

**RASHTRIYA ISPAT NIGAM LIMITED
VISAKHAPATNAM STEEL PLANT
(A Government of India Enterprise)**

MATERIALS MANAGEMENT DEPT. (TRANSPORT & SHIPPING WING),
BLOCK-A, 3RD FLOOR, MAIN ADMINISTRATIVE BUILDING
VISAKHAPATNAM STEEL PLANT,
VISAKHAPATNAM - 530 031 (A.P.), INDIA.
Telephone No: +91 891 2518022; Fax No. +91 891 2518753 / 2518756
E-mail: bvenky@vizagsteel.com / msvijay@vizagsteel.com

EMPANELMENT NOTIFICATION

NOTIFICATION No. RINL/T&S/EXP/ EMPANELMENT/20-21/0016 Dt. 16.09.2020

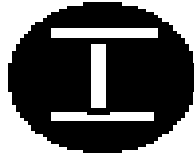
Sealed Applications are invited from Domestic Ship Brokers / Freight Forwarders / Indian Ship Owners for providing ships / containers for export of Iron and Steel

Applicants who are interested for empanelment with RINL may download the documents free of cost from RINL website www.vizagsteel.com and submit their applications. In case of any difficulty in downloading of the documents, the same shall be sent by e-mail on written request

Applicants may regularly visit RINL's website www.vizagsteel.com for any Corrigendum / Addendum.

- EXECUTIVE DIRECTOR (MM)

**RASHTRIYA ISPAT NIGAM LIMITED
VISAKHAPATNAM STEEL PLANT**



**ENQUIRY DOCUMENT FOR EMPANELMENT OF
DOMESTIC SHIP BROKERS /FREIGHT FORWARDERS
/ INDIAN SHIP OWNERS

FOR

OFFERING SHIPS

IN RESPECT OF EXPORT OF IRON & STEEL CARGO**

EMPANELMENT NOTICE

EMPANELMENT OF DOMESTIC SHIP BROKERS / FREIGHT FORWARDERS/ INDIAN SHIP OWNERS FOR OFFERING SHIPS IN RESPECT OF EXPORT OF IRON & STEEL CARGO

Ref No: RINL/T&S/EXP/EMPANELMENT/20-21/0016

DATE: 16.09.2020

1.0 INTRODUCTION :

1.1 Rashtriya Ispat Nigam Limited (RINL), a Navratna Public Sector Enterprise with 100% ownership of Govt. of India, is the corporate entity of Visakhapatnam Steel Plant (VSP). VSP is India's first shore based integrated steel plant, located at Visakhapatnam and has a rated capacity of 7.3 Mtpa of liquid steel. RINL completed its expansion and modernization projects, enhancing the capacity to 7.3 Mtpa. Stabilization of the units is in progress for ramping up production from the new units progressively. It is a modern integrated steel plant with State of the Art facilities. RINL has established itself as a market leader in Bars and Rods segment of Long steel products and caters to diverse applications in Manufacturing and Construction sectors. The principal products of VSP include steel products comprising of Re-bars, Wire rods, Rounds, Structural, Blooms & Billets and Pig iron. VSP is a leading producer of longs in India and caters to the Construction, Wire drawing, Forging, Foundry and Re-rolling industries and enjoys a strong brand image in all major markets in India and abroad.

1.2 Most of steel exports are affected against FOB contracts. RINL is undertaking chartering of vessel (s) /container(s) on spot basis for execution of CFR export contracts. The parcel size of export cargo varies from part ship load to full ship load.

2.0 OBJECTIVE:

The objective of this empanelment process is to create a panel of Domestic Ship Brokers /Freight Forwarders and Indian Ship Owners who may be approached for providing Ships / containers for export of Iron & Steel.

2.1 Indian Ship Owners who are the members of Indian National Ship Owners Association (INSA) are empanelled automatically. However, any Indian Ship Owner who is not a member of INSA may apply for empanelment.

3.0 Sealed applications are invited from the experienced, reputed, resourceful and bonafide Sole Proprietors / Partnership firms / Companies capable of undertaking the subject job.

4.0 The Applications against this Empanelment Notification along with all enclosures and supportive documents shall be submitted in a sealed cover duly superscribing 'Applications for Empanelment: Notification No....' and shall be addressed to :

General Manager(MM)/T&S, Block-A, III-Floor, Materials Management Department, Main Administration Building, Visakhapatnam Steel Plant, Visakhapatnam – 530 031.

The Applications received **on or before 30th November'2020** shall be considered for **the First Empanelment**.

- 4.1** The notice / documents for empanelment shall be available round the year. After finalization of the First empanelment, the process of subsequent empanelment shall be taken up by RINL / VSP twice in a year during April and October. Applications received upto 1st February and up to 1st August shall be considered for empanelment during the respective periods.

