



राष्ट्रीय इस्पात निगम लिमिटेड

(भारत सरकार का उपक्रम)

Rashtriya Ispat Nigam Limited

(A Government of India Undertaking)

CIN No. U27109AP1982GOI003404



Ref. No: RINLT/R/P/23/00177

Dt.04.12.2023

To,
Sri Abdul Kareem Shaik,
Qtr.No.435/E,
Sector-6, Ukkunagaram,
Visakhapatnam-530032.

Sub: Information sought under RTI Act-2005.

Ref: Your application dt. 02.11.2023.

Dear Sir,

This has reference to your letter cited above seeking information under the provisions of RTI Act-2005. Details of information sought are furnished below.

Information sought:

Query. No. 1:

Please furnish the full details that who have provided services in Ward 1 and Ward 2 of VSGH on 1 November 2023 including A, B, C Shifts in the below formate:

S.No. Designation, Name of the Duty Doctor/Nurses/Sahayaks/Aayas

Reply to Q.No: 1

Details attached at Annexure-1.

Query. No. 2:

Please disclose the Organogram of VSGH.

Reply to Q.No.2

Attached at Annexure-2.

Query. No. 3:

Please furnish the attested copies of SOP of Duty Doctors and nurses for Ward 1 and 2 of VSGH.

Reply to Q.No.3

There is no specific SOP for Doctors and Nurses for Ward-1 & Ward-2 of VSGH but we are following the SOP for In-patient cases on par with any other Health Care Institutions based on the general guidelines available with Medical Council of India/NMC.

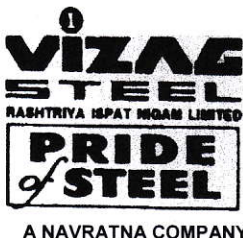
Query No.4:

Kindly share the information regarding that patient attendant is authorised to check the patient case sheet or not. If not, please provide the complete reasons through RTI Act 2005.

Reply to Q.No.4

(a) No. (b) Reasons dos not come under the deifinition of RTI Act 2005 as per Section 2(i) which states "Information" mans any material in any form, including records, documents, memos, e-mails, opinions, advices, press releases, circulars, orders, logbooks, contracts, reports, papers, samples, models, data material held inl) any electronic form and information relating to any private body which can be accessed by a public authority under any law for the time being in force".

.....2..



Please send your reply to:

Handwritten signature and date 4/12/2023

Phones : +91 891 -
TelFax : +91 891 -
E-mail :

विशाखपट्टणम इस्पात संयंत्र, विशाखपट्टणम-530031

Visakhapatnam Steel Plant, Visakhapatnam - 530 031

Regd. Office : Visakhapatnam Steel Project, Administrative Building, Visakhapatnam - 530 031, INDIA.

पंजीकृत कार्यालय : विशाखपट्टणम इस्पात परियोजना, प्रशासनिक भवन, विशाखपट्टणम-530031, भारत



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: 2 :



Query No.5:

Please provide the attested copy of patients rights is VSGH.

Reply to Q.No.5

Patients attending for obtaining for health care services at VSGH is/are either the employee or his/her dependent beneficiary/ies who is/are entitled for treatment at VSGH. All the applicable welfare measures as per rules and policy guidelines (Ref.HR Manual) of HR Department, RINL stand applicable for the patients.

Query No.6:

Please disclose the complete guidelines of Grievance Redressal Procedure against staff of VSGH including Duty Doctors, Nurses and cleaning staff.

Reply to Q. No.6

Grievance Redressal procedure against staff of VSGH is managed by Medical Administration / HOD – Medical.

Query No.7

Please share the information that names of registers are maintained in Ward 1 and Ward 2 of VSGH.

Reply to Q.No.7

The following are the registers maintained in Ward-1 & 2:

- | | |
|------------------------------------|--------------------------------------|
| a) Capital items register | j) Maintenance register |
| b) Stock register for injections | k) Non-entitled dispatch register |
| c) Stock register for consumables | l) Lab Samples register |
| d) Stock register for tablets | m) Census register |
| e) Costly drugs register | n) Daily injections register in Ward |
| f) Narcotics register | o) Doctor's report book |
| g) Daily drug expenditure register | p) Nurses report book |
| h) Discharge dispatch register | q) Dressing register |
| i) Admission & Discharge register | r) Death register |

Query No.8

If any suggestion book / complaint book is present in both wards, please share the attested copies of recent entries, whichever is new.

Reply to Q.No.8

No, but the complaint/suggestion box is available near VSGH registration counter.

In case you desire to prefer an appeal against the information furnished, in pursuance with Clause no. 7(8) of RTI Act-2005, you may do so to the Appellate Authority designated by VSP as per details furnished below within a period of thirty days.

Appellate Authority

Sri G. Gandhi, CGM (HR) & First Appellate Authority,
Room No.213, 1st Floor, Main Administrative Bldg, RINL/Visakhapatnam Steel Plant,
Visakhapatnam-530032.

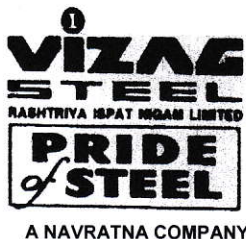
Yours sincerely

For Visakhapatnam Steel Plant

Ch
4/12/2023
(H M SEHGAL)

DGM (Admn)-I/c& CPIO

Encl: as above.



