for the additional financial implication to which RINL / VSP may possibly be exposed on account of such deviation. The decision of RINL / VSP in this regard shall be final. Since the deviations that might be stipulated by the tenderer cannot be foreseen, the illustration given below are not exhaustive. RINL / VSP reserves the right to load the offers at it's sole discretion for other deviations also, which in the opinion of RINL / VSP, have financial implications to RINL / VSP.

**5.4.1 Illustration- I: (Deviation in payment terms)**

Description	As per Tender terms	As per deviation
Payment terms	100% value against submission of bills within 60 days of acceptance of material at VSP.	<b>100% against L/C with 60 days</b> interest free period from the date of receipt and acceptance at VSP (All bank charges to VSP's a/c)

Landed cost per Ton on FOR VSP Stores basis / CIF basis	<b>Landed cost: Rs.10,000/-</b>	
Loading per Ton due to deviation in payment terms	L/c charges on landed / CIF value	<b>L/C charges upto Rs. 1 crore shall be Rs 5,618/-.Loading on a/c of increase in L/C value above Rs. 1 crore or part thereof shall be Rs. 5,618 for each 1 crore i.e, Rs. 5,618 for first one crore or part thereof and additional Rs. 5,618 each for each additional one crore or part thereof.</b>

**Illustration- II: (Deviation in payment terms)**

Description	As per Tender terms	As per deviation
Payment terms	100% value against submission of bills within 60 days of acceptance of material at VSP.	<b>100% against L/C at sight.</b> (All bank charges to VSP's a/c)
Landed cost per Ton on FOR VSP Stores basis / CIF basis	<b>Landed cost: Rs.10,000/-</b>	
Loading per Ton due to deviation in payment terms	(i) 20% interest for 60 days on landed / CIF value (ii) L/c charges on landed / CIF value	<b><math>0.20 \times 60 \times 10,000 / 365 = \text{Rs.}328.77</math></b> <b>Rs.5,618 for each one crore or part thereof</b>

5.4.2 Illustration for calculation of landed Net of ITC

Rs/T		
1	Basic Price (FOR VSP Stores)	1000.00
2	GST @ 18% (or as applicable)	180.00
3	Sub Total (1+2)	1180.00
4	Loading towards payment terms (if any)	0.00
5	Landed Price (3+4)	1180.00
6	Less GST ( ITC 100%)	180.00
7	<b>LNITC</b>	<b>1000.00</b>

The above calculation is an example only and the Landed cost and LNIP may vary depending on actual rates (GST, Insurance, Interest etc.) prevailing on that day.

5.4. **CURRENCY AND UNIT OF WEIGHT:** The price of Rice Husk offered per metric ton should be quoted in Indian Rupees only .

**6.0 LANGUAGE OF BID:** The offer and complete correspondence must be effected only in English language. The Bid prepared by the tenderer and all correspondence and documents

relating to the bid exchanged by the tenderer and the Purchaser, shall be written only in the English language, provided that any printed literature furnished by the tenderer may be written in another language so long as it is accompanied by an English translation of its pertinent passages in which case, for purposes of interpretation of the bid, the English translation shall govern.

**7.0 VALIDITY OF THE OFFER:** Each tenderer shall keep his offer firm and valid for acceptance by RINL for a period of 120 (One Hundred twenty) days from the date of opening of tenders.

**8.0 EXEMPTION OF BID MONEY/EMD:**

8.1 The following categories are exempted from submission of EMD/Bid Money

- (i) Central/State/Govt.Public Sector undertakings of India.
- (ii) SSI Units/ Micro and Small Scale enterprises (MSEs) registered with NSIC/District Industries Centre of the state government concerned for the item(s)/item category of tendered item(s) for which the tenderer is registered with the respective authority.
- (iii) Units registered with RINL for the tendered item(s).

8.2 SSIs/MSEs and units registered with RINL needs to submit notarized copies of the relevant valid registrations certificates for claiming exemption of EMD along with Techno Commercial bid. Claim for exemption of EMD will not be considered if party fails to submit notarized copies of the relevant valid registrations certificates and their offer will not be considered further.

**8.3.0 PURCHASE PREFERENCE AND OTHER BENEFITS TO MSEs:**

8.3.1 Purchase preference is accorded to Public Sector Undertakings wherever applicable as per Government policy/ guidelines.

8.3.2 Purchase preference is accorded to Local Micro & Small Entrepreneurs (Local SSIs) and non-local MSEs as at 8.3.3 below, subject to subject to submission of documents as stipulated vide clause 8.3.5 below. Further, the tender sets shall be provided free of cost and exemption shall be given from submission of Earnest Money Deposit (EMD) for such MSEs.

8.3.3 Local and non-local Micro and Small Enterprises (MSE) those are technically and commercially acceptable shall be considered for extension of purchase preference, where their offer is within 15% of L-1 offer and they match the L-1 offer.

