

**No.6/9/2020-PPD
Ministry of Finance
Department of Expenditure
Procurement Policy Division**

516, Lok Nayak Bhawan, New Delhi
Dated the 24th August, 2020

OFFICE MEMORANDUM

Subject: Registration of suppliers on Government e-Marketplace (GeM) under Rule 150 of General Financial Rules (GFRs 2017).

Rule 149 of GFRs 2017 provides that the Procurement of Goods and Services by Ministries or Departments will be mandatory for Goods or Services available on GeM. Further, Rule 150 of GFRs 2017, as amended vide OM No. F.1/26/2018-PPD dated 2nd April, 2019, provides that for goods and services not available on GeM, Head of Ministry/Department may also register suppliers of Goods and Services and that such registered suppliers should be boarded on GeM as and when the item or service gets listed on GeM.

2. In view of the above provisions of GFRs 2017, buyers need to proactively get their registered and prospective sellers/service providers on-boarded on GeM so that the desired product/service gets listed on GeM and procurement is made through GeM. However, it has been observed that on-boarding of sellers/suppliers of goods and service registered with GeM is still very slow.

3. Therefore, it shall be mandatory for sellers providing Goods and Services to Central Government Organizations to be registered on GeM and obtain a unique GeM Seller ID, at the time of placement of order/acceptance of contract. This ID shall invariably be incorporated in every Supply Order/Contract/Agreement/Purchase Order while awarding any contract/order for procurement by any Central Government Organization governed by the GFRs 2017.

4. For the avoidance of doubt, it is clarified that:

- a. GeM Seller ID is not mandatory at the time of tendering.
- b. It is only required for the successful tenderer at the time of award of contract/placement of order.

5. ~~This requirement may be incorporated in the tender conditions, as far as possible.~~

6. These instructions will be applicable only where the total amount of the bid is more than Rs.25 lakhs (including all taxes etc.).

7. Following cases shall, however, be exempt from the purview of guidelines contained in para 3 above:

- i. All cases where the order is being placed upon the seller as a result of a Global Tender Enquiry floated by a Central Government Organization.
- ii. All orders pertaining to works contracts.

- iii. All supply orders/contracts pertaining to Ministry of Railways (until further orders).
8. These instructions shall come into effect in respect of all orders placed after 1st November, 2020.
9. This issues with the approval of Secretary (Expenditure).

K.N. Reddy
(K.N. Reddy)
Deputy Secretary (PPD)
Tel. No.24621305

To,

- i. Secretaries of all Central Government Ministries/Departments.
- ii. Financial Advisors of all Central Government Ministries/Departments.