- **EXECUTIVE DIRECTOR (MM)**

EMPANELMENT DOCUMENT

Ref No: RINL/T&S/EXP/EMPANELMENT/20-21/0016

DATE : 16.09.2020

1.0 Rashtriya Ispat Nigam Limited (RINL), Visakhapatnam Steel Plant (VSP) has pleasure in enclosing the “Application form” and Terms and Conditions of empanelment under the scheme for offering ships in respect of export of iron and steel cargo of RINL / VSP from Visakhapatnam / Gangavaram port(s) to any port(s) abroad.

2.0 ELIGIBILITY :

2.1 The Applicant for empanelment shall be a Domestic Company / Firm having office anywhere in India equipped with modern Telecommunication facilities, Infrastructure and experienced qualified supporting staff.

2.2 Indian Ship Owners who are members of Indian National Ship Owners Association (INSA) are empanelled automatically. Other Indian Ship Owners have to apply for empanelment directly.

2.3 The Applicant seeking empanelment must have experience in break bulk and / or container shipment fixation as a domestic Ship Broker /Freight Forwarder or appointed directly by ship owner undertaking vessel agency work for vessel and or containers during the last Financial Year and/or including the current Financial Year and willing to offer ships on charter on behalf their owners.

3.0 MODE OF COLLECTION OF APPLICATION FORMAT :

Application document can be downloaded free of cost from RINL / VSPs official website www.vizagsteel.com. No modification / alteration to the application document is allowed. In case any modification / alteration is noticed in the submitted application documents, the said application shall be summarily rejected and RINL shall have no liability, whatsoever, in this matter.

4.0 MODE OF SUBMISSION OF APPLICATION :

The application shall be submitted in a sealed envelope containing the following

- (i) Invitation to empanelment duly signed as token of acceptance,
- (ii) Terms and conditions of empanelment (Annexure-I) duly signed as token of acceptance,
- (iii) Proper authority in favour of the signatory
- (iv) Filled-in application as per format (Annexure-II) signed by the authorized signatory on each page with all supporting documents and information super scribing the envelope with “EMPANELMENT OF DOMESTIC SHIP BROKER / FREIGHT FORWARDER/ INDIAN SHIP OWNER FOR OFFERING SHIPS /CONTAINERS IN RESPECT OF EXPORT OF IRON & STEEL CARGO”.

4.1 The applications can be sent through Post / Courier service to the address mentioned at Para 4.0 of Empanelment Notice. However, RINL / VSP is not liable under any circumstances for non - receipt / delayed applications sent by Post or otherwise and applications received after the closing date may be considered in the next round of empanelment mentioned at Para 4.1 of Empanelment Notice

5.0 GENERAL :

- 5.1 By submitting an application, the Applicant shall deem to have understood the requirement of the job and shall deem to have satisfied themselves of their capacities to undertake and perform the job to the satisfaction of RINL / VSP.
- 5.2 RINL / VSP reserves the right to accept or reject any or all the applications or cancel the empanelment process at its sole discretion without assigning any reason whatsoever.
- 5.3 All the data / information furnished by the Applicant shall be treated in strict confidence and shall be used only for the purpose of registration on RINL / VSP's panel of Ship Brokers / Owners.

Depending on the documents submitted by the applicants for eligibility, the empanelment can be done separately for break bulk / container at the sole discretion of RINL/VSP

TERMS AND CONDITIONS OF EMPANELMENT

- (1) All terms thereof entered into between the Company and the empanelled parties shall be governed and regulated by the relevant laws / government guidelines of India.
- (2) No guarantee is given as to any definite volume of work which will be offered for participation by the empanelled parties at any time or throughout the period of the empanelment.
- (3) In conducting the business (their representatives) shall if asked for, obtain and communicate such information as may be relevant for chartering and also ensure that no misrepresentation is made and shall be guided by the principles of honesty and fair dealing.
- (4) The empanelled party shall offer a vessel /space in a vessel, if they are duly authorized by the Owners and they shall not give any counter offer to Ship Owners unless authorized by RINL / VSP.
- (5) The empanelled party shall be conversant with general shipping practices, customs, procedures, documentation and the general market conditions; have a general idea of the law of contracts and its implications with regard to International Maritime Transport, be familiar with general Charter Party provisions and Bills of lading for various types of seaborne trade and generally keep abreast of developments in shipping and chartering.
- (6) The empanelled party shall correspond directly with their foreign associate in all matters relating to tonnage offers. They shall render necessary post fixture services in an efficient and diligent manner to ensure smooth performance of the contract, always creating an environment of mutual cordiality between Owners and Charterers.
- (7) The empanelled party shall conclude and execute fixtures with RINL / VSP to the entire satisfaction of RINL / VSP. In case the empanelled party is unable to execute the work in a satisfactory manner or in accordance with the terms of the empanelment, RINL / VSP shall have the right to de-register the party as per conditions enumerated at Clause (9) below. The decision of RINL / VSP in this regard shall be final.