Please send your reply to:

Phones : +91 891 –
TelFax : +91 891 –
E-mail :

विशाखपट्टणम इस्पात संयंत्र, विशाखपट्टणम-530031

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पंजीकृत कार्यालय : विशाखपट्टणम इस्पात परियोजना, प्रशासनिक भवन, विशाखपट्टणम-530031, भारत

Duty staff in WARD-1 on 01.11.2023

Sl.No.	Designation	Name	Shift
1.	AGM(Medical)	Dr.PB Madhavi	Split duty
2.	Head Nurse	Ms T.Mary Kumari	'A'
3.	Sweeper	Ms.Satyavathi	'A'
4.	Sweeper	Ms.K.Lakshmi	'A'
5.	Head Nurse	Ms.Annebesant	'B'
6.	Head Nurse	Ms.R.Krupabai	'B'
7.	Sweeper	Ms.Ramanamma	'B'
8.	Sweeper	Ms.Thavudamma	'B'
9.	Head Nurse	Ms.B Nirmala Devi	'C'
10.	Staff Nurse	Ms.Razia Sultana	'C'
11.	Sweeper	Ms.Atchiyamma	'C'

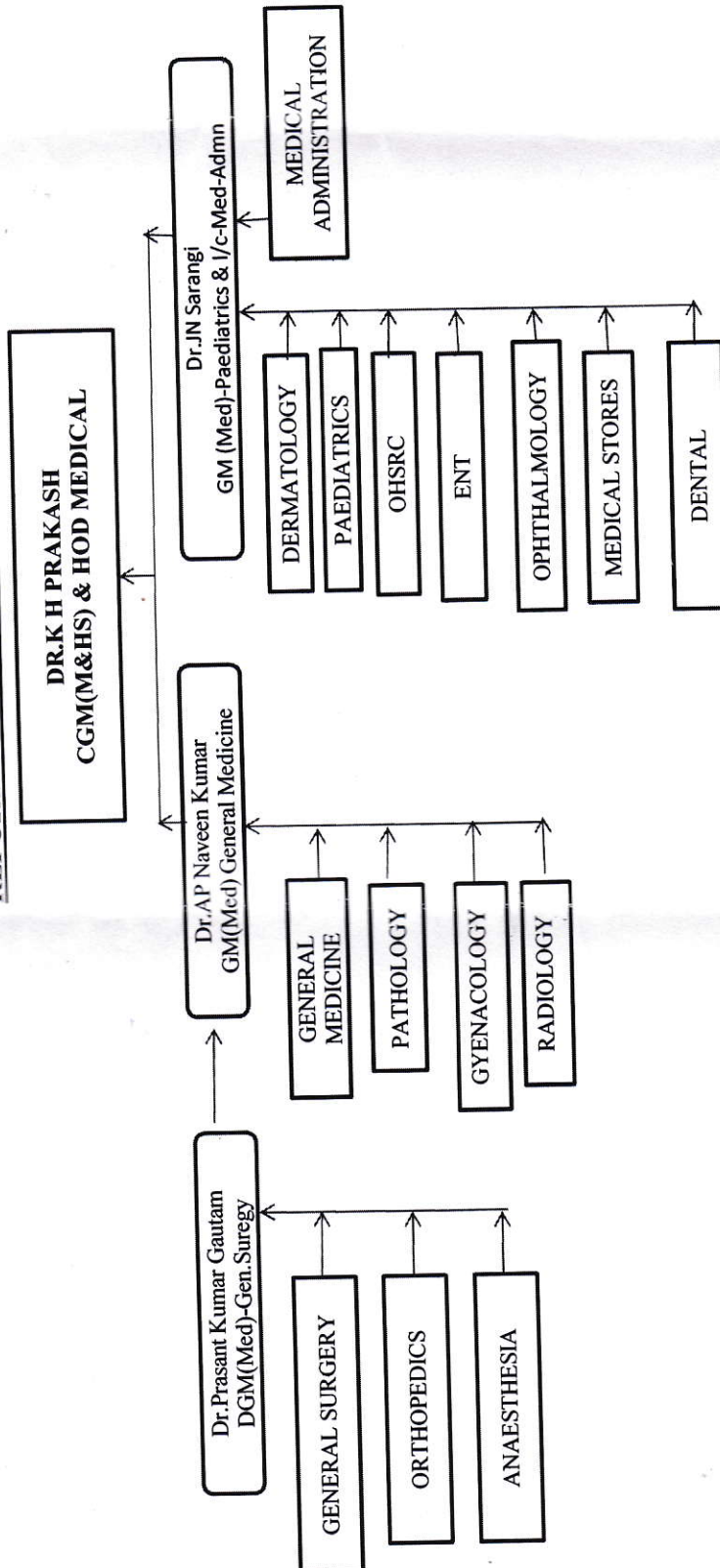
Duty staff in WARD-2 on 01.11.2023

Sl.No.	Designation	Name	Shift
1.	RHO	Dr.P.Durga Sarada	'A'
2.	Staff Nurse	Ms.K.Prasanthi	'A'
3.	Tenure Nurse	Ms.R.Sravva	'A'
4.	Tenure Nurse	Ms.Devi	'A'
5.	Sr.Div.Med.Officer	Dr.Dumpa Sridevi	'B'
6.	Head Nurse	Ms.P.Anitha	'B'
7.	Staff Nurse	Ms.M.Bhavani	'B'
8.	Tenure Sister	Ms.Pushpanjali	'B'
9.	Sweeper	Chellayamma	'B'
10.	RHO	Dr.K.Namita	'C'
11.	Head Nurse	Ms.K.Jhansi Mary	'C'
12.	Staff Nurse	Ms.P.Madhavi Sireesha	'C'
13.	Sweeper	Ms.Boramma	'C'
14.	Sweeper	Ms.Suryanarayana	'C'

Documents furnished under RTI Act-2005
PIL-VSP

16/12/23

REPORTING PATTERN OF MEDICAL DEPARTMENT



keval
4/12/23

Documents furnished under RTI Act 2005
PIL-VSP

Annexure - 2