The quantity shall be divided into N+1 shares, where N is the no.of sources. The distribution shall be done among the L-1 tenderer and other eligible tenderers (Who are in the range of purchase preference and match the L-1 price), as below:

i. The L1 shall be awarded 2 shares of quantity, except in cases where L1 is not a Local MSE and there is/are eligible Local MSE/s. In such cases, the lowest eligible Local MSE shall be awarded 2 shares of quantity and the L1 shall be awarded 1 share from any balance shares of quantity.

ii. One each of any balance shares shall be awarded to the other eligible tenderers in the order of preference given below (in the order of ranking within each preference category):

- a) Local MSEs – Till the total quantity on Local MSEs equals or exceeds 50%
- b) MSEs – Till the total quantity on MSEs (including Local MSEs) equals or exceeds 20%
- c) Others

Illustrative distribution based on the above principle is given in Annexure-9 of detail terms conditions of supply in VSP website.

Where there is/are eligible Local MSE/s and it is not possible to split the order, 100% of the order quantity shall be placed on the lowest eligible local SSI.

#### 8.3.4 Quantity reserved for SC/ST MSEs:

“20% from the 20% quantity (i.e 4% of the tendered quantity) offered to the eligible MSEs shall be reserved for MSEs owned by SC/STs, who are eligible by being Technically and Commercially acceptable, quoting price in the range of Purchase Preference and matching the L1 price. In the absence of such agencies, the reserved quantity shall be met from other MSEs”.

#### 8.3.5 CONDITION FOR AVAILING BENEFIT UNDER CLAUSE 5.0 AND 9.3 BY MSEs

The MSE Unit shall get themselves registered with MSME Data Bank, being operated by NSIC, under SME Division, M/o MSME and submit Notary attested copy of valid SSI / MSE Registration Certificate / Entrepreneur Memorandum acknowledgement Part-II / Udyog Aadhar Memorandum issued by any of the following for the items/item category for which they are registered for availing the relevant benefits as stipulated at Clause No.5.0 & 9.3.

MSEs participating in the tender must submit valid certificate of registration with any one of the below agencies indicating the details of the particular tendered item/item category along with their bid. The Micro and Small Enterprise/s not registered for the particular item/item category for which the tender is relevant, will not be eligible for any exemption/preference. The registration certificate issued from any one of the below agencies must be valid as on tender opening date (TOD). The successful bidder should ensure that the same is valid till the end of the contract period. The MSEs, who have applied for registration or renewal of registration with any of the below agencies/bodies, but have not obtained the valid certificate as on tender opening date (TOD), are not eligible for exemption/preference.

##### a) For all MSEs:

- i. District Industries Centre, (Acknowledgement of Entrepreneur Memorandum - EM Part –II)
- ii) Khadi& Village Industries Commission
- iii) Khadi& Village Industries Board
- iv) Coir Board
- v) National Small Industries Corporation (NSIC)
- vi) Directorate of Handicraft & Handloom
- vii) Any other body specified by Ministry of Micro, Small and Medium Enterprises.

##### b) For Local MSEs:

- i. District Industries Centre of Visakhapatnam
- ii) District Industries Centre of Srikakulam /Vizianagaram / East Godavari district i.e. units located within 100kms of road distance of Visakhapatnam Steel Plant and falling under the Jurisdiction of respective District Industries Centre. In case of refractory items, units located within 200 kms of road

distance of Visakhapatnam Steel Plant and following under the jurisdiction of respective District Industries Centre.

iii) NSIC registered units and other MSEs falling within the above jurisdictions, i.e., in (i) or (ii).

8.4 MSEs owned by SC/ST entrepreneurs are required to submit supporting documents like caste certificate (duly notarized) of the Proprietor / Partners issued by the Tahsildar / MRO / Magistrate or any Government authorized department.

8.5 The EMD / Bid money shall be forfeited:

- a) If a Tenderer withdraws or modifies his Bid during the period of Bid validity specified by the Tenderer, or
- b) In case of a successful Tenderer, fails to furnish Performance Guarantee Bond in accordance with clause 10 of Annexure - II of the Tender documents.

## **9 PERFORMANCE GUARANTEE BOND:**

- 9.1 The successful tenderer should submit Performance Guarantee so as to be received in the office of Deputy General Manager (MM-Purchase), RINL/VSP before the date of commencement of supplies or 30 (Thirty) days from the date of LOI / Acceptance to Tender, whichever is earlier. The Performance Guarantee Bond is to be furnished in the form of Bank Guarantee as per proforma at **Annexure - VII- B** of the tender document, for an amount covering 5% (Five percent) of the value of the quantity of material on landed cost basis covered by the aforesaid Acceptance to Tender. No change in the prescribed proforma of the Bank Guarantee for Performance Guarantee bond is acceptable. In case the supplier has not submitted the Performance Guarantee Bond, equivalent amount payable against the supplies made under this contract shall be with held till the supplier submit the performance Guarantee/Bond
- 9.2 The Performance Guarantee Bond should be established in favour of RINL through any Nationalized Bank situated at Visakhapatnam or outstation **with a clause to enforce the same on their local branch at Visakhapatnam**. If the bond is issued by any scheduled bank (other than nationalized bank), bond is to be issued by the branch located in Visakhapatnam only. Bonds from Co-operative banks are not accepted.
- 9.3 This **Performance Guarantee** Bond shall be for the due and faithful performance of the contract and shall remain binding, notwithstanding such variations, alterations or extensions of time as may be made, given, conceded or agreed to between the successful tenderer and the Purchaser under the terms & conditions of Acceptance to Tender.
- 9.4 The successful tenderer is entirely responsible for the due performance of the Contract in all respects according to the spirit, intent and meaning of the terms & conditions and specifications and all other documents referred to in the Acceptance to Tender.
- 9.5 The Performance Guarantee Bond shall be kept valid and in full force and effect during the period of the contract and shall continue to be enforceable for a period of 120 (One hundred and Twenty) days from the date of scheduled delivery of the last consignment.
- 9.6 The Performance Guarantee Bond shall be released after 90 days from the date of receipt of last consignment or one month after consumption of the total material supplied, subject to clearance from user department, whichever is earlier, under the Acceptance of Tender.