(8) **PAYMENT TERMS :**

Payment shall be governed by Charter Party in respect of concluded fixtures.

(9) **PERIOD OF EMPANELMENT :**

Empanelment shall remain valid for a period 3 (three) years from the date of registration with RINL / VSP. The empanelled Ship Broker / Freight Forwarder/ Indian Ship Owner may be de-registered for the following reasons:

- Quoting without Authorization
- Any willful misrepresentation of facts
- Non-performance or unsatisfactory performance of the concluded fixture

- RINL / VSP may cancel the empanelment at its sole discretion without assigning any reason whatsoever.

The de-registration shall be for a period of maximum 6 (six) months. Once de-registered, the party shall have to apply afresh for empanelment. Such re-empanelment will be considered as new empanelment and all rules and conditions applicable will be as in respect of new applicant.

- (10) For the purpose of vessel fixation / booking of container(s) for export of steel materials RINL/VSP shall float enquiry (e-chartering) with shipping terms amongst the empanelled parties.

(11) **SCOPE OF WORK :**

The empanelled parties are to offer suitable vessel /containers as per requirement of RINL / VSP, within the framework of policy of the Govt. of India. The empanelled party may also be required to furnish estimate of Ocean Freight / market information for carriage between Indian ports and any ports in the world as and when asked for by RINL / VSP. The empanelled party / broker shall co-ordinate for fulfillment of the ocean voyage in terms of the Charter Party.

The empanelled party shall actively coordinate with Charterers (RINL / VSP) and Owners for settlement of demurrage / dispatch that might arise after execution of shipment within the time periods stipulated in the Charter Party.

The empanelled party shall regularly update the position of the vessel and other details as required by RINL / VSP.

Fixture and charter party will be entered for all bookings made. The party shall arrange to provide the signed copy of the Charter Party / Fixture Note as per RINL format.

(12) **OTHERS :**

The empanelment shall be done subject to the following conditions:

- Letter of Authority of the principals is to be submitted with every bid submitted by the party.
- Enquiry will be sent to the parties in the panel at the discretion of RINL / VSP.
- Enquiry may be referred to INSA also.
- RINL / VSP may conduct credibility survey.

Application Form

EMPANELMENT FOR OFFERING SHIPS / CONTAINERS IN RESPECT OF EXPORT OF STEEL CARGO

A. GENERAL

1) Name of the Firm / Company : (indicate whether Ship Broker / Vessel Agent)

2) Address of the Head Office :

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Telephone No E-mail Fax No.

Website (if available)

3) Address of the Registered Office :

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Telephone No E-mail Fax No.....

Website (if available)

4) Particulars of the Proprietors / Partners / Directors / Company Secretary of the Company on the date of application with Name & Address :

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5) Name & Designation of Contact Person :

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Telephone No.(Office)..... (Residence)

Mobile..... E -mail Fax No.

6) Constitution of Firm :

.....

(Public Ltd. Co / Private Ltd.Co / Partnership / Proprietorship)

7) The following documents shall be submitted :

a) In case of Limited companies, copies of:

- i) Memorandum and Articles of Association
- ii) Certificate of Incorporation
- iii) GST Registration

b) In case of Partnership :

- i) Copy of Partnership Deed
- ii) GST registration

c) In case of Proprietorship: Self declaration with Income tax assessee number, Profession Tax Registration, GST registration

B. FINANCIAL POSITION

The following documents shall be submitted. Copies of

- Latest Audited Annual Accounts / Balance Sheet (as applicable).
- Permanent Account Number (PAN) for Domestic Companies.

C. TECHNICAL EXPERIENCE

Domestic Ship Broker / Freight Forwarders: Work experience certificates during the last Financial Year and / or current Financial Year issued by Principals, Shipping Lines or any proof of carriage / fixture indicating Name of the Company / Firm.

D. REFERENCES

Domestic Ship Broker / Freight Forwarders: Furnish Authorization letter (in original) from minimum one principal * (Foreign Ship Owner*) on their letter head confirming that they shall offer vessel / tonnage through applicant.

*** If from a country which shares a land border with India, should accompany proof of registration with Competent Authority as per extant Govt. of India rules.**

E. Brief resume giving activities of the applicant.

F. Any other information considered relevant and useful.

I / We declare that should any information furnished here be discovered as incorrect or incomplete at a future date, RINL / VSP shall have the right to summarily cancel the empanelment without assigning any reason whatsoever for the same and I / We fully indemnify RINL / VSP from any consequential financial / legal liability arising out of our misinformation / concealment.

Date :

Place :

Signature :

Name & Designation :

Seal of the Company :

NOTE:

1. *The application form and the supportive documents enclosed thereto shall be signed by Proprietor / Partner / Director / Company Secretary / Authorized Signatory.*
2. *Empanelment of any party shall be done entirely at the discretion of RINL /VSP and RINL / VSP reserves the right to reject any application without assigning any reason.*
3. *Empanelment will not ensure award of any work.*