- 9.7 Check list mentioned at annexure VII-C of this document shall be submitted duly filled along with the performance bank guarantee.

## 10 **STATEMENT OF DEVIATIONS:**

- 10.1 If any tenderer is unable to accept any particular term(s) as incorporated in the Tender document, or proposes any deviation there from, the Tenderer shall enclose along with his offer, a statement of deviations clearly spelling out the deletions / deviations proposed, which may, however, have an impact on the evaluation of his offer or rejection by RINL. **Each tenderer shall give an undertaking along with his offer confirming his acceptance to all the terms and conditions of the Tender document, except for the deletions / deviations specifically proposed by them in their offer.**

- 10.2 Offers with any deviations to the following terms and conditions contained in the tender document are not acceptable to VSP and such offers are liable for rejection:

a) Specification, b) Price firmness, c) Liquidated damages, d) Weighment, e) Risk Purchase, f) Submission of EMD / Bid Money, g) Consent for opening Performance Guarantee Bond, h) Sampling and Analysis, i) Penalty, j) Quality deviation, k) Arbitration and Jurisdiction and l) Default.

## 11 **INSTRUCTIONS FOR SUBMISSION OF OFFERS:**

- 11.1 The detailed Offer together with its enclosures should be submitted as Part-A: Techno-Commercial Bid in a sealed envelope. Part-A should contain all details on technical specifications, commercial terms & conditions, other documents/credentials, EMD/ Bid Bond, confirmations and deviations, if any.

**Part-B: Price Bid to be submitted electronically through VSP's SRM portal:**  
**<https://srm.vizagsteel.com/> before the due date & time.**

- 11.2 Each page of the Offer (Techno-Commercial Bid) should be numbered consecutively, referring to the total number of pages comprising the entire offer, at the top right-hand corner of each page.
- 11.3 Each page of the Offer (Techno-Commercial Bid) should be signed by the authorised officer(s) of the Tenderer.
- 11.4 The techno commercial bid together with its enclosures should be placed in an envelope which should bear the following superscription: **"Part-A: Techno-Commercial Bid in response to Open Tender RFX NO 2100006506 dt01.02.2018"**.
- 11.5 The Sealed envelope referred above should be addressed to the **Executive Director (MM), Administration Building – 3<sup>rd</sup> Floor, Material Management Dept. (Purchase), Rashtriya Ispat Nigam Limited (RINL), Visakhapatnam Steel Plant (VSP), Visakhapatnam 530031, Andhra Pradesh, India.** The name and address of the Tenderer should be mentioned on all the sealed envelopes.
- 11.6 Last date for receipt of Sealed Techno-Commercial Offers as well as online Price Bids is **10:30 Hrs (IST), on 26/02/2018.** The physical Techno-Commercial bids and the RFX Responses submitted online in VSP's SRM portal shall be opened immediately thereafter in the presence of the tenderers or authorised representative of the tenderers, who may choose to be present. **The date and time of opening of E-Price bid opening and SRM Live Auction shall be intimated separately at a later date to technically and commercially accepted tenderers.**



## **12.0 Evaluation of Offers:**

RINL-VSP shall have the option of conducting **SRM Live Auction** (Reverse E-Auction) in SAP-SRM platform. All technically and commercially acceptable bidders would be required to participate in the Live Auction through VSP's **SRM portal** <https://srm.vizagsteel.com/> **with the same User ID and Password**. User manual for participation in e-auction is available in our portal mentioned above. In the e-auction, the bidders would be required to quote prices only on **LNITC (Landed Net of Input Tax credit ) basis**. **After opening of E price bids, the Lowest LNITC price arrived by the system from the Price RFX Responses i.e. E-Price Bids shall flow automatically to Auction Cockpit as Start Bid Price** and will be visible in the system only after the Start time of SRM Live Auction.

After the Live Auction is completed, composite price comparative statement is generated by the system considering the RFX Response Prices and Reverse Auction prices. Placement of order shall be considered on the TA & CA lowest L1 price (LNITC) so arrived.

Offers which deviate (as illustrated below) from the VITAL conditions of the tender shall be rejected:

- a) **Non submission of complete offers, appending signature on the offer and the prescribed formats.**
- b) **Receipt of Offers after due date & time and or by e-mail/ fax**
- c) **Non-acceptance for submission of PBG.**
- d) **Non-submission of EMD/Bid bond, wherever applicable**

In case any tenderer is silent on any clauses mentioned in this tender document, VSP shall construe that the tenderer had accepted the clauses as per this Invitation to Tender.

## **13 COMPLETENESS OF THE TENDER:**

Each Tenderer should ensure that the aforesaid conditions for submission of offers are duly complied with. Failure to furnish correct and detailed information as called for, will render the concerned tender liable to rejection.

**In case any discrepancy/omission/incompleteness is observed in the Price Bid submitted, a strict view shall be taken by RINL-VSP without any relaxation. Such Offers shall not be considered for evaluation and shall be summarily rejected. Hence, Price Bids are to be submitted with due care and attention.**

- 14 **PUNITIVE ACTIONS TO BE TAKEN AGAINST AGENCIES WHO SUBMIT FALSE/FORGED DOCUMENTS TO VSP.** If it comes to the notice of VSP at any stage from request for enlistment/ tender document that any of the certificates / documents submitted by applicants for enlistment or by bidders are found to be false/ fake/ doctored, the party will be debarred from participation in all VSP tenders for a period of 5 years including termination of contract, if awarded. EMD/ Security Deposit etc. if any will be forfeited. The contracting Agency in such cases shall make good to VSP any loss or damage resulting from such termination. Contracts in operation anywhere in VSP will also be terminated with attendant fall outs like forfeiture of EMD/ Security Deposit, if any, and recovery of risk and cost charges etc. Decision of VSP Management will be final and binding.

- 14.2 In case where RINL/VSP decides to procure the material from one or more than one source, (Only one offer shall be submitted by Companies using same equipment / facilities/address),

and if it comes to the notice of RINL/VSP at any stage during the finalization of the tender or after placement of order/execution of the contract that offers have been made by Companies using same equipment/facilities/address, then such offers/orders shall be rejected/cancelled forthwith and **business dealings with such Firms/ Contractors shall be banned for a period of 2 years**. Bid money/EMD Security Deposit etc. if any shall be forfeited. Decision of RINL/VSP in this regard shall be final and binding.

- 14.3 If any tenderer backs out after opening of the techno commercial bids within the offer validity period, but prior to reverse e-auction and opening of the sealed price bids, they shall be kept under hold without issue of tender enquiries for the next one tender or three months, whichever is later.
- 14.4 If the L1 tenderer backs out after opening of the tenders in case of single bid cases (or) after the reverse e-auction/ opening of the sealed price bids in case of two bid cases within the validity period, they shall be kept under hold without issue of tender enquiries for the next three tenders or six months, whichever is later, including barring participation in open tenders.
- 14.5 If the tenderer(s) back out after award of contract, they shall be kept under hold without issue of tender enquiries for the next three tenders or six months whichever is later, apart from proceeding with alternative procurement action (re-tendering) at the risk and cost of defaulting supplier(s).
- 15.0 **Right to reject tenders:**
- 15.1 RINL/VSP does not pledge itself to accept the lowest or any other tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity tendered and tenderes shall supply the same at the rate quoted.
- 16 **Authorisation :** Representative of the tenderers are required to produce letter of authorization, if they are to be permitted to attend tender/price bid opening.

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**(ANNEXURE-III TO TENDER RFX NO 2100006506 dt01.02.2018)**

**BLANK PRICE BID PROFORMA**

1. Name of the Tenderer : \_\_\_\_\_ To be filled \_\_\_\_\_

2. Address : \_\_\_\_\_ To be filled \_\_\_\_\_

**3.1 Price break up in case of Inter-State Sale:**

A	Basic Price (Rs./MT)	To be left blank
B	Quoted Freight & Insurance upto VSP Stores (Rs./MT)	To be filled
C	<b>IGST PERCENTAGE on 'A + B'</b>	To be filled (%)
D	Landed Cost (A + B + C) Rs./MT	To be left blank

**3.2 Price break up in case of Intra-State Sale (i.e. within Andhra Pradesh):**

A	Basic Price (Rs./MT)	To be left blank
B	Quoted Freight & Insurance upto VSP Stores (Rs./MT)	To be filled
C	<b>GST PERCENTAGE on 'A+B'</b>	To be filled (%)
D	Landed Cost (A + B + C) Rs./MT	To be left blank

4. **GSTIN of the Bidder** : \_\_\_\_\_

5. **HSN code of the item offered** : \_\_\_\_\_

**Name and Signature of the Tenderer**

**Note:** 1) Blank Price bid should not contain any caveat conditions. In case any other data or information not relevant is noted in the price bid, the same shall not be taken in to consideration.

2) This Price Bid proforma with **blank** prices is to be enclosed to the Techno-Commercial Offer. However, the percentage of applicable Taxes, Freight amount (**included in Basic Price / extra**) are to be mentioned. **Prices are to submitted online in the RFX Response through VSP's SRM portal only. Price offered in the Item Details of RFX Response shall be binding.**

**(ANNEXURE-IV TO TENDER RFX NO 2100006506 dt01.02.2018)**  
**SEE PARA 2.3 OF ANNEX-II**

**CHECK LIST TO BE FILLED UP AND SENT ALONG WITH TECHNO -COMMERCIAL  
 BID – PART-A OF YOUR OFFER**

<b>SL. NO.</b>	<b>TENDER TERMS</b>	<b>AS REQUIRED BY VSP</b>	<b>TO BE CONFIRMED BY PARTY ACCEPTED / NOT ACCEPTED</b>	<b>DEVIATIONS, IF ANY</b>
1	Name and address of the Tenderer			
2	Quantity offered	To be confirmed as per Para 2.0 of ITT		
3	Technical specification	To be confirmed as per Annx-I of tender doc.		
4	Delivery schedule	To be confirmed as per Para 1.3 of ITT		
5	Details for Mills owner	To be confirmed as per Cl.2.1 of Annx-II of ITT		
6	Payment terms	To be confirmed as per Cl.5 of Annx-II of ITT		
7	EMD / Bid Money	To be confirmed as per Cl.1.5 of ITT		
8	Price Basis	To be confirmed as per Cl.4 of Annx-II of ITT		
9	Price firmness	To be confirmed as per Cl.4 of Annx-VI of ITT		
10	Insurance	To party's a/c		
11	Validity of offer	To be confirmed as per Cl.7 of Annx-II of ITT		
12	Packing	To be confirmed as per Cl.1 of Annx-VI of ITT		
13	Transportation	To be confirmed as per Cl.2 of Annx-VI of ITT		
14	Weighment	To be confirmed as per Cl.3 of Annx-VI of ITT		
15	Liquidated damages	To be confirmed as per Cl.6 of Annx-VI of ITT		
16	Default	To be confirmed as per Cl.5 of Annx-VI of ITT		
17	Risk Purchase	To be confirmed as per Cl.7 of Annx-VI of ITT		
18	Arbitration & Jurisdiction	To be confirmed as per Cl.13&14 of Annx-VI of ITT		
19	Force Majeure	To be confirmed as per Cl.12 of Annx-VI of ITT		
20	Performance Guarantee Bond	To be confirmed as per C9 of Annx-II of ITT		
21	Commencement of supplies	To be confirmed as per Cl.1.3.1 of ITT		
22	Other terms and condition of ITT / GCC	To confirm acceptance.		
23	Submission of Invoice documents as per GST	To confirm acceptance as per Cl. 4.2 of Annx-II of ITT		
24	RFX Response No.	To be mentioned here		

.....  
 Signature and Name of the Tenderer

**LETTER OF AUTHORITY FROM THE MANUFACTURER OF RICE HUSK  
(SEE 2.1 OF ANNEXURE -II OF THE TENDER DOCUMENTS)**

To  
THE EXECUTIVE DIRECTOR (MM),  
BLOCK 'A' PURCHASE DEPARTMENT,  
ADMINISTRATIVE BUILDING,  
RASHTRIYA ISPAT NIGAM LTD.,  
VISAKHAPATNAM STEEL PLANT,  
VISAKHAPATNAM 530 031 (A.P).

Dear Sir,

Sub: Your Tender Notice RFX NO 2100006506 dt01.02.2018

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We, ..... a principal manufacturer of Rice Husk of (place).....do hereby authorise M/s.....(Name and address of Seller) to make an offer in response to this invitation to tender.

We, ..... a principal manufacturer of Rice Husk do hereby convey our consent to supply Rice Husk to the tendered specification through M/s.....(Name and address of Supplier) as per the terms and conditions of the tender.

No Company/Firm or individual other than M/s.....is authorised to represent us in regard to this business against this specific tender. In the event, the offer made by M/s.....being considered by RINL for acceptance both M/s .....and ourselves shall be jointly and severally responsible for the due and timely performance of the Acceptance to Tender. We hereby extend our full guarantee and warranty for the goods offered for supply against this Invitation to Tender by the above firm.

Yours faithfully  
(NAME)

for & on behalf of M/s.....

(Signature and Name of Rice Husk Manufacturer with seal)

**Note:** This letter of authority should be on the Letter-Head of the and should be signed by a person competent and having the power of attorney to bind the Rice Husk Manufacturer. **This letter of authority should be submitted in original along with Part- A: Techno-commercial bid.**

**GENERAL CONDITIONS OF ACCEPTANCE TO TENDER**

(

**1.1 PACKING :**

**1.2** Rice Husk (dry) should be supplied in 10 Kgs packing in new HDPE bags only.

**2.0 TRANSPORTATION**

**2.1** For proper upkeep of BF Cast house and surrounding areas, Supplier has to supply the material by road in mini trucks of approx 6 MT only. Materials supplied in bigger trucks will not be accepted. This is to avoid obstruction while entering the cast house platform of Blast Furnace. Material should be unloaded at BF Cast house only. (refer annexure I)

**3.0 WEIGHMENT:**

**3.1** Weight recorded at VSP weigh bridge or LR weight whichever is lower will be final for payment. In case the truck is not weighed at VSP, the weight recorded in LR will be taken as final for payment.

**4.0 PRICE FIRMNESS:** Price shall remain firm till completion of supplies.

**5.0 DEFAULT:**

**5.1** Should the SELLER fail to provide the MATERIAL for delivery by the time or times agreed upon or should the SELLER in any manner or otherwise fail to perform the Acceptance to Tender or should a receiver be appointed on its assets or make or enter into any arrangements or composition with Creditors or suspend payments (or being a company should enter into liquidation either compulsory or voluntary), the PURCHASER shall have power to declare the Acceptance to Tender as at an end at the risk and cost of the SELLER in every way. In such a case, the SELLER shall be liable for any expenses, damages or losses which the PURCHASER may incur, sustain or be put to by reason of or in connection with SELLER's default. This Clause is however subject to Force Majeure vide 12.0 herein below.

**6.0 LIQUIDATED DAMAGES:**

**6.1** Delivery is the essence of the Contract and hence should any consignment be delayed, liquidated damages @ 0.5% of the price of the delayed consignment, for each week or part thereof shall be levied and recovered subject to a maximum of 10% of the total order value. However, this is subject to the condition that delayed quantity in a month is either 10 Tons or more out of the monthly projected quantity. The liquidated damages for delayed supplies (if any) as mentioned above shall be calculated once in every six months and recovered from the bills of the Seller.

**7.0 RISK PURCHASE:**

- 7.1 The PURCHASER reserves the right to take Risk Purchase action at the cost and risk of the SELLER, in case he fails to deliver the materials in the specified schedule and the differential cost shall be recovered. The cancellation of the Acceptance to Tender as stated in para 5 herein above may be either for whole or part of the Acceptance to Tender at PURCHASER's option. In the event of the PURCHASER terminating the Acceptance to Tender in whole or in part, he may procure, on such terms and in such manner as he deems appropriate, supplies similar to those so terminated and the SELLER shall be liable to the PURCHASER for any excess costs for such similar supplies. However, in case of part termination of Acceptance to Tender by the PURCHASER, the SELLER shall continue the performance of the Acceptance to Tender to the extent it is not terminated under the provisions of this Clause.

**8.0 RESPONSIBILITY:**

- 8.1 The PURCHASER on the one hand and the SELLER on the other hand shall be responsible for the performance of all their respective obligations under this Acceptance to Tender.

**9.0 TRANSFER AND SUB-LETTING :**

- 9.1 The SELLER shall not sublet, transfer, assign or otherwise part with the Acceptance to Tender or any part thereof, either directly or indirectly, without the prior written permission of the PURCHASER.

**10.0 COMPLETENESS OF THE AGREEMENT AND MODIFICATION:**

- 10.1 This Acceptance to Tender cancels all previous negotiations between the parties hereto. There are no understandings or agreement between the PURCHASER and the SELLER which are not fully expressed herein and no statement or agreement, oral or written, made prior to or at the signing hereof shall affect or modify the terms hereof or otherwise be binding on the parties hereto. No change in respect of the terms covered by this Acceptance to Tender shall be valid unless the same is agreed to in writing by the parties hereto specifically stating the same as an amendment to this Acceptance to Tender.

**7.0 WAIVER:**

- 7.1 Failure to enforce any condition herein contained shall not operate as a waiver of the condition itself or any subsequent breach thereof.

**12.0 FORCE MAJEURE: Read as per article 15.0 of GCC.**

**13.0 ARBITRATION:**

- 13.1 All disputes arising out of or in connection with the Acceptance to Tender shall be finally settled by Arbitration in accordance with the rules of Arbitration of the Indian Council of Arbitration and the Award made in pursuance thereof shall be binding on the parties. The Arbitration bench shall give a reasoned award. Cost of arbitration to be borne by the losing party. The venue of arbitration shall be Visakhapatnam, India and language of arbitration shall be in English.

**14LEGAL INTERPRETATIONS AND JURISDICTION:**

- 14.1 The Acceptance to Tender and the arbitration shall be governed by and construed according to the laws of India for the time being in force. That in case of any legal proceedings are instituted against the Purchaser, they shall be instituted in the appropriate Civil Courts of Visakhapatnam and Courts of Visakhapatnam only shall have Jurisdiction.
- 15.0 All other terms and conditions shall be as per VSP's G.C.C for supply of Material. G.C.C for supply of material can be downloaded from VSP website [www.vizagsteel.com](http://www.vizagsteel.com)

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**PROFORMA OF BANK GUARANTEE FOR BID BOND**

(To be typed on Non-judicial stamp paper of the value of Indian Rupees of One Hundred)

**TO BE ESTABLISHED THROUGH ANY OF THE NATIONALISED BANKS (WHETHER SITUATED AT VISAKHAPATNAM OR OUTSATTION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT VISAKHAPATNAM OR ANY SCHEDULED BANK (OTHER THAN NATIONALISED BANK) SITUATED AT VISAKHAPATNAM. BONDS ISSUED BY CO-OPERATIVE BANKS ARE NOT ACCEPTED.**

To  
Rashtriya Ispat Nigam Limited  
Visakhapatnam Steel Plant,  
Admn. Building,  
Visakhapatnam-530 031.  
INDIA.

Bank Guarantee No.              Dt.

*LETTER OF GUARANTEE*

WHEREAS Rashtriya Ispat Nigam Ltd., Visakhapatnam Steel Plant (hereinafter referred to as RINL) have invited Tenders vide Tender No **2100006506 dt01.02.2018** (hereinafter referred to as the said Invitation to Tender) for purchase of 2.22 Lakh T of Rice Husk AND WHEREAS the said Invitation to Tender requires that any eligible Tenderer wishing to make an offer in response thereto shall establish an irrevocable Bid Bond in favour of RINL in the form of Bank Guarantee for Rs. .... and valid upto ..... as guarantee that the tenderer:

- a) Shall keep his offer firm and valid for acceptance by RINL for a period of 120 (One hundred and Twenty) days from the date of opening of tenders.
- b) shall, in the event of the offer being accepted by RINL, establish a Performance Guarantee (PG) Bond in favour of RINL, in the form of Bank Guarantee covering 5% ( Five percent) of the value of the quantity of Rice Husk ordered at the price and on the terms accepted by RINL, within 30 (Thirty) days from the date of Acceptance to Tender / LOI or before commencement of supplies, whichever is earlier.
- c) AND WHEREAS M/s.....(hereinafter referred to as the said Tenderer) wish to make an offer in response to the said Invitation to Tender for the supply of Rice Husk on the basis of FOR VSP Stores.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said

Tenderer failing to abide by any of the conditions referred to in any of the preceding paragraphs, this Bank shall pay to Rashtriya Ispat Nigam Ltd., Visakhapatnam Steel Plant, Visakhapatnam, INDIA on demand and without protest or demur Rs..... (Rupees.....).

This Bank further agrees that the decision of RINL as to whether the said Tenderer has committed a breach of any of the conditions referred to in the preceding paragraphs, shall be

final and binding.

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our Branch office at Visakhapatnam situated at ..... (Address of local branch at Visakhapatnam).

THIS BANK FURTHER undertakes that this Guarantee shall remain irrevocably valid and in force upto 180 days from the due date of opening the tenders.

“Issuance of this bank guarantee may also be got confirmed from our controlling branch / office / Higher Authority (Name & Address.....)”

For and on behalf of

---

(Name of the Bank)

Signature

Name

( )

Duly constituted attorney and  
authorised signatory

Designation :

Name and Address :  
of the Bank

**ANNEXURE-VII-B TO TENDER RFX NO 2100006506 dt01.02.2018)**

**PROFORMA OF BANK GUARANTEE FOR PERFORMANCE GUARANTEE BOND**

(To be submitted on Non-judicial stamp paper of value of Indian Rupees one Hundred drawn on the name of the issuing Bank)

**TO BE ESTABLISHED THROUGH ANY OF THE NATIONALISED BANKS (WHETHER SITUATED AT VISAKHAPATNAM OR OUTSATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT VISAKHAPATNAM OR ANY SCHEDULED BANK (OTHER THAN NATIONALISED BANK) SITUATED AT VISAKHAPATNAM. BONDS ISSUED BY CO-OPERATIVE BANKS ARE NOT ACCEPTED.**

To  
Rashtriya Ispat Nigam Limited,  
Visakhapatnam Steel Plant,  
Administrative Building,  
Visakhapatnam-530031

Bank Guarantee No

Dt

**LETTER OF GUARANTEE**

WHEREAS M/s \_\_\_\_\_ hereinafter referred to as the SELLER) and M/s RASHTRIYA ISPAT NIGAM LIMITED (hereinafter referred to as the PURCHASER) have entered into an AGREEMENT vide ACCEPTANCE TO TENDER No. \_\_\_\_\_ Dated \_\_\_\_\_ (hereinafter called the said A/T) for the supply of \_\_\_\_\_ ( \_\_\_\_\_ ) metric tons of **Rice Husk** (hereinafter referred to as the MATERIALS) on the terms and conditions mentioned therein.

2. We, ..... (name of bank & branch) at the request of the SELLER, do hereby undertake and indemnify and keep indemnified the PURCHASER to the extent of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) against any loss or damage that may be caused to or suffered by the PURCHASER, by reason of any breach by the SELLER of any of the terms and conditions of the said A/T and/or in the performance of the said A/T by the SELLER. We agree that the decision of the PURCHASER as to whether any breach of any of the terms and conditions of the said A/T or in the performance thereof has been committed by the SELLER and the amount of loss or damage that has been caused to or suffered by the PURCHASER shall be final and binding on us and the amount of the said loss or damage shall be paid by us forthwith to the PURCHASER on demand and without protest or demur.

3. We, ..... (name of bank & branch) hereby further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for satisfactory performance and fulfillment in all respects of the said AGREEMENT and that it shall continue to be enforceable for (a) 120 days after the date of Lorry Receipt of the last consignment of the MATERIALS under the said AGREEMENT or (b) in the event of any dispute(s) between the PURCHASER and the SELLER, until such period(s) the dispute is settled fully, whichever date is the latest and that if any claim accrues or arises against us, ..... (name of bank & branch) by virtue of this guarantee before the dates referred to at (a) and (b) herein above, the same shall be enforceable against us, ..... (name of bank & branch), notwithstanding the fact that the same is enforced after the dates referred to at (a) or (b) herein

above, whichever date is the latest, provided that notice of any such claim has been given by the PURCHASER before the dates referred to at (a) or (b) herein above, as the case may be. Payments under this LETTER OF GUARANTEE shall be made promptly upon our receiving the notice to that effect from the PURCHASER on demand and without protest or demur.

4. We, ..... (name of bank & branch) undertake not to revoke this Guarantee during its currency without the prior written consent of the PURCHASER.

5. We, ..... (name of bank & branch) hereby further agree that the PURCHASER shall have the fullest liberty, without affecting in any manner our obligations here under, to vary any of the terms and conditions of the said A/T or to extend the time of performance of the said A/T by the SELLER from time to time or to postpone for any time or from time to time any of the powers exercisable by the PURCHASER against the SELLER and to forbear or to enforce any of the terms and conditions relating to the said A/T and We, ... (name of bank & branch) shall not be released from our liability under this Guarantee by reason of any such variation or extension being granted to the SELLER or any forbearance and/ or omission on the part of the PURCHASER or any indulgence by the PURCHASER or by any other matter or thing whatsoever which under the law relating to sureties would, but for this provision, have the effect of so releasing us from our liability under this Guarantee.

6. We, ..... (name of bank & branch) hereby further agree that the Guarantee herein contained is initially valid upto \_\_\_\_\_ and that the same shall be extended further according to the provisions contained herein above.

7. We, ..... (name of bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the SELLER and/ or the PURCHASER.

8. We, ..... (name of bank & branch) hereby further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our Branch office at Visakhapatnam situated at ..... (Address of local branch at Visakhapatnam).

"Issuance of this bank guarantee may also be got confirmed from our controlling branch / office / Higher Authority .....(Name & Address)"

FOR AND ON BEHALF OF  
(name of bank & branch)  
Signature:  
Name:  
DULY CONSTITUTED ATTORNEY  
& AUTHORISED SIGNATORY  
Designation  
(name of bank & branch)

## **ANNEXURE VII-C CHECK LIST FOR BANK GUARANTEES**

**Name of the party submitting BG:**

**Party Code:**

**Tender No:**

**Name of the Bank issuing BG:**

**Branch issuing the BG:**

**BG No.:**

**BG Date:**

**BG Value:**

1	Is the BG as per the approved format of VSP ?	Yes / No
2	Is the BG issued by the specified category of Banks (Scheduled commercial bank / Nationalized bank etc. as specified in the contract) ?	Yes / No
3	Is the BG executed on stamp paper of adequate value under the relevant state rules ?	Yes / No
4	Is the stamp paper obtained in the name of the bank issuing the BG ?	Yes / No
5	Is the date of sale of stamp paper prior to the date of the BG ?	Yes / No
6	Does the BG refer to the concerned agreement / tender with reference to which the BG is issued ?	Yes / No
7	Does the BG bear the number, date and seal of the issuing Bank ?	Yes / No
8	Is the BG signed on all pages ?	Yes / No
9	Whether the name, designation & code number of the officer/officers signing the BG are mentioned against the signatures of respective officer/officers ?	Yes / No
10	Whether the BG validity period is as per the concerned contractual requirement ?	Yes / No
11	Whether the BG format contains a foot note regarding the details of the controlling office / higher authority from which confirmation regarding issuance of BG may also be obtained as given below:  "Issuance of this bank guarantee may also be got confirmed from our controlling branch / office / Higher Authority (Name & Address)"	Yes / No
12	BG contains the clause for 'Enforceability of the same at Visakhapatnam*' and the address for the same is also specified in the BG.	Yes / No

**Note: The BGs can be accepted only when reply to all the above are 'Yes'**

**Signature**

**Date: .....**

**ANNEXURE-VIII to Open Tender ITT RFX NO 2100006506 dt01.02.2018**

<b>FORMAT FOR FURNISHING SUPPLIER DATA</b>		
<b>1</b>	<b>Supplier Code</b>	
<b>2</b>	<b>Name of the Unit</b>	
<b>3</b>	<b>Communication Address:</b>	
	Street / City	
	Pincode	
	Tel. Phone Nos. & Fax No.:	
<b>4</b>	<b>Registered Office Address:</b>	
	Street / City	
	Pincode	
	Tel. Phone Nos. Fax No.:	
<b>5</b>	<b>Works Address: street / city</b>	
	Pincode	
	Tel. Phone Nos. Fax No.:	
<b>6</b>	E-mail (e-mail id shall not be of an individual, it shall be of the organization only)	
<b>7</b>	Constitution of the Firm	Private Ltd. / Public Ltd./ Partnership/ Prop.
<b>8</b>	<b>Status of the Firm</b>	<b>Micro / Small / Medium / Large Scale Manufacturer / Dealer / Trader</b>
<b>9</b>	Name & Designation of CEO / Director/ Proprietor	
<b>10</b>	<b>GST Registration:</b>	
	a) GSTIN Number	
	b) Regn. No. & Date	
<b>11</b>	<b>Income Tax Registration:</b>	
	a) <b>PAN / GIR No. :</b>	
<b>12</b>	<b>Details of Plant &amp; Equipment</b>	
	a) Product Mix & Product Capacity	
	<b>Present Annual Production Capacity for tendered item</b>	
	Actual production in last three years:	
	2014 - 2015 :	
	2015 - 2016 :	

	2016 - 2017 :	
	<b>b) Turnover</b>	
	2014 - 2015 :	
	2015 - 2016 :	
	2016 - 2017 :	
13	<b>Industry Registration validity Date</b>	
14	<b>Any Group Company / Sister Concern registered with RINL/VSP</b>	Yes M/s ..... No

**Signature :**

**Designation :**

**Office Seal :**

Note : (Please submit documentary proof in support of the data)